



**DVPA Board Meeting Minutes
January 15, 2015**

The meeting was called to order at 7:00pm by Bill Woods.

Directors Present:

Bill Woods, Ken Cada, Ray Reher, Dan Tollman, Tim Ogren, George Zukauckas, Richard Schmidt, Deb Gross, Chuck Crinnian, Don Majors

Directors Absent:

Mark Dillon (proxy to Richard Schmidt)

Guests Present:

Brian Scott, Glenn True, Gordon Helm, Jim Pitman, John Pew, Tom Palen

December Board Minutes:

- Unanimously approved. Motion by Rich. Second by George.

Treasurer's Report

- Unanimously approved. Motion by Ray, second by George.

Membership Status:

- George reported that the Association currently has 232

Logo:

- Tim reported that logo samples will be further investigated.

ATC Facility:

- Update will be at next meeting.

Observation Deck Plaque:

- On hold until after the Super Bowl.

Membership Survey:

- Ken will finalize and get with George to send out.

Hospitality Hangar:

- January 17, 2015 had a good turnout. Coffee & Donuts were served.
- Next Hospitality Hangar will be February 21 which will be annual meeting to vote for new Directors.

New Business:

- March 15 is deadline for articles for the newsletter.

Upcoming Events:

- February 19-22 - Tri-motor coming to DVT.
- February 23-25 - Bomber "Fi Fi" coming to DVT.
- Super Bowl help needed to assist Ed Faron with public at DVT, See Bill

Meeting adjourned at 8:10pm.

Submitted by Ken Cada



Deer Valley Pilots Association

Monthly BoD Meeting Minutes February 21, 2015

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting was called to order by Bill Woods at 8:10am and was conducted in Don's hanger on the north side. This meeting was abbreviated, and coincided with the annual vote for new directors at a hospitality hanger event.

Directors present were: Ray Reher, Ken Cada, Tim Ogren, Don Majors, George Zukauckas, Dan Tollman, Bill Woods, Richard Schmidt and Mark Dillon. Missing directors: Chuck Crinnian (proxy unknown) and Deb Gross (proxy given to Don Majors).

The January meeting minutes, which were circulated by email, were approved unanimously. Motion to approve by George Zukauckas and seconded by Richard Schmidt.

The January treasure's report, which were circulated by email, were approved unanimously. Motion to approve by George Zukauckas and seconded by Richard Schmidt.

The meeting adjourned at 8:11am, motion by Mark Dillon, second by George Zukauckas.

Minutes taken and submitted by Mark Dillon.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes March 19, 2015

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting was called to order by Bill Woods at 6:57pm and was conducted in the DVT terminal conference room.

Directors present: Tim Ogren, Brian Scott, Glenn True, George Zukauckas, Bill Woods, Richard Schmidt and Mark Dillon.

Directors absent: Ray Reher (proxy to Mark), Don (nested proxy to Mark via Ray proxy), Chuck Crinnian (proxy to George), Sean Andrews (proxy to Brian) and Tom Palen (proxy to Brian)

Ed Faron provide a general update on airport activities and projects:

- Ed thanked the ~50 volunteers who did a great job assisting during the Superbowl week.
- The acute angle connector project is on schedule to be completed by mid-April.
- There is a new ADOT funded project to resurface taxiway C. Should be completed in 3 weeks.
- The vehicle parking lot is at or near capacity on a daily basis. Consultants are looking at ways to optimize parking.
- The blast fence on the NE corner of the airport is causing a blind spot for aircraft operating in that area. Ed is looking for hanger occupants in that area to participate in finding a workable solution.

The February meeting minutes, which were circulated by email, were approved unanimously. Motion to approve by George Zukauckas and seconded by Tim Ogren.

The February treasure's report, which were circulated by email, was approved unanimously. Motion to approve by Mark Dillon and seconded by Richard Schmidt.

Membership: 246 active members
Officer elections:
President: George Zukauckas
Vice President: Richard Schmidt
Secretary: Mark Dillon
Treasurer: Tim Ogren

OLD BUSINESS:

- Tim passed around two mock-ups of an embroidered DVPA logo. The vendor will apply this logo to any item they sell for \$5 on top of the cost of the item.
- Events: ATC visit to Phoenix TRACON: capacity per visiting group is 10. Don and Richard to pick dates and send a NOTAM.

NEW BUSINESS:

Committee realignment results:

Committee:

Association Development
Membership
Publications
Events
Website

Chair:

Brian Scott
George Zukauckas
Glenn True
Richard Schmidt
George Zukauckas

The committee membership will be determined in the April meeting since March had several directors absent.

OTHER BUSINESS:

- Website hosting plan has been renewed.
- Tax return is due. Tim to complete.
- Corporation Commission filing is needed to update director list and define a new statutory agent. Bill will be listed as the new statutory agent. George has the action to complete this filing.

The meeting adjourned at 8:10pm, motion by Mark Dillon, second by Bill Woods.

Minutes taken and submitted by Mark Dillon.



DVPA Board Meeting Minutes April 16, 2015

The meeting was called to order at 7:00pm by George Zukauckas.

Directors Present:

George Zukauckas
Bill Woods
Chuck Crinnian
Don Majors
Ray Reher
Tim Ogren
Glenn True
Sean Andrews
Brian Scott

Directors Absent:

Richard Schmidt (proxy to Bill)
Mark Dillon (proxy to Ray)
Tom Palen

Guests Present:

Ed Faron – Airport Mgr
Steve Thompson & Laura

Airport update - Ed Faron

- A6 & A8 connectors slated to open the afternoon of 4/17
- Twy C overlay scheduled to begin 5/17 and be completed in approximately three days
- Solutions for terminal parking constraints remains under consideration
- Hanger inspections resulted in the usual violations
- Restaurant now under new management, again
- Interactive aviation learning center still under consideration
- Geotechnical analysis required on north ramp to validate need for full depth replacement of the ramp in order to secure FAA funding grant. Estimated cost to be 12mm phased over several budget years

Previous board meeting minutes:

Unanimously approved, Motion by Glenn, second by Bill

Treasurer's report:

Unanimously approved, Motion by Bill, second by Glenn

Current membership:

George reports membership status at 241

Old business:

Web hosting renewal - Complete

Corp Commission annual report – Complete

Appoint new Statutory Agent – Complete

2014 tax return – Complete

Logo Clothing Project (Tim) – Hosted web site in planning for made to order items with DVPA approved and provided logo. Sample products for review soon with site development and launch timing TBD

Events (Don) – Our previous contact at PHX Tracon has since been reassigned. After several re-routes of our request I was recently contacted by Jackie Jacobs, Support Manager for Training at PHX Twr\Tracon. She requested preliminary information related to our intentions, group size, potential dates etc. I will provide this information this week with suggested dates and report back as progress is made

New business:

Committee Assignments 2015:

- Association Development – Brian, Sean, Ray, Bill Tom
- Events – Richard, Chuck, Bill, Glenn, Steve
- Membership – George, Don
- Publications – Glenn, Sean, Brian, Ray, Ray, Mark
- Web site – George

All to review committee responsibilities and commence work going forward

Committee Reports

Association Development

Nothing further

Membership (George)

New membership type proposed – Associate membership for those that are not tenants or otherwise associated\connected with DVT per the current Bylaws definition, that would like to participate in DVPA activities, serve on committees etc.

This would be a non-voting membership and require a Bylaws change to define the new membership as well as, associated application changes

Open discussion commenced on the merits of the proposal, pros\cons, consequences etc.

Members to consider the subject over the next month and be prepared with their thoughts for next meeting. The objective would be to decide if the proposal should move forward

Publications

Nothing further

Events

Hospitality hanger setup for Saturday 4/18 discussed and decided

Next pancake breakfast – Date decided on?

To consider hosting safety related events as in the past – Dates and subject matter TBD during future meetings

Web Site

Nothing further

Other Business\Topics

RSAT meeting – Four Directors to attend next month

Bylaw changes – All members to consider changes for 2016, be prepared to begin discussions next month

Social Media - Guest Steve Thompson (IT background with an interest in social media) initiated an open discussion around social media opportunities for the organization. Publications committee to consider and develop a proposal for the full board to consider

It was noted that a Facebook page exists that is not associated with or authorized by the DVPA board. George to follow up to the extent possible with those responsible to have the page taken down

The meeting was adjourned at 8:26 pm. Motion by George, second by Bill



Deer Valley Pilots Association

Monthly BoD Meeting Minutes May 21, 2015

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting was called to order by George Zukauckas at 7:05pm and was conducted in the DVT terminal conference room.

Directors present: Brian Scott, Glenn True, George Zukauckas, Bill Woods, Richard Schmidt, Ray Reher, Tom Palen and Mark Dillon.

Directors absent: Don Majors (proxy to Ray), Chuck Crinnian (proxy to Ray), Sean Andrews (proxy to Brian)

Ed Faron provide a general update on airport activities and projects:

- Rubberized asphalt overlay project for taxiway C to be completed next Friday May 29th. There's been issues with the contractor.
- The 2nd round of hanger inspections is occurring – high failure rate due to typical reasons (household items, car storage, etc).

The April meeting minutes, which were circulated by email, were approved unanimously. Motion to approve by Mark Dillon and seconded by Glenn True.

The April treasure's report, which were circulated by email, was approved unanimously. Motion to approve by Bill Woods and seconded by Glenn True.

Membership: 244 active members

OLD BUSINESS:

- TRACON tour: This will be scheduled on a weekday between noon at 2pm. Tentatively scheduled for June 17th for Directors only. After the first visit, we'll coordinate a tour as a membership event.
- Logo merchandise: Tim's vendor sending samples. George to bring to next meeting.
- Membership change to the bylaws
 - Association Development committee has met twice to discuss this topic so far.
 - Will continue to meet to wordsmith membership area of the bylaws to tighten the language surrounding membership requirements.

NEW BUSINESS:

- Accept Tim Ogren's resignation from the board. Mark motioned, Glenn second. Unanimous approval.
- Brian nominated Bill to replace Tim as the treasurer. Mark second. Unanimous approval.

- Mark motioned to purchase a new laptop for use by the treasurer and used for association business. Glenn second. Unanimous approval. Purchase not to exceed \$500.

COMMITTEE REPORTS:

- Publications:
 - Glenn to prepare a NOTAM re: the taxiway C overlay project
 - Ray will work to get more representation from the tower as well as Ed Faron in the quarterly newsletter.
- Events:
 - A Wings seminar will replace the August HH event.
 - Poker run scheduled for October 17th
 - Next pancake breakfast in November (annual event)
- Association Development:
 - Committee will meet to discuss BoD meeting frequency and develop a recommendation for consideration by the board (if changes are necessary). An assumption to change would be more committee meetings and action.

OTHER BUSINESS:

- None

The meeting adjourned at 8:38pm, motion by Mark Dillon, second by Glenn True.

Minutes taken and submitted by Mark Dillon.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes June 18, 2015

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting was called to order by George Zukauckas at 7:02pm and was conducted in the DVT terminal conference room.

Directors present: Brian Scott, Glenn True, George Zukauckas, Bill Woods, Richard Schmidt, Ray Reher, Tom Palen, Don Majors, Sean Andrews, Chuck Crinnian and Mark Dillon.

Directors absent: None

The May meeting minutes, which were circulated by email, were approved unanimously. Motion to approve by Mark Dillon and second by Richard Schmidt.

The May treasure's report, which were circulated by email, was approved unanimously. Motion to approve by Mark Dillon and seconded by Sean Andrews.

Membership: 247 active members

OLD BUSINESS:

- TRACON tour: Seven people attended the Directors TRACON tour. Don and Richard will coordinate with TRACON to schedule a follow up visit for members. Limit of 7 people per visit. They will select a date(s) and send a NOTAM.
- Logo merchandise: Several samples were shared of hats and various shirts with embroidered DVPA logo. The group all liked the design and quality. Don motioned to move forward with this vendor as a supplier for DVPA merchandise. Glenn second – unanimous approval. George to contact the owner and update the DVPA website to allow for membership purchases directly with this vendor.
- Membership change to the bylaws – Brian reviewed several changes to the bylaws and associated changes to the membership application. Brian will make a few other changes including separating the membership application for commercial membership.

NEW BUSINESS:

- Airport construction update:
 - B3 is in poor condition with crumbling asphalt. A topical overlay was applied which will close this taxiway for 10 days while the overlay cures. George to send a NOTAM.
 - Taxiway C work will resume at night between June 23rd and 25th. Open during the day.

COMMITTEE REPORTS:

- Publications:

- Quarterly newsletter will be out for review this week. Articles are requested.
- Events:
 - Membership TRACON tour will be scheduled
 - A Wings seminar will replace the August HH event.
 - Poker run scheduled for October 17th
 - Next pancake breakfast in November (annual event)
- Association Development:
 - No further updates
- Membership
 - Membership renewals will be required to complete the new application to ensure all members meet the membership requirements.

OTHER BUSINESS:

- Mark motioned to cancel the July meeting due to expected low attendance (many directors going to Oshkosh). Second by Glenn True. Unanimous approval.

The meeting adjourned at 8:40pm, motion by Mark Dillon, second by Glenn True.

Minutes taken and submitted by Mark Dillon.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes August 20,, 2015

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

Board Members present

George Zukauckas

Glenn True

Bill Woods

Richard Schmidt

Charles Crinnian

Sean Andrews

Meeting called to order at 1900 by president George Zukauckas

June minutes-Approved.

June /July Treasurers reports- Approved

Old Business

Member TRACON tour- We are moving forward on setting up future tour dates

Logo Merchandise- Vendor is in process of "tweaking" his website in order to give us a more seamless shopping experience. However, apparel bearing the DVPA logo is available now through on line shopping.

By Laws- Proposed By-Law changes were submitted to the board for review.

Membership application- Membership application changes were submitted to the board for review.

New Business

Update overview of the just completed taxiway repaving project and update of pending north ramp repaving project was presented by Airport Manager Ed Faron.

Committee Reports

Association development- Brian:

None

Membership- George:

Membership holding constant from last month.

Publications-Glenn:

None

Events-Richard:

Attempting to reconnect with someone in the TRACON to schedule a tour.

Next hospitality hangar date, TBA

Next pancake breakfast date, TBA

FAST Team seminar sponsored by DVPA was discussed with the consensus being a seminar on tablet aviation applications as a possible topic.

No other new business.

Open forum:

Much discussion on the upcoming north ramp project and it was decided to set up a topic specific meeting with Mr. Faron as soon as possible to open further dialogue.

Methods to increase DVPA membership discussed. It was suggested that since our sponsored seminars are very well attended, perhaps at the next seminar we could pole those in attendance to see if they are members and if not, why not.

There being no further business, meeting was adjourned at 2100.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes September 17, 2015

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting was called to order by George Zukauckas at 7:01pm and was conducted in the DVT terminal conference room.

Directors present: George Zukauckas, Richard Schmidt, Bill Woods, Sean Andrews, Don Majors, Brian Scott and Mark Dillon.

Directors absent: Glenn True (Sean proxy), Ray Reher (Sean proxy), Tom Palen (proxy not recorded) and Chuck Crinnian (proxy not recorded)

The August meeting minutes, which were circulated by email, were approved unanimously. Motion to approve by Mark Dillon and second by Bill Woods.

The August treasure's report, which were circulated by email, was approved unanimously. Motion to approve by Mark Dillon and seconded by Richard Schmidt.

Membership: 253 active members

OLD BUSINESS:

- Logo merchandise: The supplier will be adding a catalog site specifically with DVPA logo merchandise. Both men and women styles will be available. Once their site is up and tested, we'll provide a link from our site.
- Membership change to the bylaws – Sean reviewed his changes with the directors. Changes will be finalized and then voted on.
- Airport construction update: Starting construction project for north ramp on Nov 2nd.

NEW BUSINESS:

- D&O insurance due Oct 1 - \$694. Sean Andrews created motion to pay this invoice, Mark Dillon second. Unanimous approval.

COMMITTEE REPORTS:

- Publications:
 - No update.
- Events:
 - HH event on September 26th

- Poker Run on October 17th
- Pancake breakfast on November 7th
- Movie Night – November 14th
- Richard will schedule a committee meeting soon
- Association Development:
 - No further updates
- Membership
 - Lots of expiration reminders were recently sent
 - George to add electronic renewal / membership application and payment to the next agenda

The meeting adjourned at 8:38pm, motion by Mark Dillon, second by Brian Scott.

Minutes taken and submitted by Mark Dillon.



Deer Valley Pilots Association

Monthly BoD Meeting Minutes October 15, 2015

“The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting.”

This meeting was called to order by George Zukauckas at 7:00pm and was conducted in the DVT terminal conference room.

Directors present: George Zukauckas, Richard Schmidt, Bill Woods, Sean Andrews, Don Majors, Brian Scott, Tom Palen, Ray Reher, and Glenn True. Guest present: Charles Spinelli.

Directors absent: Chuck Crinnian and Mark Dillon.

The September Meeting Minutes, which were circulated by email, were approved unanimously. Motion to approve by Mark Dillon and second by Bill Woods.

The September Treasurer's Report, which was circulated by email and was approved unanimously. Motion to approve by Bill Woods and seconded by Richard Schmidt. The D&O Policy has been renewed for a year at a cost of \$694.

Membership – George reported that we have 250 active members. Renewal notices are going out.

OLD BUSINESS:

- Logo merchandise: George is following up.
- Changes to the bylaws – George reported that the changes have been approved by the Board via email. There was discussion. The changes will be distributed to the members via a NOTAM. The vote by the members to approve will be held at the November meeting.
- Changes to the Membership Application Form – George reported on the changes that were made. There was discussion. Electronic applications and renewals were discussed. George asked that the Business Development Committee study the form and come back with recommendations.
- Airport Construction Update. George reported on the progress

COMMITTEE REPORTS:

- Publications. Glenn:
 - No update.
- Events. Richard reported:
 - Poker Run on October 17th. Weather may be an issue this Saturday.

- Pancake breakfast on November 7th. Brian reported that some sponsors will attend. He and Sean are still working on some more.
- Movie Night. Richard reported and it was discussed – November 14th. Richard will decide which movie to show.
- Association Development:
 - Brian reported.
- Membership. George reported:
 - Renewal season is now.
 - Our November event will be membership focused – both new and renewal.
- Fly Market – Brian reported.
- Flier – A flier for the November meeting was circulated and discussed. Then a motion was made to approve spending up to \$250 to have it copied and folded. Motion was made, seconded and approved unanimously.
- Director Nominations. George reported that there are 5 slots coming open – 4 with full 3 year terms (Chuck, Mark, Ray and Bill) and 1 with only a 1 year term to fill the rest of Tim's term. George asked for volunteers to be on the Nomination Committee – Brian, Sean and Glenn volunteered.
- New Tables and Chairs for Events – Bill asked that we consider buying up to \$500 worth of tables and chairs to add to what we already have. Motion was made and seconded and it was unanimously approved.

The meeting adjourned upon motion by Bill Woods, second by Ray Reher.

Minutes taken and submitted by Tom Palen.



DVPA Board Meeting Minutes Nov 19, 2015

The meeting was called to order at 7:01pm by George Zukauckas.

Directors Present:

George Zukauckas
Richard Schmidt
Don Majors
Ray Reher
Glenn True
Sean Andrews
Brian Scott

Directors Absent:

Bill Woods (proxy to George)
Mark Dillon (proxy to Ray)
Tom Palen (proxy to Brian)
Chuck Crinnian

Guests Present:

None

Previous board meeting minutes:

Unanimously approved, Motion by Sean, second by Glenn

Treasurer's report:

Reviewed and unanimously approved, Motion by Sean, second by Glenn

Current membership:

George reports membership status at 246

Old business:

Logo Clothing Project (George) – The provider chosen has not responded to numerous attempts by George to contact and finalize the project and go live. Sean to explore the provider used by APA as a potential option and report back

By-Law Changes – Unanimously approved by the membership

Membership Application Changes – Implemented, modified language to be prepared for renewal notices to state that the new form must be used and thus, the old form will no longer be accepted

Airport Construction Update – North ramp surface replacement project underway, no other issues reported (Ed unavailable to update)

New business:

Committee Reports

Association Development (Sean\Brian)

Electronic membership renewal

- Committee continues to explore potential options for later board discussion

Other opportunities

- General discussion around membership discounts at local business and/or field services
- Additional commercial membership opportunities to explore as well

Board Nomination - 2016 elections (Brian)

Action items

- Email to be prepared soon to those who have expressed an interest in serving on the board
- Candidates to be identified by end of Dec to allow Bios to be prepared and provide sufficient time to notify the membership
- Current board members to assist in the recruitment effort

Membership (George)

Same as above

Publications (Glenn)

Nothing further

Events (Richard)

November Pancake Breakfast (Debrief)

- Turnout was strong ~60-70 checked in
- We received ~30 membership renewals and ~10 new memberships
- Consider the use of wrist bands as a means to confirm check in during future events
- More manpower needed at food service tables to better serve the demand and additional cleaning supplies also needed to better keep the service area clean
- Consider reaching out to various individuals and group to add additional aircraft displays

Poker Run

- Six aircraft and about a dozen people turned out.
- Participants enjoyed the event and a pot of \$225 was awarded

Movie Night

- Poorly attended
- Likely not an event that will draw much interest going forward

Future Event Ideas Discussed

- Should we consider more aviation related activities\events vs social gatherings?
- Additional safety related events (Wings)

- Guest speakers from the membership at hospitality hanger events for brief presentations, aviation related talks\Q&A and\or demonstrations

Future Event Dates (2016)

- January hospitality hanger (introduce board candidates) – 1/23 Confirm?
- February membership meeting and election – 2/20
- March Wings event – 3/19 confirm?

December Cookie Meeting

- The consensus was to continue the tradition
- Seven trays needed: Cutter (2), Operations (1), Phoenix PD (1), Tower (2) & Game\Fish (1)
- George, Richard & Brian to distribute the morning after

Other Business\Topics

It was suggested we should review the DVPA flyer to update “The Story” – Association Development (Brian) to consider changes for board review

The meeting was adjourned at 8:58 pm. Motion by Sean, second by ?

Prepared by DGM 11/22/2015



Deer Valley Pilots Association

Monthly BoD Meeting Minutes December 17, 2015

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

This meeting was called to order by George Zukauckas at 7:01pm and was conducted in the DVT terminal conference room.

Directors present: George Zukauckas, Bill Woods, Brian Scott and Mark Dillon.

Directors absent: Richard Schmidt (Brian proxy), Glenn True (George proxy), Tom Palen (Brian proxy) and Chuck Crinnian (George proxy), Don Majors (I didn't record proxy), Ray Reher (I didn't record proxy)

Several guest members were present: Peter and RoLyne McEvoy, Steve Thompson, John Butler, Ed Faron, Dan and Betty Trombly, Phil Barret, L Parker, and Ken Cada

The November meeting minutes, which were circulated by email, were approved unanimously. Motion to approve by Mark Dillon and second by Brian Scott.

The November treasure's report, which were circulated by email, was approved unanimously. Motion to approve by Bill Woods and second by Brian Scott.

Nomination Committee report: Brian

- 15 people responded to the inquiry and are interested in serving on a committee
- 9 of those expressed interest in serving on the board
 - 2 have since declined
- Brian will get pictures and bios for the 7 candidates

Mark Dillon motioned to postpone all other business until the January meeting. Second by Brian Scott. Unanimous approval.

The meeting adjourned at 7:05, motion by Mark Dillon, second by Brian Scott.

Minutes taken and submitted by Mark Dillon.