



Deer Valley Pilots Association

Monthly BoD Meeting Minutes January 21, 2016

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting was called to order by George Zukauckas at 7:05pm and was conducted in the DVT terminal conference room.

Directors present: George Zukauckas, Brian Scott, Bill Woods, Richard Schmidt, and Mark Dillon.

Directors absent: Glenn True (George proxy), Chuck Crinnian (George proxy), Ray Reher (I didn't record proxy)

One guest members was also present: Norm Rainey

The December meeting minutes, which were circulated by email, were approved unanimously. Motion to approve by Mark Dillon and second by Richard Schmidt.

The December treasure's report was approved unanimously. Motion to approve by Brian Scott and second by Mark Dillon.

Membership: 247 current members

OLD BUSINESS:

- The North ramp construction project is ongoing.
 - Phase 1 is complete
 - Phase 2 is underway
- The logo merchandise project may require a restart. The Nevada vendor George was in contact with has broken off communications. The Association Development committee may take this project on.

NEW BUSINESS:

Committee reports:

Association Development / Nomination Committee:

- Brian mentioned he'd like to expand on the current documents describing committee expectation before the director election. The new board members will have clarity before volunteering for committee memberships.
- Nomination committee: 5 people have committed to director candidacy. Their bios are on the website.

Membership

- Reminders are being sent for renewals.

Publications

- No update

Events:

- HH on Saturday the 23rd to meet the director candidates
- HH on Feb 20th for director election
- Richard created a motion to combine the Feb HH and the Feb director meeting. Mark 2nd. Unanimous approval.
- Potential fly-out event in February or March

OTHER BUSINESS:

- DVT terminal (vehicle) parking lot is being resurfaced and reconfigured to allow more parking spaces. Brian to draft and send a NOTAM.
- Brian to speak with Kim re: the procedure for adding names to the PSM squared distribution list.

The meeting adjourned at 8:14, motion by Mark Dillon, second by Richard Schmidt.

Minutes taken and submitted by Mark Dillon.



Deer Valley Pilots Association

Monthly BOD Meeting Minutes February 20, 2016

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

This meeting was called to order by George Zukauckas at 7:57am and was conducted at the DVT north side wash rack, coincident with the planned Hospitality Hangar event and Director Election process.

Directors present: George Zukauckas, Bill Woods, Richard Schmidt, Glenn True and Brian Scott.

The January meeting minutes, which were circulated by email, were approved unanimously. Motion to approve by Bill Woods and second by Richard Schmidt.

The January treasurer's report, available on the Director web page, was approved unanimously. Motion to approve by Bill Woods and second by Richard Schmidt.

Motion to postpone all further board discussions until the March meeting by George Zukauckas and second by Bill Woods. Approved unanimously.

The meeting was adjourned at 7:58am, motion by George Zukauckas, second by Richard Schmidt.

Minutes taken and submitted by Brian Scott.



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: March 17, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1905, DVPA President George Zukauckas called the meeting to order.
- Attendance:
 - Board members present: Phil Barrett, Tim Beckwith, Dean DeRosia, Randy Eary, Paul Hejja, Richard Schmidt, Brian Scott, and George Zukauckas.
 - Board members absent: None.
 - Guests: None.
- By unanimous consent, the meeting minutes for the February, 2016 scheduled monthly board meeting were accepted.
- The treasurer's report for February, 2016 was submitted and approved by unanimous consent.
- It was recommended that the Secretary bring to each meeting a hard copy of the By-Laws in case online access is not available.
- It was emphasized that if a board member misses more than three meetings in a service year, they can be removed by the Board of Directors.
- Currently, DVPA has 241 members. With over 800 tenants owning 1,100 aircraft on the field, the board agreed DVPA participation has room for improvement.
- New board members Phil Barrett, Tim Beckwith, Dean DeRosia, Randy Eary, and Paul Hejja were welcomed.
 - In reviewing the Board Term calendar, it was decided that four of the new members, Phil Barrett, Tim Beckwith, Dean DeRosia, and Randy Eary, would fill the board positions expiring in February, 2019. Paul Hejja would fill a position expiring in February, 2018.
 - That leaves four remaining board of director vacancies per the DVPA bylaws.
- The duties of the board's four officer positions (president, vice president, secretary, and treasurer) were discussed.
- By unanimous consent, the following individuals were elected to the board's officer positions:
 - President: Richard Schmidt
 - Vice President: Randy Eary
 - Secretary: Phil Barrett
 - Treasurer: Brian Scott
- The following state and federal mandated filings were discussed:

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- The Arizona Corporation Report is due by April, 28, 2016. The report will be completed by the President, Mr. Schmidt.
- A new Statutory Agent must be appointed to the State of Arizona. Mr. DeRosia volunteered to fill the position. He will work with Mr. Zukauckas to complete the process
- The 2015 Federal and State tax returns require filing. The filings will be completed by the Treasurer, Mr. Scott.
- The need to change bank account access authorizations and account signature cards was raised. George Zukauckas, Richard Schmidt, and Brian Scott will make arrangements to meet at Chase Bank during the week of March 21st to make the changes.
- A discussion regarding AOPA's Airport Support Network (ASN) was held. Former board member Don Majors had been the appointed DVPA representative to ASN. While the board felt the ASN program was important, it was observed that historically there was little support for it from AOPA. The board members concurred that while this issue did not require immediate attention, the ASN program should be revisited in the future with the appointment of a new representative and a renewed emphasis on the program within the DVPA membership. In the meantime, it was suggested that Mr. Majors send a formal resignation to AOPA in order to be relieved of his ASN responsibilities.
- Currently, DVPA has five standing committees: Web Site Maintenance, Publications, Membership, Events, and Association Development/Insurance. Brian Scott presented a proposal to consolidate the five committees into three; Communications, Events, and Association Development. By unanimous consent, the board accepted Mr. Scott's recommendation. The following board members volunteering to chair the committees:
 - Communications: Randy Eary
 - Events: Randy Eary
 - Association Development: Brian Scott

The board members agreed that the DVPA membership should be solicited for volunteers to assist in the various activities conducted by each of the committees.

- The board discussed the merits of adding Twitter, Facebook, or other social media platforms to the DVPA outreach program. It was determined that due to the intensive level of oversight and the inability to control the content or tone of possible topics, DVPA will continue to only utilize email as its preferred outreach platform.
- In discussing some the benefits of DVPA membership, the board talked about the number of requests for assistance from KDVT tenants regarding hanger inspections.
 - It was agreed that while KDVT Operations was extremely conservative in their interpretation of FAA facility regulations and directives, many of the infractions cited during the inspections were a result of fire and building code violations.
 - In the past, DVPA has asked Operations for information regarding the types and numbers of hangar infractions being cited in order to help identify trends. That information has yet to be provided.

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- The board concurred that the DVPA must continue to work with Operations to ensure inspections are fair, reasonable, and even-handed.
- Due to the late hour, discussions regarding the 2016 goals of the DVPA were tabled until the next meeting.
- By unanimous consent, the meeting was adjourned at 2000.

Prepared by PLB/03-19-16

PROPOSED DVPA COMMITTEE STRUCTURE

Communications Committee

- Website / Electronic Bulletin Board
 - Site technical management
 - Site content and creative design/appearance
- Publications
 - Quarterly Newsletter
 - NOTAMs
 - DVPA Brochure / flyers / mailings
- Reporting
 - Airport Manager partnership meetings
 - Connection w/airport staff, tower staff, members, FBOs, flight schools, airport businesses, etc.

Events Committee

- Hospitality Hangar / DVPA membership events and meetings
- Educational Events
 - FFAST Seminars
 - Airport manager briefings
 - Tower briefings, tower tours
 - Maintenance clinics, product demos, insurance, a/c appraisals
 - Aircraft operation (tablet use, portable oxygen, LOP performance)
 - Third class medical reform, 100LL alternatives
- Social Events
 - Fly-outs, poker run/flying efficiency, travel events
 - Movie night, member picnic/dinner

Association Development and Programs Committee

- Membership
 - Member data management process
 - Corporate member recruitment and involvement
- New Programs
 - Member discounts
 - Pilot /new tenant mentoring
 - Hangar ambassadors
 - Community / Public Programs
 - Observation deck program
 - AOPA / EAA interface



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: April 21, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1910, DVPA Vice President Randy Eary, called the meeting to order.
- Attendance:
 - Board members present: Phil Barrett, Tim Beckwith, Dean DeRosia, Randy Eary, Brian Scott, and George Zukauckas.
 - Board members absent: Member Paul Hejja; his proxy was Randy Eary. Member Richard Schmidt; his proxy was Brian Scott
 - Guests: Ed Faron, Deer Valley Operations Director; Michael Brasier, Cutter Aviation General Manager.
- By unanimous consent, the meeting minutes for the March, 2016 scheduled monthly Board meeting were accepted.
- The treasurer's report for March, 2016 was submitted and approved by unanimous consent.
- Old Business:
 - Mr. Zukauckas informed the Board the annual report for the Arizona Corporation Commission had been submitted. The Treasurer will reimburse him for the filing fee.
 - A new Statutory Agent for the Corporation Commission needs to be submitted. The DVPA President, Mr. Schmidt, will appoint Mr. DeRosia. The Board will be updated on the status at the next meeting.
 - Mr. Scott informed the Board that the Association's Federal tax return will be filed prior to the May 15th deadline and that the required signature cards for the new board members had been filed with the bank.
 - The position of a DVPA representative to AOPA was discussed. It was decided that the selected representative would not be required to be a Board member. Instead, the representative would make presentations to the Board on an "as needed" basis. Mr. Scott will approach a KDVT tenant who could possibly serve in this capacity.
- Committee Status Updates:
 - Association Development: The Board would like to develop a "Hanger Ambassador" program which would allow Deer Valley tenants to easily identify DVPA members and the assistance they offer. The Committee will research the

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feasibility of making signs to identify hangers belonging to DVPA members who would be willing to actively represent the organization to other tenants.

- Communications:
 - Mr. Eary, Committee Chair, stated that heading both the Communications and Events Committees was proving to be too much and that he would like to hand off the duties for the Communications to a new board member.
 - The Board discussed the need to solicit assistance from other DVPA members to assist in the various activities DVPA undertakes to support the KDVT community. It was agreed that a NOTAM would be sent to the membership to ask for help. Mr. Scott will prepare the NOTAM.
- No other Committee reports were offered.
- New Business
 - Ed Faron, Deer Valley Operations Director:
 - Introduced himself to the new Board members.
 - He provided an update on current and future activities at Deer Valley:
 - Discussions included the status of the work associated with Alpha Taxiway and the north hanger pavement work, update to the current airfield master plan, a new directional sign to be installed at the airport entrance on 7th Avenue, and other projects to be undertaken in the near future.
 - Mr. Faron discussed improvements to be made to the observation deck including the addition of educational signage. He asked for help from the DVPA on content. The Board will provide him with a list of committee members who can assist.
 - The possibility of providing Wi-Fi to the hangers was raised. Mr. Faron will research the matter and get back to the board.
 - At the conclusion of his comments, the Board thanked Mr. Faron for his time and stated that all of the members looked forward to working with him.
 - Michael Brasier, Cutter Aviation General Manager, described the status of Cutter's move to Atlantic Aviation's former building, the removal of the Cutter sign from the old Cutter hanger, and the possible move into the old hanger by TransPac Aviation Academy.
 - It was discussed that the DVPA owns and maintains a pair of scanners which broadcast KDVT ground and tower communications to the observation deck. A locking cabinet needs to be procured so the scanners can be secured in the terminal building.
 - The topic of hanger inspections was raised. Mr. Scott met with Airfield Operations to discuss inconsistencies in the way hangars were being inspected

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and the types of violations which were being issued. When examples of the inconsistencies were provided, it was agreed in the meeting that Operations needed to develop a more standardized methodology. Operations plans to participate in a future Hospitality Hanger event at which time a hanger will be set up with examples of hanger “do’s and don’ts.”

- The discussion turned to the Association’s goals for 2016. It was decided that the Board needed inputs from the membership before specific priorities were established for the coming year. It was agreed a NOTAM would be sent to the membership asking “What’s on your mind?” From those responses, a prioritized list of goals can be developed. Mr. Scott will format the NOTAM.
- By unanimous consent, the meeting was adjourned at 2100.



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: May 19, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1905, DVPA President Richard Schmidt called the meeting to order.
- Attendance:
 - Board members present: Phil Barrett, Dean DeRosia, Randy Eary, Richard Schmidt, Brian Scott, and George Zukauckas.
 - Board members absent: Member Paul Hejja; his proxy was Randy Eary. Member Tim Beckwith, no proxy.
 - Guests: Bob Mittelstaedt, Larry Afana, and Alex Dorst.
- By unanimous consent, the meeting minutes for the April, 2016 scheduled monthly Board meeting were accepted.
- The treasurer's report for April, 2016 was submitted and approved by unanimous consent.
- Old Business:
 - A new Statutory Agent for the Corporation Commission still needs to be submitted. The DVPA President, Mr. Schmidt, will work with the new appointee, Mr. DeRosia, to complete the paperwork.
 - Mr. Scott informed the Board that the Association's Federal tax return has been filed.
 - Bob Mittelstaedt was introduced as the new Airport Support Network (ASN) representative for KDVT to the Aircraft Owners and Pilots Association (AOPA). ASN is an AOPA sponsored program which provides the means for local pilots to work in concert with AOPA to preserve and protect airports. Mr. Mittelstaedt will function as a Designated Board Representative.
- Committee Status Updates:
 - Association Development: No report.
 - Communications:
 - Mr. Zukauckas presented a proposal to upgrade the Association's web hosting service. The new plan would provide increased capacity, improved security through stronger encryption, and better spam protection. The quoted additional cost was an increase of less than two dollars per month over current service. By unanimous consent, the board approved upgrading to the new plan.

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- In order to allow for payment to the web hosting service, the Board by unanimous consent extended debit card charging privileges to Mr. Zukauckas.
- The Board continued its discussion regarding the need for more assistance from other DVPA members to help with the various activities DVPA undertakes. Mr. Scott advised the Board that only one response was received from a NOTAM sent asking for help and it was from a member who was not available. The Board will continue to work on ways to solicit more member involvement.
- The Board discussed the need to generate more material which could be passed to its members through NOTAMs and the quarterly news letter. The Board pledged to more rigorously document Association and other KDVT activities which could then be developed into articles of interest for the members.
- A point was raised as to whether all email communications received by the Association needed to be forwarded to all of the Board members. Currently only the President and the Communications Committee Chairman are automatically forwarded outside email inquiries. The consensus was to forward all emails to all of the Board members but continue the current practice of the President and the Communications Committee Chairman taking responsibility for overseeing that responses are prepared and sent.
- Mr. Barrett brought to the attention of the Board the need for a card or handout which could be given out when Board members meet other tenants at KDVT. The Board directed Mr. Barrett to develop an appropriate handout to accomplish this.
- Events:
 - The Board was reminded that there was a Hospitality Hanger scheduled for Saturday, May 21.
 - The Board then developed a proposed schedule of events for the coming months. Tentatively the schedule is as follows:
 - 2016
 - May – Hospitality Hanger
 - Jun - Open
 - Jul – WINGS seminar
 - Aug – WINGS seminar
 - Sep – Hospitality Hanger
 - Oct – Poker Run
 - Nov – Hospitality Hanger, Annual Membership Event, and pancake breakfast
 - Dec - Open
 - 2017

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- Jan – Hospitality Hanger and “Meet the Directors”
 - Feb – Hospitality Hanger, Board Elections, and pancake breakfast
 - Mar – WINGS Seminar
 - Apr – Hospitality Hanger
- New Business
 - The Board reviewed some of the comments received from members in response to the “What’s on your mind?” NOTAM.
 - Several members commented on the KDVT ban on battery tenders. After a lengthy discussion, it was decided the Board should research all applicable FAA, building, and fire codes to determine under what conditions battery tenders should be authorized for use in hangers. With this information, the Board will then approach KDVT management for a determination.
 - Other comments from Association members will be addressed at a future meeting. In the meantime, an email was sent on behalf of the Board to each member who provided inputs, thanking them and advising them that they will receive a response.
 - The suggestion was made to allow past DVPA members who were no longer tenants at KDVT to remain as Association members. The Board agreed that since DVPA was a “tenant” organization, it must be limited to those who are current tenants. The Board did state that both prior members and other pilots would always be welcome to participate in Association sponsored events as guests of any current members.
 - By unanimous consent, the Board authorized the purchase of a cabinet to secure the two Association owned radios used to broadcast traffic control communications on the observation deck above the terminal. The cabinet will be installed in the conference room.
 - By unanimous consent, the meeting was adjourned at 2055.

Prepared by PLB/05-23-16



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: June 16, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1900, DVPA President Richard Schmidt called the meeting to order.
- Attendance:
 - Board members present: Phil Barrett, Tim Beckwith, Dean DeRosia, Randy Eary, Richard Schmidt, Brian Scott, and George Zukauckas.
 - Board members absent: Paul Hejja.
 - Guests: Richard Lavelle.
- By unanimous consent, the meeting minutes for the May, 2016 scheduled monthly board meeting were accepted.
- The treasurer's report for May, 2016 was submitted and approved by unanimous consent.
- Old Business:
- Mr. Schmidt detailed his research regarding the use of battery charging devices in hangars at KDVT.
 - In his review of the National Electric Code (NEC), he found there were specific standards which prohibited the use of charging devices on batteries installed on aircraft with aircraft hangars. He also determined that if by using certain types of charging devices connected to specific types of batteries in very specific ways, work-a-rounds could be implemented which would be in compliance with the NEC directives.
 - He will continue his conversations with a nationally known battery charger manufacturer and aviation battery manufacturer to collect the addition data needed to form a proposal for using chargers in the hangars.
- Mr. Zukauckas briefed the board on the status of the acquisition of a cabinet for the observation deck radio stack. He intends to contact the KDVT management about donating a cabinet. If that is not possible, he will return to the next Board meeting with cost estimates for a local purchase.
- Committee Reports
 - Membership; no report
 - Communications;
 - The Board decided to designate the third Saturday of each month as that month's "Event" day. The exception to this will be November's event will always be on the first Saturday. The current calendar will be as follows;

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- 2016
 - Jul 16 – WINGS seminar
 - Aug 20 – WINGS seminar
 - Sep17 – Hospitality Hanger
 - Oct 15 – Poker Run
 - Nov 5 – Hospitality Hanger, Annual Membership Event, and pancake breakfast
 - Dec 17 - Open
- 2017
 - Jan 21 – Hospitality Hanger and “Meet the Directors”
 - Feb 18 – Hospitality Hanger, Board Elections, and pancake breakfast
 - Mar 18 – WINGS Seminar
 - Apr 15 – Hospitality Hanger
- The Board agreed that when NOTAMs are issued to the Association, they will include as a byline the date and description of the next scheduled event.
- The KDVT aircraft traffic display has still not been formalized. The desire of the Board is to have a video display on the observation deck above the terminal which would show the current locations of aircraft in the vicinity of KDVT. Mr. Schmidt and Mr. DeRosia agreed to take the lead on this effort.
- New Business
 - The Board discussed options for attract new members to the Association. The following was suggested;
 - When the Association sponsors a Wing’s Seminar, a separate table should be set up to answer question from KDVT tenants regarding the function and goals of DVPA.
 - Past use of hangar flyers (inserted in all hangars) seem to have been effective in attracting new members and member participation in events. Mr. Scott will propose a hangar stuffing event aimed at increasing our membership.
 - The Board needs to ensure that its informational flyers are included in the new tenant packages being handed out by KDVT operations to new airfield tenants. Allegedly, the flyers are not currently being included in the packages. Mr. Scott will follow-up with KDVT staff on this.
 - The DVPA flyers need to continue to be placed in the terminal’s pilot mission planning room. Currently they are not there. Mr. Scott will follow-up on this.
 - Mr. Scott and Mr. Zukauckas are working on a targeted email aimed at Association member whose membership expired in 2015 or 2016. This email details the benefits of membership and encourages them to renew.
- By unanimous consent, the Board meeting was adjourned at 2155.



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: August 18, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1900, DVPA President Richard Schmidt called the meeting to order.
- Attendance:
 - Board members present: Tim Beckwith, Dean DeRosia, Paul Hejja, Richard Schmidt, Brian Scott, and George Zukauckas.
 - Board members absent: Phil Barrett (Proxy to Brian Scott), Randy Eary.
 - Guests: Christina Filipowski, Bob Mittelstaedt.
- By unanimous consent, the meeting minutes for the June 2016 scheduled monthly board meeting were accepted.
- The treasurer's report for July 2016 was submitted and approved by unanimous consent.
- Old Business:
- Mr. Scott briefed the board on a change regarding the forwarding of the DVPA brochure with new hangar tenant packages.
 - In a meeting with the DVT Airport Manager, Ed Faron, DVPA was informed that the brochures would no longer be included in the new tenant packages since that would appear to be an endorsement of DVPA. When pushed for clarification and reconsideration, Mr. Faron indicated that the brochures would still be allowed in the pilot lounge area and also available at the City counter in the terminal building.
- Mr. Schmidt briefed the board regarding various activities with the recently revised FAA Hangar Use Policy.
 - In meetings with Ed Faron regarding DVPA's participation in planned revisions to the DVT Tenant Handbook, DVPA voiced concerns that the new FAA policy be appropriately reflected in the new handbook. Mr. Faron's position on this was not aligned with DVPA's and there were some very basic differences of interpretation of the policy. Areas of disagreement included the treatment of non-operational (derelict) aircraft in hangars, the extent of experimental aircraft construction allowed in hangars and the storage of non-aviation related items.
 - While at the Oshkosh AirVenture event in July, Mr. Schmidt and Mr. Zukauckas were able to confirm with knowledgeable representatives from the FAA, EAA and AOPA that DVPA interpretations of the new hangar use policy were correct and that those organizations also firmly support those positions.

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- Mr. Schmidt also briefed the board on progress regarding the proposed use of battery maintainers in hangars. In conjunction with help from DVPA member, Alex Dorst, they have worked with the primary aircraft battery manufacturers and battery maintainer equipment suppliers to prepare a proposal to be presented shortly to Ed Faron. The draft proposal will be sent to all board members for input and review.

- New Business:
- Committee Reports
 - Membership: Mr. Scott reported that membership has been relatively flat for the past 20 months at or near 240 members. Discussions centered around preparing another “hangar stuffing” event as a means of again reaching new potential members. Mr. Scott took the action to organize that event for some time in September.
 - Events: There was discussion of Ed Faron’s desire to conduct a live, hangar inspection demo at an upcoming Hospitality Hangar event. Mr. Scott will coordinate a meeting with Mr. Faron, Mr. DeRosia and Mr. Beckwith to discuss the details and logistics. Our current events calendar shows the September Hospitality Hangar event on 9/17, the annual Poker Run on 10/15 and the November Annual Membership event (pancake breakfast) on 11/5. Mr. Schmidt agreed to forward event checklists for those events and will be looking for board leadership and coordination. Also discussed was an ATC presentation and Q&A session (possibly a WINGS Seminar) with a preliminary schedule of some time in October. Mr. Scott will coordinate with DVT tower personnel.

- Potential 2016 Projects
 - Mr. Zukauckas briefed the board on the status of the acquisition of a cabinet for the observation deck radio stack. After determining that the normal access to the radio stack in the DVT conference room has not caused significant interference with its operation, and also that security is generally good, the plans to procure locking cabinets has been scrapped.
 - Mr. DeRosia briefed the board on discussions regarding potential technologies for an air traffic display to be installed as part of the upgrades to the DVT terminal observation deck. He is exploring the use of the Flightradar 24 system to display traffic in and near the DVT Class D airspace including aircraft identifiers. He will update the board after further research.
 - Mr. Zukauckas lead a discussion on the use of electronic payment options for DVPA membership and renewals. The discussion was deferred to allow for a meeting on this topic to include Mr. Zukauckas, Mr. Schmidt, Mr. Scott and Mr. DeRosia.

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- Mr. Zukauckas informed the board of a periodic meeting, Runway Safety Action Team Meeting, that will be held on 9/14 from 9:30am to noon in the DVT restaurant conference room. Board members are encouraged to attend. *Please RSVP to Kate Neubauer at Katherine.neubauer@faa.gov. Include the name, organization, phone number and email address of those who will be attending.*
- By unanimous consent, the Board meeting was adjourned at 2100.

Prepared on 8/27/16 by BLS.



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: September 15, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1900, DVPA President Richard Schmidt called the meeting to order.
- Attendance:
 - Board members present: Phil Barrett, Randy Eary, Richard Schmidt, Brian Scott, and George Zukauckas.
 - Board members absent: Paul Hejja, Tim Beckwith, Dean DeRosia.
 - Guests: Bob Mittelstaedt, Mert Bean
- By unanimous consent, the meeting minutes for the July, 2016 scheduled monthly board meeting were accepted.
- The treasurer's report for July, 2016 was submitted and approved by unanimous consent.
- Special Presentation:
 - Mert Bean of Lookout Mountain Insurance, the broker for the DVPA Directors'/Officers' liability policy provided an overview of the policy and the coverage it provides. Of his several points, Mr. Bean stressed the importance of obtaining liability waivers from those who participate in DVPA sponsored events.
- Old Business:
 - Mr. Schmidt updated the board on his continued efforts towards allowing the use of battery charging devices in hangers at KDVT. In his discussion he described the presentation which was made to KDVT management and the positive nature of the discussion that followed. These discussions will be continued and the results briefed to the Board and the DVPA membership as they become available.
 - Details for hosting the Hospitality Hanger on September 17 were finalized.
- New Business
 - A report was submitted from the KDVT air traffic control that in the past 12 months, 17 runway incursions had occurred on the airfield. The statistics bore out that the vast majority involved tenant aircraft based at the field; 3 from the flight schools, 2 from transit aircraft, and 12 from KDVT tenants. The Board wanted to emphasize that we have been lucky none of these resulted in a mishap and that all pilots must be vigilant with the movement of their aircraft.
 - The Board finalized November 5th as the date for the annual pancake breakfast. Phil Barrett agreed to get a food handler's certification for the event.
 - The Board directed that a DVPA NOTAM be sent out asking for volunteers from the membership to fill vacant positions on the Board.

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- Due to the lack of the membership interest in helping with or participating in the Poker Run fly-in tentatively scheduled for October, it was proposed to replace it with a FAA Wings safety symposium. Possible topics and symposium locations will be explored and the Board briefed on the options.
- The Board began a discussion regarding the need to change the emphasis of the DVPA. Members of the Board expressed frustration with the ongoing lack of support from the DVPA membership in helping with and/or participating in DVPA sponsored events. The possibility of reducing or eliminating the outwardly “social” activities (Hospitality Hangers, pancake breakfasts, Poker Run flights, etc.) and instead focus primarily on “advocacy” issues for its membership was discussed. The Board was asked by Mr. Schmidt to return to the next scheduled meeting with specific recommendations as to which activities would be appropriate for the DVPA to sponsor and which, due to either manning constraints or limited Association participation, should be eliminated.
- By unanimous consent, the Board meeting was adjourned at 2135.

Prepared 9/21/16 by PLB



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: October 20, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1900, DVPA President Richard Schmidt called the meeting to order.
- Attendance:
 - Board members present: Phil Barrett, Randy Eary, Dean DeRosia, Richard Schmidt, Brian Scott, and George Zukauckas.
 - Board members absent: Paul Hejja
 - Guests: Bob Mittelstaedt, Ed Faron, Bill Woods, Steve Cantrell, Alice Bimrese, Christina Madsew, and Joel Quinn
- By unanimous consent, the meeting minutes for the September, 2016 scheduled monthly board meeting were accepted.
- The treasurer's report for September, 2016 was submitted and approved by unanimous consent.
- Special Presentation:
 - Recently, the FAA announced changes to the federal policy on non-aeronautical use of airport hangers. Ed Faron, Deer Valley Airport manager, provided the Board an overview of recommended changes to local guidelines on hanger use at airports managed by the city of Phoenix. These recommendations had been generated by a working group within the Phoenix Aviation Department. Mr. Faron stated he was looking for inputs from the aviation community to help in the finalization of the new policy. A number of suggestions and comments were provided by the Board. Mr. Faron stated that the Aviation Department was going to be emailing a questionnaire to all tenants at KDVT asking for their input. After this comment period, Mr. Faron will again update the Board on the proposed changes.
- Old Business:
 - The Board again discussed the lack of a wider participation of the membership in Association-sponsored activities. This issue was raised specifically in regards to the lack of support in preparing for and the hosting of the Association's annual pancake breakfast on Saturday, November 5th. Approximately 130 individuals attended last year's breakfast. In spite of a membership of over 240 aviators, the lack of help from the members forced the Board to solicit help from family members and friends. The Board reiterated the importance of providing

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opportunities for its members to socialize. But without more active involvement by the membership, these types of activities will have to be curtailed.

- New Business
 - With heavy hearts, the Board paused to remember the passing of fellow Board member Tim Beckwith. Tim's involvement with aviation spanned more than 50 years, over 30 of which was with the Civil Air Patrol's search and rescue mission. While his time on the Board was short, his insight and experience will have a lasting impact. The Board voted unanimously to make a contribution in his name to a CAP scholarship fund. Phil Barrett will brief the Board on this at its next meeting.
 - The Board unanimously accepted the nomination of Steve Cantrell as a new member of the Board. Mr. Cantrell had previously served on the Board before work forced his transfer to an overseas location. He looks forward to again serving the KDVT community.
- By unanimous consent, the Board meeting was adjourned at 2155.

Prepared 10/24/16 by PLB



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: November 17, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1900, DVPA President Richard Schmidt called the meeting to order.
- Attendance:
 - Board members present: Phil Barrett, Steve Cantrell, Dean DeRosia, Randy Eary, and Richard Schmidt
 - Board members absent: Brian Scott and George Zukauckas
 - Guests: Ed Faron, Steve Freeman, and Glenn True
- By unanimous consent, the meeting minutes for the October, 2016 scheduled monthly board meeting were accepted.
- The treasurer's report for October, 2016 was submitted and approved by unanimous consent.
- Special Presentation:
 - Ed Faron, Deer Valley Director of Operations, provided updates on several issues related to KDVT:
 - After extensive negotiations by the DVPA Board with the city, the Phoenix Aviation Department has approved, with some restrictions, the use of BatteryMINDER® maintenance charging systems in the hangers at KDVT. This significant change in airfield policy will allow the maintenance charging of batteries while still in the aircraft and without the owner present. The specific guidelines for using these charging systems are being prepared at this time and will be published shortly.
 - Beginning in January, 2017 and lasting approximately six-weeks, the west perimeter road will be closed for resurfacing. This will require the use of local surface streets to transit across the airfield from the north and south sides.
 - The resurfacing project on the north ramp will begin again in January and should be completed in June. The Operations Department will be maintaining a web site, ImprovingDVT.com, which will provide the most up-to-date information on the project.
 - The Phoenix Aviation Department recently sent to all airfield tenants a survey soliciting inputs regarding the use of hangers for storage. As of November 17, the Department had received 266 responses from KDVT tenants. The survey will be open through the end of November. In order

Board of Directors' Meeting Minutes
November 17, 2016

for their voices to be heard, members are encouraged to complete the survey.

- Old Business
 - The Board continued the discussion as to what the appropriate focus of the DVPA should be, social networking or pilot advocacy. By majority consent, the Board decided that while the primary focus must be advocacy, there was a need to provide some opportunities for social networking. To this end, the DVPA will sponsor two pancake breakfasts per year; one on the first Saturday in November and a second on the third Saturday in February. Until enough interest is generated to warrant the effort, the Board voted to discontinue the monthly “Hospitality Hanger” coffee and donuts. The DVPA will continue to sponsor, as appropriate, Wing’s Seminars in the intervening months.
- New Business
 - As it is a tradition during the holiday season, the DVPA will be preparing and distributing cookie trays to the various support agencies around the field. This would include Operations, the tower, Fish and Game Department, Cutter Aviation, and Phoenix Police. At the next Board meeting on December 15, the Board members will be preparing the trays. Any DVPA members are invited to bring a plate of their favorite holiday treat and help assemble the trays. We will be meeting at 1900 in the second floor conference room in the KDVT terminal.
 - The Board unanimously accepted the nominations of Steve Freeman and Glenn True as new members of the Board. Mr. Freeman and Mr. True will be welcome additions to the Board and are anxious to work on behalf of all KDVT pilots.
- By unanimous consent, the Board meeting was adjourned at 2145.

Prepared 11/20/16 by PLB



Board of Directors' Meeting Minutes

Type: Scheduled Monthly Meeting

Date: December 15, 2016

Location: Deer Valley Airport Operations Conference Room

- At 1900, DVPA Treasurer Brian Scott called the meeting to order.
- Attendance:
 - Board members present: Phil Barrett, Steve Cantrell, Dean DeRosia, Steve Freeman, Brian Scott, and Glenn True
 - Board members absent: Randy Eary, Richard Schmidt, and George Zukauckas
 - Guests: Bill and Cynthia Woods, Lacy Parker, Ken Cada, and Peter and Ro Layne McEvoy
- By unanimous consent, the meeting minutes for the November, 2016 scheduled monthly board meeting were accepted.
- The treasurer's report for November, 2016 was submitted and approved by unanimous consent.
- New Business
 - By majority consent, the Board approved the purchase of door magnets which will promote membership in the DVPA. The magnets will have spaces where pilots can record, with the accompanying pen, the due dates of various aircraft maintenance items.
- By unanimous consent, the Board meeting was adjourned at 1920 and commenced with loading trays of Christmas goodies for the various offices and organizations at KDVT who support the aviation community.

Prepared 12/21/16 by PLB