



## Deer Valley Pilots Association

### Monthly Meeting Minutes – 15 January 2008

**"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."**

#### Call to Order

At 7:00 P.M., Deer Valley Pilots Association (DVPA) President Ed Chauza called the January meeting to order in TransPac (formerly Pan Am) Aviation Academy training room "B". Board members present: Ken Cada, Jim Little, Ray Weigold, Mike McNally, Dan Tollman, Jim Russell, Dalia Bureker, Doug Bronson and Mert Bean.

Directors absent: All directors were present. Following the resignation of Stan Watkins, Mike McNally acted as temporary secretary for this meeting.

#### Members/Associates in Attendance

George Zukauckas, Charles Garvey, Lacy Parker, Dave Underwood, Wayne Castner, Bob Mayer, Ken Bruening, Bob Bureker, Pat Mornin, Chuck Crinnian and Jacob Cohen

#### Guests in Attendance

Gary Mascaro, DVT Airport Manager, Toby Jones, FAA Tower Manager and Dan Olsen, Sibran

#### Meeting Agenda

Ed Chauza presented the Meeting Agenda and introduced the guest speakers

#### Guest Speaker – Toby Jones, FAA Tower Manager

Mr. Jones began his presentation with a brief resume of his professional experience with the FAA as an air traffic controller and supervisor. He then proceeded to discuss the following topics:

Runway Safety has become the primary Importance at DVT

1. As a pilot in command, be sure you have received a runway crossing clearance
2. Land on runway specified in clearance
3. Taxi clearance to runway – read-back in entirety is important
4. The tower must maintain FAA Standards for take-off and landing separation
5. The tower must maintain FAA Standards in regards to Position and Hold Requirements

Mr. Jones has requested feedback from tenants. Please be specific as to time, date and instance in which you would like to have noted.

Mr. Jones has asked his controllers to be aware of departure delays and to balance traffic between the runways.

PanAm will no longer use their call sign. Their new call sign is Transflight.

An FAA Oversight Panel is now auditing controllers and pilot deviations. DVT controllers are now mandated to report any/all pilot deviations to the FAA. The FAA sends the report to the local FSDO and the FSDO investigates the deviation with the tower controller. The FSDO then makes the decision on dealing with the deviation.

Mr. Jones asked that tenants are welcome and encouraged to contact him to arrange tower tours.

A question and answer session with the members was conducted at the close of the presentation.

### Guest Speaker – Gary Mascaro, DVT Airport Manager

Mr. Mascaro spoke on the following topics:

#### Expansion of Cutter Aviation

1. Cutter Aviation will construct fourteen (14) 60' X 60' corporate box hangars on the southeast ramp. The hangar leases will be pre-sold.
2. The two (2) covered tie-down sections located immediately to the east of Cutter will be removed and relocated to the north ramp, near the self-fuel facility.

#### Phoenix Hangar One

1. This corporate hangar development is in the Planning/Evaluation Phase
2. The construction site is situated on twenty (20) acres on the southeast side of the airport
3. The construction will be a "Phased Approach" in consideration of tenant interest and current economic conditions

Mr. Mascaro noted that both projects will be a revenue boost to the airport which in turn will help maintain tenant rents and airport improvements.

During the Q/A period with members, it was noted, the hill at the approach end of Runway 25L is scheduled to be removed March-April 2009

### Minutes of the December 2008 Meeting:

In preparation for this meeting, Jim Little e-mailed copies of the December Minutes to each Director. Ken Cada moved to approve the minutes, Doug Bronson seconded the motion, the board voted unanimously to approve the December meeting minutes.

### Presentation

DVPA presented Mr. Dan Olsen of Sibran Properties a monogrammed flight bag in appreciation for his efforts in providing DVT with a self-serve fuel facility.

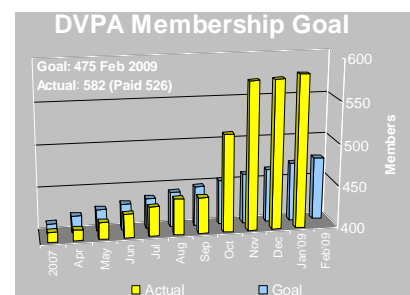
### Treasures Report

Treasurer Mert Bean presented the Treasurers Report as of 30 December 2008. Doug Bronson moved to approve the report, Ken Cada seconded the motion, the board voted unanimously to approve the December report.

### Membership

Dan Tollman provided the following report:

1. DVPA membership has 582 members as of 13 January 2009. Of this amount, 526 members have paid for the next calendar year while 56 members have not yet renewed.
1. Dan will provide a list of all members who have not renewed to the board members so a personal call may be made
2. 72 members do not have/have not provided an e-mail address



### Old Business

Hospitality Hangar Event January 17, 2009

Mert Bean provided a brief narrative of the event. It was the consensus of the board members that this event was well-run and possibly the best Hospitality Hangar Event yet.

### Election Committee

Ray Weigold provided the following information:

1. An explanation of the nomination and election process including the mandated 10% membership required in attendance, either in person or by proxy.
2. The committee has provided biographies of eight (8) nomination candidates. The candidates are:

Bill Antonucci  
Dalia Bureker (Incumbent)  
Jacob Cohen  
Chuck Emmett  
Mike Gibbs  
Dan Tollman (Incumbent)  
Dave Underwood  
George Zukauckus

A ninth candidate, Carl Ulbrecht, is in the process of submitting a biography to the committee.

#### Hangar Inspection Committee

Dalia Bureker provided the following information:

1. Hangar inspections will be conducted by DVT personnel commencing on 4 February 2009
2. The inspection schedule was sent out by the City of Phoenix via U.S. Mail
3. The inspection schedule has been posted on the DVPA website

It was pointed out that it is necessary for tenants to comply to the requirements set out in the aviation handbook

Annual Membership Meeting is being held on Wednesday, February 18. This is a one time change only to Wednesday instead of the normal 3<sup>rd</sup> Thursday schedule. Normal schedule resumes in March.

#### **New Business**

Hangar Rate Increase inquiry from tenant via email – resolved  
Boy Scout charity plane wash request by tenant via email – resolved

Arizona Aviation Day cancelled by State. No new date provided

#### D&O Insurance

The issue was debated by board members. Mike McNally moved to table the issue, seconded by Ray Weigold. The board voted 8-2 in favor of tabling the issue. A request by Ray Weigold to record the vote by Director was requested and agreed to. Ed Chauza and Mert Bean voted against tabling the issue and Ken Cada, Jim Little, Ray Weigold, Mike McNally, Dan Tollman, Jim Russell, Dalia Bureker, and Doug Bronson voted for tabling the issue

#### **Other Business**

***SDL Instructors*** - Ed Chauza noted that the City of Scottsdale will require any CFI working out of SDL to pay a fee to the city.

***Compass Rose*** - Ed Chauza noted that there is no longer a compass rose at DVT. A new compass rose would include the services of a certified land surveyor. The city is evaluating locations and financing alternatives as the prior location is no longer a suitable location.

***Airport Beacon*** – Pilot reports have been received that the beacon is very hard to find at night with the increased ambient lighting around the airport. This concern is being reviewed by the city.

***Bulk E-Mail Coordinator***-Transfer of duties from Jim Little were discussed and Dan Tollman will limit his efforts to only sending. The other duties of message development and research remain to be assigned.

***ENewsletter Editor*** – No volunteers are available. Consensus is to leave this to the new Board.

#### **Adjournment**

A motion to adjourn was made by Doug Bronson, seconded by Dalia Bureker and carried unanimously by the board.

*Mike McNally* –Secretary  
Deer Valley Pilots Association



## Deer Valley Pilots Association

### Monthly Meeting Minutes – February 18, 2009

**"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."**

#### ***Call to Order***

Meeting convened at 7:00 pm 2/18/2009 by DVPA President, Ed Chauza. The meeting was held in TransPac Aviation Academy training room "B". Board members present:

1	Mert Bean	4	Ken Cada	7	Jim Russell
2	Doug Bronson	5	Ed Chauza	8	Dan Tollman
3	Dalia Bureker	6	Jim Little	9	Ray Weigold

In addition to the above, 28 regular members and 3 guests were in attendance. Out of a total of 71 proxies received, 60 were determined to be acceptable and served to establish a quorum for the vote on Directors.

In the absence of Mike McNally, Jim Little acted as secretary for this meeting.

#### ***INTRODUCTIONS***

Ed introduced Dr. David Bryman - AME, tonight's guest speaker. Also, former DVPA Presidents Dee Grimm and Ray Weigold were introduced along with all of the attending Director nominees.

Dr Bryman credentials:

- **Fellow Director** in Arizona Pilots Association
- **Senior International Aviation Medical Examiner** for the FAA, Transport Canada, Australian Civil Aviation Safety Authority, New Zealand CAA and the Joint Aviation Authority of Europe.
- **Past President** of the Civil Aviation Medical Association and is very involved in the aviation community of Arizona.
- **Associate Professor** at Midwestern University Arizona College of Osteopathic Medicine and teaches an Aerospace Medicine program to Medical students.
- **Awards** was the past recipient of "The Physician of the year award" as well as the "FAA Safety Counselor of the year award"

## **MEETING MINUTES**

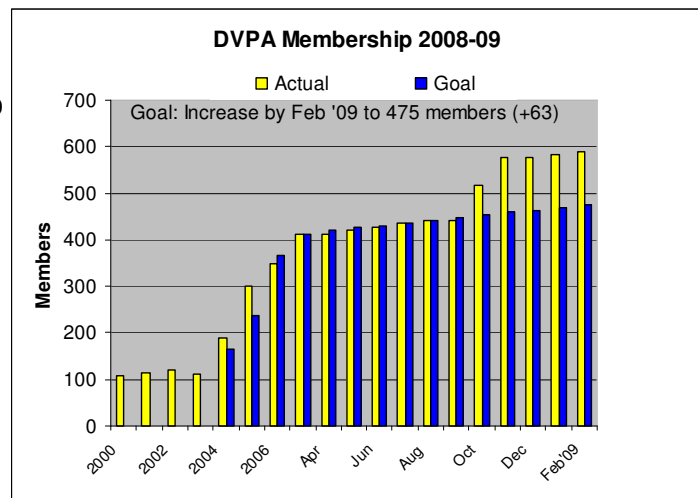
The Minutes of the January meeting were completed and distributed to all Directors prior to this meeting. Motion made by Jim Russell to accept the January Minutes as submitted, motion seconded by Dan Tollman, motion passed.

## **TREASURERS REPORT**

Mert Bean, Treasurer, provided a review of the financial data for month ending January 31. Motion made by Jim Russell to accept the Treasurers Report as submitted, motion seconded by Ken Cada, motion passed.

## **MEMBERSHIP**

Ed reviewed membership performance to date. As of 2/16/2009, 588 members are on the roster. Fifty one memberships have expired leaving 537 members in good standing. Recent effort was made by individual phone contact to gain information and renew. Several have indicated they would not renew since they have stopped flying or no longer own aircraft based at DVT.



## **DIRECTOR ELECTION**

In addition to regular business issues, one of the main purposes of this monthly meeting is the finalization of the nomination process and the election of Directors to replace those Directors whose terms are expiring. Outgoing Directors will continue to serve until the March meeting is called to order at which time, newly elected Directors will be seated and join with those Directors continuing in their positions and assume all responsibility for operating the association.

Ed introduced each of the Director candidates: Bill Antonucci, Dalia Bureker, Jacob Cohn, Chuck Emmett, Mike Gibbs, Dan Tollman, Carl Ulbrich, Dave Underwood and George Zukauckas. Antonucci and Underwood were unable to attend this meeting. The Nominating Committee, headed by Ray Weigold, with Dalia Bureker and Ken Cada as committee members, distributed voting ballots. Ken Cada directed the voting process. Eight Director candidates are listed on the ballot, the membership is instructed to vote for 6 candidates and confirm the position of Dalia Bureker.

Ballots were cast and the count made by Ray and Ken. Directors voted in to serve on the Board are: Dalia Bureker, Jacob Cohn, Chuck Emmett, Mike Gibbs, Dan Tollman, Carl Ulbrich and George Zukauckas. Directors whose terms are not expiring and will

continue to serve on the Board are: Ed Chauza, Jim Russell, Ray Weigold, Mike McNally, and Mert Bean.

### ***GUEST SPEAKER PRESENTATION***

Dr. David Bryman made his presentation on the "Aging Pilot". Some of the points hi-lited in his presentation were:

- Medical risks associated with air travel
- Medical reasons for air crashes
- 3<sup>rd</sup> class medical is a minimum standard
- Risks and aging
- Control your blood pressure

### ***AWARD***

**Thank You Jim Little**, President Chauza presented Jim with a Certificate of Special Recognition. In part, the certificate reads, "In recognition for exemplary volunteer service to the tenants of DVT as Director and Officer on the Board of Deer Valley Pilots Association". Jim's term as Director is expiring, he will be leaving his position as Editor, Director and Secretary after many years of DVPA service. DVPA extends to Jim a big "Thank You" for his service, support and his work in delivering DVT news to our members.

### ***2009 CALENDAR***

A list of aviation events for the remainder of February, March and April were displayed.

- The FAA IFR Chart Seminar would take place on 2/19, The APA sponsored Goldwater Gunnery Range tour is scheduled for March 5. Seats are limited, you must have a reservation, contact Nancy Bencoter.
- Thunder in the Desert on March 21/22 at Luke AFB.
- The next DVPA Hospitality Hangar is tentatively scheduled to take place on Saturday April 18.
- Warren McIlvoy commented on the Breakfast Club Fly-Out to Safford on March 14 for an old fashioned "Cowboy Breakfast Cookout" including western entertainment to go with the breakfast. The Safford Mayor advises that we will be greeted by many of the members of the town counsel and a few folks from some of the surrounding communities. Pilots valley wide are invited to participate in this fly-out trip.
- Dee Grimm advised that an intensive formation flying clinic will take place at Falcon Field February 20 and 21. Activities will take place throughout the each day.

## **OPEN COMMENTS**

Jon Shawl asked when the digital displays would be working at the self-serve fuel pumps. Pat Mornin advised that the displays installed were “supposed” to be sun-light-readable and of the latest technology for this application. It was recognized immediately upon installation that these displays were not even close to performing with the expected degree of illumination. Dan Olsen is working directly with the manufacturer on this issue.

Jack Hawkins expressed his concern over self-serve fuel billings for which he is yet to receive a credit card statement. Calls to the company have yet to produce a satisfactory answer. Sibran and Air Petrol have reported that they are working on the issue.

Warren McIlvoy asked if any concerns have been raised over the access via Gate 4A. Ed reported that Gary Mascaro was not going to make this gate available to tenants. Cutter is able to use this gate to access the fuel farm.

## **PARTNERSHIP MEETING**

The airport rotating beacon has been serviced. It has been cleaned and a new bulb installed. If pilots still have problems seeing the beacon, they should report the problem to Operations.

LASP – City of Phoenix opposes this ruling as there is no financing available to support it. Although there is some federal money available, all of the state grant money is gone.

Based on a wish list of projects submitted to the federal government for stimulus money, the list included \$547 million for Arizona AZ airports. Local airports affected are \$27 million in projects for DVT and \$527 million for PHX. A new compass rose is buried in the list of projects for DVT.

Tower procedure changes, aircraft are no longer on the Ground Control frequency while crossing a runway. The new procedure went into effect February 17; it requires an aircraft crossing a runway be on the Tower's frequency. Wayne Castner said he experienced the new procedure repositioning one of the VFC aircraft from the north ramp to the south ramp.

Falcon Field will raise their pattern altitude from 800 feet agl to 1000 feet agl. Date this change is to take place was not disclosed.

One of the results of the changes made to the Class “B” airspace, on the east side, pilots remaining outside of the airspace as they circumvent Class “B” are following the canal. CTAF frequencies should be used flying thru these areas. For clarification of boundaries and the frequencies to use, check the AFTW web site <http://www.aftw.org/> .

## **FINANCIAL REPORT 2008**

Ray Weigold and Ken Cada made up the audit team to perform the yearly audit of DVPA financial records. Ray reported everything was reconciled for 2008. Details and his formal report are forthcoming.

### **Hospitality Hangar Committee:**

April 18 is the date selected for the next Hospitality Hangar event, the 25th is the backup date. The committee will work with Dr. Chuck Crinnian to develop a primary theme of this event based on the pilot medical. There are no known scheduling conflicts with other area organizations. **(ACTION ITEM #1)**

### **Meeting Adjourned:**

A motion made by Ken Cada to conclude the business meeting, motion seconded by Ray Weigold, none opposed, motion passed. Meeting adjourned at 8:41 pm.

### **ACTION ITEMS:**

- **ACTION ITEM #1** – Hospitality Hangar Committee comprised of Mert Bean, Jim Little and Doug Bronson. Date is established, plans/action needed to move forward.

### **POST NOTES:**

#### **Action Items**

Except as listed immediately above, no other new Action Items identified.

#### **Director Appointment**

Evan Bagner was elected to complete the last 2 years of Whitney White's 3-year term. White, then deceased, actually served part of the 1st year of the 3-year term, Bagner served part of the 2nd year of the 3-year term, now Dalia temporarily served the rest of the 2nd year. Accepting the voluntary resignation June 19, 2008 of Evan Bagner, on July 17, 2008, President Ed Chauza recommended the appointment of Dalia Bureker to the Director position vacated by Bagner. The board voted unanimously approving the appointment.

There was only a partial year left for Dalia to serve temporarily and then 1 year more of the 3-year term, the last year of the 3-year term, if elected, which she understands and chose to do in this February 2009 election rather than run for one of the other full 3-year term board positions.

#### **Hospitality Hangar**

The date of the Hospitality Hangar has been changed to Saturday, April 4 due to a schedule conflict with Dr. Crinnian.





## Deer Valley Pilots Association Monthly BoD Meeting Minutes – March 19, 2009

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

### Call to Order

Meeting convened at 7:02 pm 3/19/2009 by DVPA President, Ed Chauza. The meeting was held in TransPac Aviation Academy training room "B". Board members present:

1 Ed Chauza	5 Michael Gibbs	9
2 Jacob Cohen	6 George Zukauckas	10
3 Dalia Bureker	7 Jim Russell	11
4 Ray Weigold	8 Dan Tollman	12

Proxies: Two, Ed Chauza given proxies by Carl Ulbrich and Chuck Emmett

In addition to the above, 7 regular members and 1 guest were in attendance.

### **Introduction**

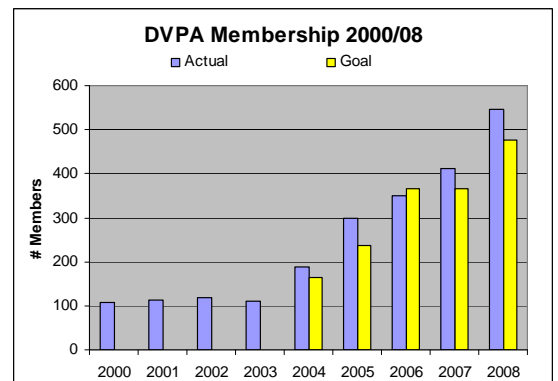
Ed reported completing delivery of Recognition Awards (Art Rosen & Jim Little) which included gift certificates of \$100 each. Ed welcomed the new Board members.

### **Treasurer Report**

The report was presented by Ed in the absence of past Treasurer, Mert Bean, who is resigning from the BoD. **Jan 30th Balance: \$6,269.38; Feb 28th Balance: \$6,147.17.** See attached report for details. Ray Weigold provided a signed copy of the DVPA Income and Expenses for Fiscal Year 2008 in addition to emailing it to all directors prior to the meeting. Additionally, he provided a signed copy of the 2008-09 Audit Report as an attachment to the financial report. Ray gave both reports to the Secretary, Dalia Bureker.

### **Membership Report**

Dan Tollman reviewed membership to date. As of 3/18/2009, 554 paid and 39 unpaid members. DVPA picked up a few members since the Hanger Hospitality. The following graph depicts the yearly membership growth for the past eight years.



### Old Business

#### **Hospitality Hanger Planning**

- Date: Sat, April 4, 2009
- Place: South side, Hanger 15-06 (McIlvoy)



- Time: 8a-11a, Presentation at 9:30
- Pastries: Provided by Bob Littlefield
- Speaker: Dr Crinnian "S.A.F.E. Check" (Self Assessment-Flight Evaluation)
- New Board "Meet & Greet"
- Volunteers:
  - Setup - Ken Cada, Jacob Cohen, Warren McIlvoy
  - Drinks (coffee, water, soft drinks) - Ray Weigold
  - Merchandise – Jacob Cohen
  - Membership - Dan Tollman

### **ENewsletter Development**

ENewsletter - 5Yrs anniversary. The publication date was moved to 4/4/09. The Hanger Inspection committee requested to postpone the distribution so it would coincide with publishing the update and the survey immediately following the 2<sup>nd</sup> round of inspections. Ed solicited for ENewsletter input from Directors and Members since there was only one article submitted by Jim Little.. Requests for articles made at the previous BoD meetings and in an Email of April 4 – *"We need articles for the ENewsletter. If each Director would submit an article, it would help out immensely. Please email them to Ed before the meeting so we will have input to consider and report at the meeting."*

Ed has taken on the ENewsletter project in the absence of no volunteers to carry this mission after Jim Little's "retirement" from the Board. Following is the input available.

Jim Little – Emailed Steve Grothe's Remos Jim ride article

Bob Wirth – Will email the update on the Hanger Inspection and Survey attachment.

### **Merch. & Membership Team**

Jim Little, Chairman of the Merchandise and Membership Audit Committee reported funds were accounted for except for a small discrepancy. This is after obtaining receipts of approximately \$700 for merchandise and 5-outdated dues checks (\$65) that had been withheld since the initial merchandise purchase in Feb 2007. The record keeping and management of merchandise was weak, due to funds being co-mingled with other income such as dues payment. The recording of the initial inventory was accurate; however, no record keeping took place during the year; and mainly after receiving a second delivery of shirts and hats at "no charge" due to an error in the first order. Revenue from the sale of 2<sup>nd</sup>'s could not be determined and factored into the accounting. Conclusion: many hours were spent by the Committee on this project, and any additional time will not produce any better results. A motion was made, second and passed for the Board to accept the report.. Jim L will have the report signed and distribute the committee report to all directors prior to the next meeting.

It was pointed out that treasurer and merchandise coordination concerns occurred in the Feb 2007 to March 2008 timeframe and should not be confused with any operations of the current treasurer and merchandise coordinator. Record and accounting deficiencies have been resolved with new procedures and practices.



**Hanger Inspection Update**

Bob Wirth gave a Power Point presentation and provided updates and committee’s plans. Dalia Bureker presented the survey and the Board approved it after making a small change. The next round of inspections of the failed hangers is set for Mar 18 thru April 4. 257 failed, or 34%. The committee will distribute the survey via ENewsletter and website. It gave members the option of mailing, emailing or faxing it to DVPA. George, the new webmaster, will update the website and include the survey after converting it to a fillable PDF form. Jim L suggested delivering the survey to hangers by attaching to Hanger Hospitality flyer.

**New Business**

**D&O Insurance**

A motion was made to bring before the board the subject of D&O Insurance purchase that had been tabled at the January meeting. The purchase of D&O Insurance coverage was approved by the board with a vote of 9-1 in favor with Ray Weigold against. The policy coverage and cost will be decided at the next meeting.

**Officer Election**

*(Qualified Directors)*

President – (Bean, Chauza, Russell, Tollman, Weigold) – Voted in: **Ed Chauza**

Vice President – All Directors (Nominations were Cohen and Ulbrich) – Voted in: **Jacob Cohen**

Secretary – All Directors – Voted in: **Dalia Bureker**

Treasurer – All Directors – Voted in: **Ray Weigold**

**Following are the bylaw excerpts for officer elections-** - 6.6A *PRESIDENT: The President shall be elected by the Board and may be removed from office by the Board. The President's term of office is one year. Only duly elected Board members who have had membership on the Board of Directors for at least one year and with at least one year remaining in their term are eligible for election to the office of President.*

6.6B *VICE PRESIDENT: The Vice President shall be elected by the Board and may be removed from office by the Board. The Vice President's term of office is one year. Only duly elected Board Members with at least one year remaining in their term are eligible for election to the office of Vice President.*

6.6C&D *Secretary & Treasure: Same requirements as Vice President*

**Director Terms**

The Board accepted the terms of the new directors as noted by Ray Weigold in the following table. Term assignment was made on the volume of votes obtained..

**Process Resignations**

Mert Bean and Mike McNally resignations were accepted by the Board. The 2009 President has the authority to elect the replacement as noted in paragraph **6.6** in the by-laws. The Board accepted Ed’s recommendations of Dave Underwood and Bill Antonucci.

<b>Board of Directors 2009-10</b>			
	Name		Term
	First	Last	Ends
1	Dalia	Bureker	Feb 2010
2	Jim	Russell	Feb 2010
3	Jacob	Cohen	Feb 2010
4	Ray	Weigold	Feb 2010
5	Mert	Bean	Feb 2011
6	Michael	Gibbs	Feb 2011
7	Ed	Chauza	Feb 2011
8	Mike	McNally	Feb 2011
9	Chuck	Emmett	Feb 2012
10	Dan	Tollman	Feb 2012
11	Carl	Ulbrich	Feb 2012
12	George	Zukauckas	Feb 2012



### **Website Renewal**

The Board approved the renewal of the hosting of DVPA website for another 3 years at a cost not to exceed \$300. The current hosting will expire 4/6/09. George Zukauckas is the new Webmaster.

### **Coordinator/Committee Staffing**

Deferred to a planning meeting to be held before the April BoD meeting..

### **Action Items**

- 1) Decide D&O insurance coverage type and cost-OPEN
- 2) Assignment of Committees' Chairpersons & Coordinators at planning meeting-OPEN.
- 3) Ray Weigold check By-Laws and State regulations concerning legality of our By-Law for holding electronic meetings-COMPLETED
- 4) Ed to confirm the acceptance of 2 new directors to replace the resignations-OPEN
- 5) Jim Little will distribute the merchandise audit report before April BoD meeting.-OPEN
- 6) Ed will schedule a planning meeting prior to the next meeting.-OPEN

### **Adjourn**

A motion to adjourn was made by Dan and a second by Dalia. The meeting adjourned at 8:55 p.m.

## Dalia Bureker

**Dalia Bureker – Director & Secretary, Deer Valley Pilots Assn**

Post Meeting Note: Ed noted that it is becoming an increasing hassle to schedule the TransPac room for our meetings. We have been cautioned that DVPA can use the room only if it is not being used by TransPac. This requires checking a day before to ensure the room hasn't been rescheduled for a TransPac use. There have been past meetings where the room was in use and the meeting was moved to another vacant room. Perhaps the opportunities for other meeting facilities should be investigated.



## Deer Valley Pilots Association Monthly BoD Meeting Minutes – April 17, 2009

**"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."**

### Call to Order

Meeting convened at 7:00 pm 4/17/2009 by DVPA President, Ed Chauza. The meeting was held in TransPac Aviation Academy training room "C". Board members present:

1 Ed Chauza	5 Michael Gibbs	9 Dave Underwood
2 Jacob Cohen	6 George Zukauckas	10 Chuck Emmett
3 Dalia Bureker	7 Jim Russell	11 Bill Antonucci
4 Ray Weigold	8 Dan Tollman	12

Absent: Carl Ulbrich. No Proxies provided.

In addition to the above, 9 regular members and 2 guest speakers were in attendance.

### **Introduction**

Ed introduced the speakers starting with Toby Jones, Tower Manager at DVT. He gave us an update on runway incursions, which are on the decline starting this month, and discussed take off and departure procedures and tips. Second speaker was Dr. Crinnian who introduced the FFAST safety program, and showed how to use this FAA-linked WINGs website. Pilots are encouraged to register and use it. If courses are taken, they provide credit toward the WINGs Program which will replace a bi-annual flight review.

The business meeting began at 8:15pm and the board agreed to continue beyond 8:30 to complete urgent business.

### **Treasurer Report**

The report was presented by Treasurer, Ray Weigold. **Feb 28th Balance: \$6,147.17; March 31st Balance: \$5,970.39.** Refer to attached report for details. Ray Weigold provided a signed copy of the report and gave it to Secretary, Dalia Bureker.

### **Membership Report**

Dan Tollman reviewed membership to date. As of 4/17/2009, 557 paid members, a net gain of 3. The following graph depicts the yearly membership growth for the past eight years.

Membership Goal: **625 members**. A motion was made and approved to accept this goal for 2009.



### **Committee "Quick Reports"**

Committee reports were rescheduled to the May



meeting to conserve time and cover the more urgent business. All Committee Chairs were encouraged to submit their staff names to Ed C. so he can update the Committee roster. At this time the Activities, Picnic and Membership committees will be the focus for the May meeting. Following are the current committees.

- Activities – Dalia B.
- Picnic – Carl U.
- Membership – Dan T.
- ENewsletter – Chuck E.
- Planning & Steering – Michael G.
- Hanger Hospitality – Dave U.
- Hanger Inspection – Jim R.

## **Old Business**

### **Hospitality Hanger – Dave Underwood**

Dave Underwood will be chairing the next event. He solicited for help and ideas. Dan suggested contacting the newly-joined member from Cutter Aviation. The proposed location for the 3Q09 hospitality event is Cutter.

### **ENewsletter – Chuck Emmett**

Chuck Emmett, chairperson, clarified the two different electronic mailing sent by DVPA. The weekly “Bulk Email” now has a new name: “Quick and Current”, and it will be emailed and posted on the web in the coming week. The second one is the quarterly ENewsletter, which is emailed to members with email address on file, and mailed via US mail for those without an email address. It was suggested and approved 9-1 to continue mailing a hard copy to these members informing them the mailing will be discontinued in the future (2010). It was suggested to leave copies of the newsletter at the pilot lounge and bulletin boards at the airport. Finally, Chuck will add a section in the ENewsletter encouraging non-members to join. Chuck emphasized the need for input from directors, which he desperately needs to help keep members informed.

### **Merchandise update – Bill Antonucci**

Bill Antonucci, chairperson, reviewed the low inventory and the need for placing an order with the current supplier. A motion was made and approved to purchase up to \$1,700 in shirts and caps per Bill’s suggested order. Bob Bureker will work with Bill to order the merchandise as was done in the past.

### **Hanger Inspection Update- Jim Russell**

Bob Wirth presented an update on the efforts of the committee thus far. A survey was posted on the web and emailed to all members with email address. Bob W also gave copies of the request for a survey to Leslie at DVT Admin to help post it at all bulletin boards and at the pilot lounge. The second round of inspections was completed with still 59 of 257 failed hanger inspections. The committee received about 38 responses most of which were positive. The committee will meet again after the survey deadline to review and finalize results of the survey. They will provide an update at the next BOD meeting in May.



## **New Business**

### **D&O and Event Insurance**

Mert Bean gave an informative presentation on the need for DVPA event coverage. He explained the exposure the BoD and DVPA has at the monthly meetings, hospitality hangers, annual picnic, sale of merchandize, web page and ENewsletter statements, and the possible requirement of insurance by the City for these activities. The board made a motion and approved to continue with the process by obtaining quotes for the coverage both for BoD and event exposure. Mert will provide the BoD with quotes at the next meeting and will work thru Steering Committee Chair Michael Gibbs.

### **Continue US Mail of ENews**

The BoD approved to continue with the mailing of the ENewsletter to members who did not provide DVPA Membership with their email address. The Board also approved adding an alert to these members about discontinuing the mailing in the future. These members will be able to access the Newsletter via the web or pick up a hard copy at DVT pilot lounge.

### **Paypal for DVPA**

The option of paying with a credit card through PayPal account was reviewed and will be reconsidered in the future.

### **Meeting Room Options/ Dinner Meetings**

The Activities Committee, chaired by Dalia Bureker, will provide suggested locations and meeting events at the May meeting.

### **2009 Objectives**

President Ed solicited for feedback from the Board to provide their 2009 objectives suggestions by the next meeting.

### **Other**

Bill Antonucci inquired if it would be okay to include in the "Quick and Current" email an offer he negotiated with a local on field Avionics Repair group. It would be for a discounted cost on pitot static certifications if a quantity of 4 or more could be arranged. The board was in agreement to notify the membership of these kinds of specials.

## **Action Items**

- 1) Directors to provide 2009 objectives
- 2) Mert Bean to provide insurance quotes
- 3) Hanger Inspection Committee to provide survey results and suggested action
- 4) Committee chairs to complete staffing
- 5) Dave Underwood to form a committee and provide details for next hanger Hospitality event
- 6) Bill Antonucci to order shirts and caps with the help of Bob Bureker



## Adjourn

A motion to adjourn was made and approved. The meeting adjourned at 9:29 p.m.

## Dalia Bureker

**Dalia Bureker – Director & Secretary, Deer Valley Pilots Assn**

Post Meeting Note: Ed noted that it is becoming an increasing hassle to schedule the TransPac room for our meetings. We have been cautioned that DVPA can use the room only if it is not being used by TransPac. This requires checking a day before to ensure the room hasn't been rescheduled for a TransPac use. There have been past meetings where the room was in use and the meeting was moved to another vacant room. Perhaps the opportunities for other meeting facilities should be investigated.



## Deer Valley Pilots Association Monthly BoD Meeting Minutes May 21, 2009

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

### Call to Order

Meeting convened at 7:00 pm 5/21/2009 by DVPA President, Ed Chauza. The meeting was held in TransPac Aviation Academy training room "B". Board members present:

1	Ed Chauza	5	Dan Tollman	9
2	Ray Weigold	6	George Zukauckas	10
3	Chuck Emmett	7		11
4	Michael Gibbs	8		12

Proxies: One, Dan Tollman given proxy by Dalia Bureker

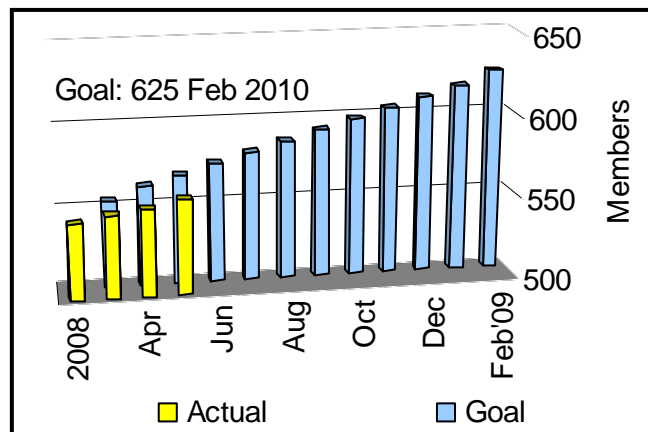
In addition to the above, 5 regular members and one guest were in attendance.

### Treasurer Report

The report was presented by Ray Weigold **April 30th Balance: \$3,510.00; Mar 31st Balance: \$5,970.39.** See attached report for details. Ray Weigold provided a signed copy of the DVPA Income and Expenses for Fiscal Year 2009 to date reports to the Secretary pro tem, Dan Tollman.

### Membership Report

Dan Tollman reviewed membership to date. As of 5/21/2009, 558 paid members. DVPA picked up a few members since the Hanger Hospitality. The following graph depicts the yearly membership growth for the past eight years.



## **Committee Reports**

The following committees were schedule to provide reports.

### **Activities Committee**

No report provided.

### **Picnic Committee**

Chair Carl Ulbrich was unable to attend but provided a set of slides with ideas for the 2009 picnic. A concern expressed was that sponsors must be lined up as the degree of sponsor participation will determine the picnic budget. Committee staffing is in progress with new members encouraged to join.

### **Membership Committee**

Dan Tollman reported that no staff other than himself is required at this time. Current plans rely on the concentrated October membership drive. Questions asked were - -

- 1) "Are we still sending our "Welcome Emails" to new members?" Dan said we weren't but would begin sending welcome emails.
- 2) What is progress on updating member email addressed? Jacob Cohen is tasked with completing this task. It is important that these emails be added to the database.
- 3) What is the status of mailing the ENewsletter to non-email members? This remains to be completed and was assigned to Dan Tollman and Chuck Emmett & Doug Bronson.

The following committees will be scheduled to provide reports at the June BoD meeting.

ENewsletter Committee  
Planning & Steering Committee  
Hanger Hospitality Committee  
Website

## **Old Business**

### **Hanger Inspection Committee Report**

Bob Wirth presented the final results of the study group.

Only 40 replies were submitted and most were resolved, though there remain a few dissatisfied tenants, mainly with scheduling and inflexibility on the part of the inspectors.

### **Merchandise Team**

Ed Chauza reported that new orders had been placed by Bob Bureker shirts and caps that will then be made available to the Pilot Shop for resale.

### **Q&C/ENewsletter**

Chuck Emmett reported he needs input for the 2Q2009 ENewsletter that will be sent our at the end of June. He also needs Directors to provide input for the weekly Q&C emails.

### **Website Status**

George Zukauckas reported having the new "mailing list" ready and suggested it be used on the next Q&C email. George has also been working with Tower Manager Toby Jones to add a new

subject area to the website whereby members can ask questions of the tower and the response will be posted on the website. The first Q&A has been posted. George encouraged Directors to provide any questions they may have to him to prime this effort.

### **Event Liability Insurance**

Michael Gibbs presented two quotes that had been researched by Mert Bean. He explained them in some detail and was asked to clarify several points with Mert in order that a decision can be made at the next BoD meeting.

### **D & O Insurance**

Open

### **Coordinator/Committee Staffing**

Ed Chauza reported that other than the Hanger Inspection Committee, no staffing names have provided. Committee chairs are encouraged to complete their staffing.

### **New Business**

Warren McIlvoy brought up a concern that now that the summer temperatures are increasing, could the tower factor this into their procedures to minimize the ground handling times to reduce the temperature effects to both passengers and aircraft engines.

### **Action Items**

- 1) Finalize Insurance Quotes - Michael Gibbs
- 2) Send "Welcome" emails to new members - Dan Tollman.
- 3) Further questions for Toby Jones relative to control tower visits – George Zukauckas
- 4) Missing member email address to be researched - Dan Tollman and Chuck Emmett & Doug Bronson
- 5) Obtain missing member email addresses and update membership database. - Jacob Cohen

### **Adjourn**

A motion to adjourn was made by Chuck Emmett and a second by Michael Gibbs . The meeting adjourned at 8:30 p.m.

# Dan Tollman

**Dan Tollman – Director & Secretary Pro Tem, Deer Valley Pilots Assn**



## Deer Valley Pilots Association Monthly BoD Meeting Minutes June 18, 2009

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

### Call to Order

Meeting convened at 7:00 pm 6/18/2009 by DVPA President, Ed Chauza. The meeting was held at TransPac Aviation Academy training room "B". Board members present:

1	Ed Chauza	5	Dan Tollman	9
2	Ray Weigold	6	George Zukauckas	10
3	Dalia Bureker	7	Bill Antonucci	11
4	Michael Gibbs	8	Carl Ulbrich	12

Proxies: One, Ed Chauza given proxy by Chuck Emmett

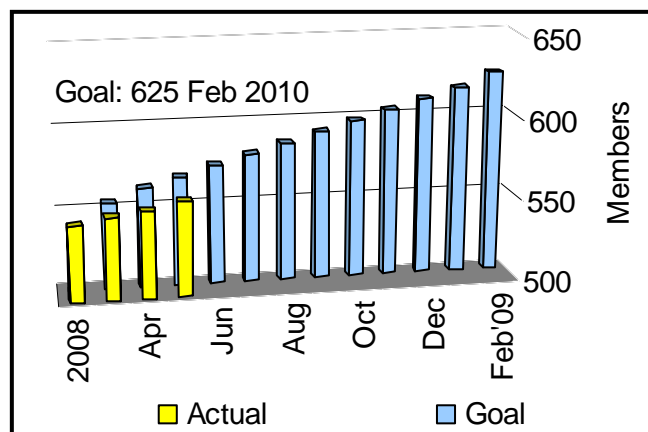
In addition to the above, 4 regular members were in attendance.

### **Treasurer Report**

The report was presented by Ray Weigold **May 31<sup>st</sup> Balance of \$3,445.00** compare to **April 30th Balance of \$3,510.00**. Money Market ending balance for the 4 laddered CD's was **\$26,269.82**. See attached report for details. Ray Weigold provided a signed copy of the DVPA Treasurer Report to Secretary Dalia Bureker.

### **Membership Report**

Dan Tollman reviewed membership to date. As of 6/18/2009, 582 members. DVPA picked up one renewing member. A suggestion was made to promote DVPA during summer months via phone calls, and Bob Bureker volunteered to help. The following graph depicts the membership goal and progress.



## **Committee Reports**

### **Activities Committee**

Dalia Bureker, Chairperson, presented an overview of the committee's meeting. The committee's goal is to dedicate one meeting each quarter for guest speakers, which should help increase attendance and involvement among other members. Dalia named a few possible speakers in the coming months. The next guest speaker meeting will be held in July, possibly at DVT restaurant. This meeting will be held in lieu of a Hospitality Hangar event. All agreed it would be too warm to hold HH outdoors, and having it as a combined event with the monthly meeting indoors would be more receptive to members

### **Picnic Committee**

Chair Carl Ulbrich presented an exciting direction for the next picnic. It will be held on 11/14/09 at Cutter Aviation south hanger with the theme "Aviation in the Community", which should help recognize the impact of DVT on its surrounding community. The location for the picnic will provide ample parking outside the gates and restrooms. A budget of \$3,100 for chairs, tables, marketing and sound system was presented and accepted by the Board. Carl suggested changing the name of the event to "Gathering of the Eagles" and offer catered lunches at \$10 ea with \$1 donated to DVPA. DVT restaurant will be providing catering services. Carl is working on getting F-16 from Luke to showcase at the picnic among other possible static displays. He also distributed a suggested flyer for solicitation of sponsors from \$100 Bronze level to \$1,000 for Platinum. He gathered a list of volunteers to help with the planning of the picnic. He needs help with ideas, speakers and leads for sponsorships.

### **Membership Committee**

Dan Tollman reported it was a slow month for recruiting members. He received only one renewal. Suggestions from the floor included phone solicitation during the summer months, and adding more info to flyers regarding the benefits to join at \$10/year. Ed Chauza noted the membership graph is beginning to flatten out and perhaps we should be thinking of some interim efforts rather than waiting for the annual membership drive.. The hanger hospitality events typically generate new members. Due to the hot summer, it was decided to combine the HH event with the July's meeting at DVT restaurant.

## **Old Business**

### **Hangar Inspection Committee Report**

No update provided or needed at this time. The next step would be to meet with DVT airport manager.

### **Hospitality Hanger**

Dave Underwood was not present. He asked to resign from his Chair position due to work-related constraints. The suggestion was to forgo the next HH event since it would have been held in the heat of the summer when typically participation is low. The suggestion was to use the restaurant for a dinner/speaker venue in lieu of the 3Q09 HH. Ed reminded us we need to find a replacement for a Chairperson.

## **Merchandise**

Chair Bill Antonucci reported the purchase of the new order has been completed with the help of Bob Bureker. Bill completed the count and folding of the shirts. The new order was at 40% discount; however, it required the folding of the polo shirts. 40 caps were delivered to the pilot shop at DVT to help sell the merchandise.

## **Q&C/ENewsletter**

Chuck Emmett, chair, was not present. Ed reported Chuck needs help with getting info for the weekly C&Q and the 2Q2009 ENewsletter that will be sent out at the end of June. He also needs Directors to provide input for the weekly Q&C emails.

## **Website Status**

George Zukauckas suggested charging for advertising on the website. The structure for the fees will be a future agenda item and George will email Directors some of his ideas for fee maintenance. He now has all email addresses compiled for the distribution of newsletters. George encouraged Directors to provide input for the website and direct any questions to him.

## **Event Liability Insurance**

Michael Gibbs turned the conversation over to Mert Bean to explain the quotes received for insurance coverage. The quotes included covering 3 HH events, 1 picnic and 11 Board meetings that will cover 600 members (the size of the membership). 3<sup>rd</sup> party coverage included 2 quotes: \$2,482 from Scottsdale Insurance and \$1,753 from Nautilus. The coverage is for 1 million dollars and 2 million aggregate. Mert answered questions on the difference between the two quotes. The higher quote provides for more flexibility. A motion was accepted by the Board (moved by Dalia and seconded by Carl) to proceed with the lower quote of \$1,753 and allow for up to \$100 in possible premium increases.

## **D & O Insurance**

D&O coverage will be discussed at the next meeting upon receiving quotes through Mert Bean.

## **New Business**

George inquired about fee structure for advertising on the website, and the period it would be good for (expiration dates).

## **Action Items**

- 1) The Board accepted Jacob Cohen resignation from his position as VP. Ed will clarify if Jacob meant to resign from the Board as well.
- 2) Consider the resignation of Jim Russell from the Board since he has not participated in recent meetings nor responded to emails.

- 3) Review Directors' attendance record, and determine when a director should resign if not participating
- 4) The Board accepted Dave Underwood's resignation from the Hospitality Hangar Chair
- 5) Consider and determine a fee structure for advertising on DVPA website-George Zukauckas
- 6) Review D&O quotes when available - Michael Gibbs

### **Adjourn**

The meeting adjourned at 9:03 p.m.

**Dalia Bureker**

**Secretary, Deer Valley Pilots Associations (DVPA)**



## Deer Valley Pilots Association Monthly BoD Meeting Minutes July 16, 2009

**"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."**

### Call to Order

Meeting convened at 7:02 pm 7/16/2009 by DVPA President, Ed Chauza. The meeting was held at Deer Valley Airport Restaurant. Board members present:

1 Ed Chauza	5 Dan Tollman	9
2 Chuck Emmett	6 George Zukauckas	10
3 Dalia Bureker	7 Bill Antonucci	11
4 Jim Russell	8 Carl Ulbrich	12

Proxies: Three - Ed Chauza given proxy by Mike Gibbs, Dave Underwood and Ray Weigold

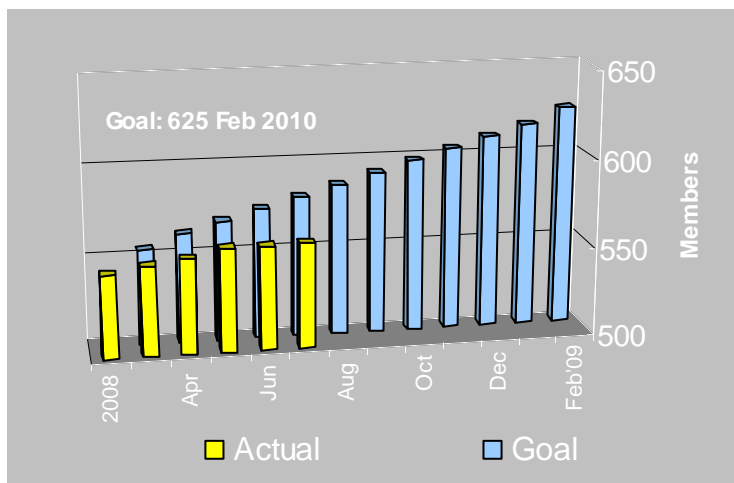
In addition to the above, 27 regular members and 4 guests were in attendance. This was DVPA first Dinner Meeting with a guest speaker, which served also as Hospitality Hanger for 3Q2009.

### **Treasurer Report**

The report was presented by Ed Chauza for Ray Weigold who was not able to attend the meeting due to illness. **June 30<sup>th</sup> Balance of \$1,896.12** compared to **May 31<sup>st</sup> Balance of \$3,445.00 (reduced by \$1,548.88 for merchandise)**. Money Market ending and 4 laddered CD's balance was **\$24,721.69**. **Total assets: \$26,269.74**. See attached report for details. Ray Weigold provided electronic copy of the DVPA Treasurer Report to Secretary Dalia Bureker. Treasurer report was moved by Carl and seconded by Dan.

### **Membership Report**

No report was given at the dinner meeting. However, Dan Tollman, Chairperson provided information to guests interested in joining DVPA. We gained one new member that joined at the meeting. As of 7/16/2009, 583 members. The following graph depicts the membership goal and progress.





## **Committee Reports**

### **Activities Committee**

Dalia Bureker, Chairperson, held the first DVPA dinner meeting at DVT restaurant. A record attendance at this monthly meeting of about 40 members and guests was very encouraging. She thanked the Committee members and President Ed for helping make this a successful event. The guest speaker was Gary Mascaro, Airport Manager. He gave a very informative presentation for about one hour, including answering questions from the floor. The highlights of his presentation are noted below. Ed announced the next upcoming dinner meeting in September that will present a guest speaker from Shell Oil regarding engine lubrication.

#### **Presentation Highlights:**

- DVT receives funding for the airport mostly from the Federal government, some from the State and from Sky Harbor. The state contribution is no longer available due to legislators sweeping the fund leaving a small deficit.
- DVT has continued to receive grants not connected to the Stimulus funding. This helped airport management to fund and improve the ramp areas costing about 3 million dollars plus the removal of the hill directly east of the airport for about 1.5 million dollars. Included in the funding are plans to improve airport safety.
- The management's main task is maintaining safety. There are 19 employees and 1200 tenants. They are in the process of hiring a full time (5-days/week) security guard to replace the current vendor. This should help reduce expenses and provide better patrol coverage.
- Several potential commercial tenants backed out of their plans to build hangers and to lease the vacant FBO building due to the current economic downturn. One new tenant, The War Birds group has leased the vacant commercial hanger (the old Bank One building) and will be moving shortly. RFPS are being released for the restaurant and pilot shop leases. Gary encouraged contacting the City to
- Support the current operators renew their leases.
- Gary encouraged tenants to give him feedback and suggestions on improving the airport. One suggestion that was not feasible after studying it was the installation of water source at the hangers.
- Questions from tenants included: The need for allowing independent mechanics and other freelancers to provide services; the possibility of re-installing of water spigots at a few locations on the airport by the restrooms; and the sweep of the Aviation Fund by the State. Gary encouraged members to contact their State Legislatives to restore revenue to the the aviation fund.

### **Picnic Committee**

Chair Carl Ulbrich presented, at the beginning of the meeting, plans for the 2009 picnic which will have the theme "Gathering of Eagles." It is scheduled for 11/14/09 at Cutter Aviation south hanger. The theme "Gathering of Eagles" should help emphasize the impact of DVT on its surrounding community. The location for the picnic will provide ample parking outside the gates and restrooms. The food will be catered by DVT restaurant and the charge is \$10 each.

### **Membership Committee**

Dan Tollman did not give a report other than provide information to guests attending the dinner meeting, which resulted in one new member joining at the meeting, and a second guest plans on joining.

## **Old Business**

### **Hangar Inspection Committee Report**

No update provided or needed at this time.

## **Hospitality Hanger**

Dave Underwood was not present. Dave has resigned his post as the Chairperson due to work-related constraints. No update was necessary at this time.

## **Merchandise**

Chair Bill Antonucci received a backup order of 4 shirts that were delivered by Bob Bureker who placed the original order. One shirt and 3 caps were donated as speaker and door prizes at the meeting. One of the caps was given to Gary Mascaro as a thank-you gesture for his speaking services.

## **Q&C/ENewsletter**

Chuck Emmett, chair, asked for feedback. No update was given or necessary. When polled the attending members on how they heard about the Dinner Meeting, a large majority read it in the Q&C email blast. A few saw the flyers Jim Little posted at various locations at DVT.

## **Website Status**

George Zukauckas helped promote the new venue as a Dinner Meeting. He provided an email address for the RSVP's. No update was given or needed.

## **Event Liability Insurance**

Michael Gibbs was not present. No update was given or necessary. The Board has purchased event insurance coverage and is obtaining quotes for D&O insurance. This will be discussed at the next meeting.

## **New Business**

Attending members inquired about continuing with the Dinner Meeting and location for future meetings. George inquired about fee structure and expiration dates for advertising on the website.

## **Action Items**

- 1) The Board accepted Jacob Cohen resignation from his position as VP, and Ed confirmed Jacob's resignation via email.
- 2) Jim Russell elected to keep his position as a director because his health is improving.
- 3) Dave Underwood resigned from Hospitality Hanger Chair
- 4) Replacement for Board positions: VP and Hospitality Hanger is in process - BOD
- 5) Review Directors' attendance record, and determine when a director should resign if not participating
- 6) Consider and determine a fee structure for advertising on DVPA website-George Zukauckas
- 7) Review D&O Insurance quotes when available - Michael Gibbs
- 8) Discuss future meetings' venue as suggested by members attending the July's Dinner meeting

**Adjourn:** The meeting adjourned at 8:20 p.m. moved by Dan and seconded by Chuck

**Dalia Bureker**

**Secretary, Deer Valley Pilots Associations (DVPA)**



## Deer Valley Pilots Association Monthly BoD Meeting Minutes August 20, 2009

"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."

### Call to Order

Meeting convened at 7:00 pm 8/20/2009 by DVPA President, Ed Chauza. The meeting was held at TransPac. Board members present:

1 Ed Chauza	5 Dan Tollman	9 Michael Gibbs
2 Chuck Emmett	6 George Zukauckas	10
3 Dalia Bureker	7 Bill Antonucci	11
4 Jim Russell	8 Carl Ulbrich	12

Proxies: One - Ed Chauza given proxy by Ray Weigold

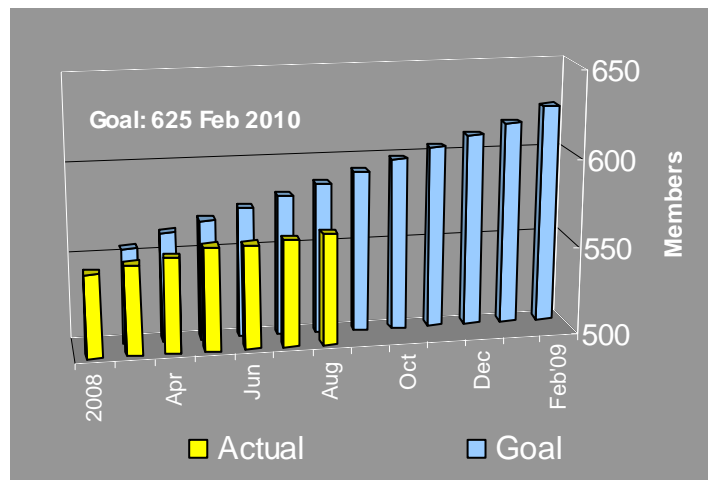
In addition to the above, 6 regular members, 1 new member (Christopher Burton) and 1 guest were in attendance. July's meeting minutes were motioned by Chuck, seconded by Carl and approved by all attending directors.

### **Treasurer Report**

Ed Chauza has taken over this responsibility since Ray Weigold, Treasurer is temporarily off duty due to illness. The report was presented by Ed Chauza. As of July 31<sup>st</sup> Balance of **\$254.56** In checking account compared to **June 30<sup>th</sup>** Balance of **\$1,896.12** (reduced by \$1,753.37 for Liability Insurance premiums and increased by \$30 from membership dues). Money Market and 4 laddered CD's ending balance was **\$22,826.42**. **Total assets: \$23,080.98**. See attached report for details. Ed Chauza provided electronic copy of the DVPA Treasurer Report to Secretary Dalia Bureker. Treasurer report was moved by Dan Tollman and seconded by Jim Russell.

### **Membership Report**

Ed Chauza discussed current status and the need to reach DVPA goal of 625 members. We gained one new member since the last report. As of 8/20/2009, 563 members. The following graph depicts the membership goal and progress.



## **Committee Reports**

### **Activities Committee**

Dalia Bureker, Chairperson, discussed upcoming Dinner Meeting in September. It will be held on the 3<sup>rd</sup> Wednesday (not the usual Thursday) at DVT restaurant. This will be our 2<sup>nd</sup> dinner meeting. The guest speakers are representatives from TRACON, which Ed arranged for and need to confirm. Other future guest speaker possibilities: Luke AFB: they have new presentation to share with the aviation community. The dinner meeting was moved to Wednesday due to conflict with another group that uses the restaurant's facility on our scheduled 3<sup>rd</sup> Thursday of each month. Members will be able to enjoy a dinner buffet among other menu options. The restaurant will provide the room and equipment for this event.

### **Picnic Committee**

Chair Carl Ulbrich updated the Board Members on his progress with the Gathering of Eagles picnic on 11/14/09. The Theme is Aviation in the Community. He also confirmed the availability of F-16. He needs our help with stories on the subject of "why do you love flying". He needs help with getting speakers and recruiting sponsors. He designed and distributed a flyer to use when outreaching sponsors. The food will be catered by DVT restaurant and the charge is \$10 each. Questions were raised on liability and whether Cutter will assume it. Carl will check with Cutter and update us via email or at next meeting. Mert Bean reminded us we have just purchased liability insurance that will cover such event. Carl said the budget is \$1,600 for rental of tables, chairs and sound system,.

### **Membership Committee**

Dan Tollman will mail the annual solicitation for renewals & new members in September. Met Bean suggested the use of membership card that provides discounts and perks to DVPA members. Pat Mornin mentioned that Sibran is considering paying the 1<sup>st</sup> year of membership to help recruit new members and promote their self fuel services. A mention of leaving flyers at the gift shop concluded the discussion on ideas to increase membership.

## **Old Business**

### **Hangar Inspection Committee Report**

No update provided or needed at this time.

### **Hospitality Hanger**

No update. Dr. Chuck Crinnian will take over chairmanship of the Hospitality Hangar committee.

### **Merchandise**

Chair Bill Antonucci received a backup order of 4 caps that were delivered by Bob Bureker who placed the original order.

### **Q&C/ENewsletter**

Chuck Emmett, chair, announced the 3<sup>rd</sup> quarter newsletter is in work; however, he needs more input from each Director both for the newsletter and the Quick and Current email blast.

### **Website Status**

George Zukauckas, webmaster, added a counter to the website, which counts only unique hits. He also added a countdown to our annual picnic. He asked Carl for a flyer to post on the web. Other additions include a list of legislators and Controller of Month Q&A. He asked Dalia for the June and July approved minutes to post on the web. George discussed members receive free ad for non-business related items on the "for sale" page for up to 90 days. When the ad expires, they can renew but still at no charge. An

Action was given to the Steering and Planning Committee to discuss ideas for charges and benefits to SPONSORS and propose a solution at the next BoD meeting.

### **Event Liability Insurance**

Mert Bean presented the Board with two quotes for the Directors and Officers insurance coverage. The lowest bid and best coverage was from CNA for \$735 with a \$2,500 deductible. Dalia requested getting another quote from CNA with a \$5k deductible to see if it would be worth considering. Mert distributed a summary of coverage. BOD will vote by email on the D&O insurance after receiving the additional quote with higher deductible.

### **New Business**

A motion was made by Dalia and seconded by Chuck to accept Jacob Cohen resignation as a Director.

Ed recommended Dr. Chuck Crinnian to be the new Director replacing Jacob Cohen. Chuck E motioned, Dan seconded, and the Board approved. Dan motioned to nominate Dr. Chuck Crinnian as the new Vice President. Carl seconded and the Board approved.

George inquired about fee structure and expiration dates for advertising on the website. This will be reviewed by the Planning and Steering Committee and discussed at the next meeting.

Ed mentioned upcoming events that need our attention:

- **AZ Aviation Day will be held in January. The first meeting will be held on 8/25/09. Bill Anatonucci volunteered to attend. In the past, DVPA contributed \$100 for this event.**
- 
- **Pioneer Village Days – Thelma Williams, Councilwoman, in need of a plane ride donation. Event is scheduled for 10/10/09. Ed suggested promoting and soliciting for help in the Q&C email blast & website.**
- 

There was a discussion on holding all DVPA Board meetings at the DVT restaurant.

Board voted to hold a Board Meeting on the Thursday following the Dinner Meeting on September (7 yes's, 2 no's by Carl and Dalia).

### **Action Items**

(CLOSED)

- 1) The Board accepted Jacob Cohen resignation from the Board
- 2) The Board accepted Ed recommendation to appoint Dr. Chuck Crinnian as new Director to fill Jacob Cohen's position.
- 3) The Board elected Dr. Chuck Crinnian to replace Jacob Cohen as VP.

(OPEN)

- 1) Firm up ideas for increasing membership such as providing additional benefits to members
- 2) Planning & Steering Committee to investigate website advertising rates and terms and propose an advertising plan at the September BoD meeting.
- 3) Carl will check with Cutter on the level of responsibility they will carry at the picnic

- 4) Mert/Mike will obtain an insurance quote with \$5K deductible
- 5) Board will vote via email on accepting D&O insurance after receiving the higher deductible quote
- 6) George will publish the picnic flyer after receiving it from Carl
- 7) Dalia will provide June and July Minutes to George for publishing on the web
- 8) Chuck E will promote the Pioneer Village days and solicit for a plane ride donation
- 9) Finalize sponsor benefits and costs on the website and picnic

**Adjourn:** The meeting adjourned at 8:41 p.m. moved by Dan and seconded by Chuck

**Dalia Bureker**

**Secretary, Deer Valley Pilots Associations (DVPA)**

The September 16, 2009 Deer Valley Pilots Association board meeting was called to order by the president, Ed Chauza at 1700 hours. The following directors were present:

Bill Antonucci  
Ed Chauza  
(Dr.) Chuck Crinnian  
Chuck Emmett  
Mike Gibbs  
Jim Russell  
Dan Tollman  
Carl Ulbrich  
George Zukauckas

A motion to approve the minutes of the last meeting was proposed (Ulbrich), seconded (Emmett) and passed without dissent.

Ed Chauza gave the treasure's report and stated the actual printed report will be sent with the final approved minutes. A motion was proposed (Russell) to accept the report and seconded (Crinnian.) The motion was passed without dissent.

Ed Chauza mentioned that the Arizona Aviation Day (Jan. 20) usually receives a donation from DVPA. A \$100 donation was the previous amount offered. A motion was made (Ulbrich) and seconded (Emmett) to send \$100 for the event. Motion passed without dissent.

Ed Chauza reminded the Board that it needed to approve the DNO Insurance as presented by Mert Bean (?). A motion was made (Ulbrich) and seconded (Crinnian) and passed by the Board without dissent.

The broad topic of the annual picnic, this November, was discussed. Topics included: (1) door prizes; (2) whether the Flight Shop vendor selling DVPA merchandise would be charged for a table (he will not be;); (3) ramp space allocation for static displays; (4) progress on providing sponsors (Ulbrich reported) and whether complimentary water bottles would compromise existing vendor agreements (it will not.) Ken Cuda will take the lead on providing these, and (5) how best to publicize the picnic with possible additional member mailings and flyers at strategic locations.

The president directed the Board's attention to the still-unsettled request from Phoenix Councilwoman Thelda Williams for a volunteer pilot/plane to provide a short ride as a door prize given during the Oct 10 Phoenix Pioneer Village Days. Jim Russell tentatively offered his services.

The Steering Committee chairperson, Vice-president Chuck Crinnian, began his report with a proposal from the committee's research to add advertisement to the web page as an additional source of revenue. Several possibilities were discussed, including costs, and a continuing motion was made (Ulbrich,) seconded (Antonucci) and passed without further discussion.

Additionally, Crinnian suggested a "forum" type addition to the web page -- or web page based system -- that would be an information conduit. A short discussion followed but no action was taken pending George Zukauckas' additional study.

A motion was made to adjourn (??,) seconded by (??) and the meeting ended at 1800 hours.



## Deer Valley Pilots Association Monthly BoD Meeting Minutes October 15, 2009

**"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."**

### Call to Order

Meeting convened at 7:00 pm 10/15/2009 by DVPA President, Ed Chauza. The meeting was held at TransPac. Board members present:

1	Ed Chauza	5	Dan Tollman	9
2	Chuck Emmett	6	George Zukauckas	10
3	Dalia Bureker	7	Bill Antonucci	11
4	Jim Russell	8	Dr. Chuck Crinnian	12

Proxies: Two - Ed Chauza given proxy by Ray Weigold and Carl Ulbrich

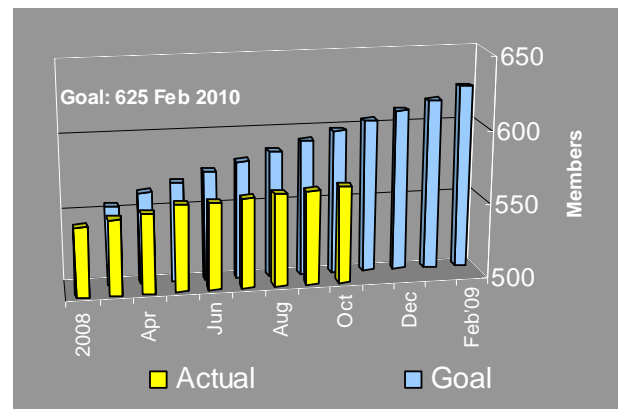
In addition to the above, 4 regular members and 2 guests (James Fairgrieve and Bill Traum) were in attendance. Sep's meeting minutes were motioned by Dan, seconded by Jim and approved by all attending directors.

### **Treasurer Report**

Ed Chauza has taken over this responsibility since Ray Weigold, Treasurer is temporarily off duty due to illness. The report was presented by Ed Chauza. Beginning balance on Sep 1<sup>st</sup> was **\$342.75** in checking account, and ending balance on 9/30/09 was **\$2,284.03**. Increase was due to collections of membership dues totaling \$2,280, picnic donations of \$700 and 50/50 dinner raffle of \$42. The money market account balance was \$2,517.68. All combined assets with 4 laddered CD's totaled **\$25,111.97**. See attached report for details. Ed Chauza provided electronic copy of the DVPA Treasurer Report to Secretary Dalia Bureker. Treasurer report was moved by Chuck Emmett and seconded by George Zukauckas.

### **Membership Report**

Ed Chauza gave an overview of the current status and DVPA goal of 625 members. Dan Tollman reported as of 10/15/2009, 320 paid/renewed members with 246 remaining to renew for a total of 566. The following graph depicts the membership goal and progress.





## **Committee Reports**

### **Activities Committee**

Dalia Bureker discussed upcoming Dinner Meeting on December 16<sup>th</sup>. It will be held on the 3<sup>rd</sup> Wednesday (not the usual Thursday) at DVT restaurant. This will be our 3rd dinner meeting. The event will serve as our holiday dinner combined with the preparation of the annual Christmas Treats trays.

### **Picnic Committee**

Chair Carl Ulbrich was out of town, and Ed mentioned plans are in full gear. Chuck inquired about the need for volunteers. Ken Cada, a picnic committee member, encouraged all Board members to assist mainly with the setup and clean up at the event.

### **Membership Committee**

Dan Tollman will mail a second solicitation for renewals & new members. He received 320 paid renewals and 6 declines from his first mailing in Sep. George mentioned no emails bounced back from the last mailing of the newsletter and Q&C, which means the current membership roster, is as accurate as possible. Dan will follow up with the "Welcome Emails" to be sent to new members. There are currently 67 members without emails.

### **Q&C/ENewsletter**

Chuck Emmett, chair, emailed the 3<sup>rd</sup> quarter newsletter. He solicited for input from each Director both for the newsletter and the Quick and Current email blast. He would like to get a paragraph from each director outlining their responsibilities as a director. He needs directors' feedback and ideas for the newsletter at the November meeting.

### **Website Status**

George Zukauckas, webmaster, is providing email routing & links for directors and committee chairs. Discussed the possibility of adding a Q&A page on the web site; however, it was discouraged since the Board is not in a position to provide advice on airport matters.

### **Planning & Steering Committee Report**

Dr. Chuck presented a comprehensive slide show and report on committee ideas and suggestions including the following:

- *Sounds of DVT – placing a radio receiver and speakers at the observation deck to help engage visitors in flight operations. Dr. Chuck will solicit for donations (DVT gift shop) and coordinate with the City.*
- *Terminal Info Board – installing a board with info on events for and by DVPA. Dr. Chuck suggested a flat TV and DVD placed at the restaurant area to help promote our presence at the airport. Estimated cost of \$300-\$500; possibly defer cost by adding sponsorships on the DVD. Jim and George volunteered to assist.*
- *Member Forums – member to member communications by posting questions on airport matters. The Board decided to take this idea under consideration and possibly implement at a future time .*
- *Friends of DVPA – add a page on the website for classified ads. This is not a sponsorship and it will benefit members only. Suggested ad format: business card size.*
- *Member Surveys – conduct periodic surveys, not to confuse with a pole, to give members opportunity to communicate with the Board.*
- *Quarterly General Meetings – continue with the dinner meetings and consider adding a Town Hall format to the meeting.*
- *Targeted Mailing Lists – publish committees' names and contacts to help solicit participation. Create a "membership data base" and directors list on the web.*

## **Old Business**

**Merchandise:** Chair Bill Antonucci mentioned that none was sold in the last month.

**Pioneer Village:** The Charitable event was held on 10/10/09 with good showing by a few DVPA members. Winners were not announced. Councilwoman Thelma Williams was grateful.

**AZ Aviation Day:** AZ Senators and House Representatives will participate in this event. Directors are encouraged to attend and help promote general aviation to our politicians. The new date is Jan 13, 2010. Bill volunteered to attend. In the past, DVPA donated \$100 for this event.

## **New Business**

**New Director:** A motion was made by Dan and seconded by Chuck E to accept Dave Underwood's resignation as a Director and replace him with Mert Bean who will serve out the remainder of the term.

**Banking Concerns:** Ed discussed his frustrations with the service provided by our bank, Mutual of Omaha and suggested DVPA consider changing to another bank in the future.

**Photographer:** a photographer is offering to take pictures of aircraft stationed at DVT at no charge which we can use for the website. Bill volunteered his plane.

**Bird Strike Study:** An ASU graduate student has asked DVPA to assist in obtaining data for his thesis on "Bird Strikes". DVPA has agreed to assist in the survey.. Jim Little volunteered to provide the interface on behalf of DVPA.

## **Action Items**

(CLOSED)

1. DONE- Carl will check with Cutter on the level of responsibility they will carry at the picnic
2. DONE- Mert/Mike will obtain an insurance quote with \$5K deductible
3. DONE- Board will vote via email on accepting D&O insurance after receiving the higher deductible quote
4. DONE- George will publish the picnic flyer after receiving it from Carl
5. DONE- Dalia will provide June and July Minutes to George for publishing on the web
6. DONE- Chuck E will promote the Pioneer Village days and solicit for a plane ride donation
7. DONE - Firm up ideas for increasing membership such as providing additional benefits to members  
DONE - Planning & Steering Committee investigate website advertising rates and terms and propose an advertising plan at the September BoD meeting.
8. DONE - Updating member email addresses-Dan T

(OPEN)

- Review Directors' attendance record, and determine when a director should resign if not participating
- Send "Welcome Emails" to new members-Dan T.
- Send second renewal mailing reminder – Dan.
- ENewsletter mailed to non-email members? -Dan T.
- Remind "non-email" members, US Mail being dropped as of Jan 2010.
- Install radio receiver and speakers at the observation deck –Dr. Chuck
- Purchase TV/DVD and coordinate with restaurant and DVT Admin to install it at the restaurant area – Dr. Chuck.
- Setup "Directors only" area on the website – George.
- Provide feedback & ideas for write up in the next newsletter – all directors.

Adjourn: The meeting adjourned at 8:30 p.m.

Dalia Bureker

Secretary, Deer Valley Pilots Associations (DVPA)



## Deer Valley Pilots Association Monthly BoD Meeting Minutes November 19, 2009

**"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."**

### Call to Order

Meeting convened at 7:00 pm 11/19/2009 by DVPA Vice President, Chuck Crinnian. The meeting was moved to DVT Terminal conference room because TransPac classrooms were not available. Board members present:

1	Dr Chuck Crinnian	5	Dan Tollman	9
2	Mert Bean	6	George Zukauckas	10
3	Dalia Bureker	7	Bill Antonucci	11
4	Jim Russell	8	Michael Gibbs	12

Proxies: Three – Chuck Crinnian given proxy by Ed Chauza, Carl Ulbrich and Chuck Emmett

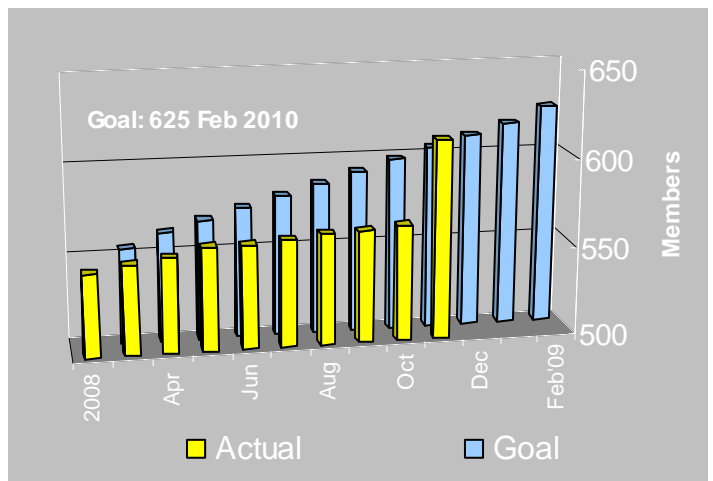
In addition to the above, 9 regular members and 1 new member (Rob Krug) were in attendance. October meeting minutes were motioned by Jim R, seconded by Dan T and approved by all attending directors. Ed Chauza, President was sick with the flu and VP Dr. Chuck Crinnian conducted the meeting.

### **Treasurer Report**

VP Chuck Crinnian presented the Treasurer report, which was prepared by Ed Chauza (acting Treasurer). It is with great sadness that our Treasurer Ray Weigold passed away on October 09. Beginning balance on Sep 30<sup>th</sup> was **\$2,574.03** in checking account, and ending balance on 10/31/09 was **\$3,938.70**. Increase was due to collections of membership dues totaling \$1,180 and picnic donations of \$550. The money market account balance was \$2,518.07. All combined assets with 4 laddered CD's totaled **\$26,766.77**. See attached report for details. Ed Chauza provided electronic copy of the DVPA Treasurer Report to Secretary Dalia Bureker. Treasurer report was moved by Jim Russell and seconded by Dan Tollman.

### **Membership Report**

Dr. Chuck gave an overview of the current status and DVPA members totaling 613 (goal is 625), 462 paid, 151 outstanding and 17 new members from the picnic event and 151 outstanding. Dan Tollman reported as of 10/15/2009, 412 paid/renewed members with 151 remaining to renew. The following graph depicts the membership goal and progress.



## **Committee Reports**

### **Activities Committee**

Dalia Bureker gave a slide presentation on upcoming Dinner Meeting on December 16<sup>th</sup>. It will be held on the 3<sup>rd</sup> Wednesday (not the usual Thursday) at DVT restaurant. This will be our 3rd dinner meeting. The event will serve as our holiday dinner combined with the preparation of the annual Christmas Treats trays. Dalia got volunteers to deliver the trays the next day on 12/17. They are: Jeri and Warren McIlvoy, George Zukauckas, Mert Bean and Dr. Chuck. The list of recipients expanded to 13 to include police, game & fish office, CAP, Sibran and Western Pilots.

Suggested future dinner meetings speakers: DUATS rep, Mooney history, and history buff type speakers such as WAASP and Tuskegee pilots. This would be best suited for the February's Annual meeting.

### **Picnic Committee**

Chair Carl Ulbrich was absent, and Dr. Chuck summarized the event as successful with about 200 attendees and a profit of \$367. The highlights were discussed. It was suggested to consider date and location as key factors. A primary objective of the picnic is membership renewal and recruiting new members. Another suggestion was to promote it heavier in the community. A summary report of the picnic was given via an email and a slide presentation.

### **Membership Committee**

Dan Tollman mailed a second solicitation for renewals & new members. See Membership graphs for detailed activity Dan will follow up with the "Welcome Emails" to be sent to new members. There are currently 67 members without emails. We gained **17** new members at the annual picnic on 11/14/09.

### **Q&C/ENewsletter**

Chuck Emmett, chair, was absent. Dr. Chuck asked for newsletter material to be provided by each director. None has been received thus far. It was suggested to provide a picnic "report" for the newsletter and thank our sponsors. Other news-worthy suggestions: reminding members to pay dues, a tribute to Ray Weigold, publishing top 10 reasons for failing a hanger inspection, publishing safety events, the sale of merchandise at the gift shop.

**Action item:** Do we stop mailing newsletter to members with no email address, about 67 members.

### **Website Status**

George Zukauckas, webmaster, added the "controller of the month" page. He will add a page as a tribute to Ray Weigold and the F16 departure video taken after the picnic. Currently, there are 8 sponsors on the website.

**Action item:** Finalize charges and logistics in maintaining the sponsorship section.

### **Hanger Inspection**

Need to plan for the upcoming inspection in early 2010. Discussed Board position on attempting to resolve gripes if a member is unable to resolve with the City. Most agreed it would not be recommended. Action item: publish in the Q&C again the top 10 reasons for failing an inspection.

### **Planning & Steering Committee Report**

Dr. Chuck updated the status of the committee's efforts. The proposed DVT-TV location was moved from the restaurant area to the terminal lobby on the wall left of the glass display. Other ideas in planning:

- *Sounds of DVT – placing a radio receiver and speakers at the observation deck to help engage visitors in flight operations. Dr. Chuck will solicit for donations (DVT gift shop) and coordinate with the City.*
- *Friends of DVPA – add a page on the website for classified ads. This is not a sponsorship and it will benefit members only. Suggested ad format: business card size.*
- *Member Surveys – conduct periodic surveys, not to confuse with a pole, to give members opportunity to communicate with the Board.*
- *Quarterly General Meetings – continue with the dinner meetings and consider adding a Town Hall format to the meeting.*
- *Targeted Mailing Lists – publish committees’ names and contacts to help solicit participation. Create a “membership data base” and directors list on the web.*

## **Old Business**

KDVT-TV: location of the TV/DVD moved to the terminal lobby per airport mgmt.

## **New Business**

- Sale of specialty items was suggested by Bill: mug with DVPA logo costs ~\$7 each with a minimum of 60 mugs order. Bill will investigate further and present to the Board at the next meeting.
- Field trips suggested by Dr. Chuck to see if there is interest in:
  - Visiting high altitude chamber at Williams Gateway for physiology training
  - Survival class – ½ day in mid Spring
  - Luke AFB tour of the Gila Bend Gunnery Ranch
  - TRACON & tower tour

## **Action Items**

(CLOSED)

- Done - Review Directors’ attendance to determine when a director should resign if not participating
- Done - Send second renewal mailing reminder – Dan.
- Done - Purchase TV/DVD and coordinate with DVT Admin to install it at the terminal – Dr. Chuck.
- Done - Setup “Directors only” area on the website – George.

(OPEN)

- Provide feedback & ideas for write up in the next newsletter – all directors.
- Install radio receiver and speakers at the observation deck –Dr. Chuck
- Send “Welcome Emails” to new members -Dan T.
- Review the need to stop mailing newsletters to members without an email on file, about 67 – Dan/directors
- Finalize the cost and maintaining a sponsorship page – George & committee
- Publish in Q&C the top 10 reasons for failing a hanger inspection – Chuck E

(NEW)

- Do we stop mailing newsletter to members with no email address, about 67 members
- Finalize the cost and maintaining a sponsorship page – George & committee

**Adjourn:** The meeting adjourned at 8:30 pm sharp. Moved by Mike and seconded by George.

## **Dalia Bureker**

Secretary, Deer Valley Pilots Associations (DVPA)



## Deer Valley Pilots Association Monthly BoD Meeting Minutes December 16, 2009

**"The Minutes of the Monthly Meeting are subject to approval and/or change by the Board at the next monthly meeting."**

This meeting commenced at 7:00pm and was conducted in the DVT Restaurant meeting room adjacent to a general membership dinner and the annual preparation of Christmas trays for special airport tenants.

Directors present were Ed Chauza, Mert Bean, George Zukauckas, Dr. Chuck Crinnian, Jim Russell, Dan Tollman, Chuck Emmett, Mike Gibbs, and Dalia Bureker.

Absent was Bill Antonucci with a proxy provided to Ed Chauza.

Other Attendees included Jemmie Chauza, Bob Bureker, Brant & Linda Saperstein, Warren & Jeri-Ann McIlvoy, Jim & Marylou Fairgrieve and Adam Rosenberg.

There was no Treasurer's report presented but Ed provided a brief summary of accounts.

The November minutes were approved and a motion and second to accept them.

President Ed Chauza reminded the Directors that DVPA membership goal was 615. We started the year at 547 and now have 484 paid. A major effort was needed to get these 131 unpaid back on board and reassess achieving our goal.

Chuck Emmett gave an update on the December newsletter. He stated that there was sufficient articles ready to be included and he thanked his fellow Directors for their help in providing material.

The Picnic Committee closing report was briefed by Dr. Chuck Crinnian. Any discussion was postponed until a later meeting.

Ed Chauza informed the Board that the January meeting, and all future meetings for the foreseeable future, would be held in the airport administrative conference room in the terminal, second floor. He discussed the increasing difficulty with scheduling TransPac conference room free time had led to the decision.

The resignation of Carl Ulbrich was brought before the Board. Carl had requested his resignation because of his increased personal business activity. A motion to accept the resignation was made by Jim Russell, seconded by Chuck Emmett, and passed without further discussion on a unanimous voice vote.

Chuck Crinnian briefed the Board on the January hospitality hanger plans. The event is scheduled for Saturday, January 23.

The President described several committees that need to be implemented: a nomination Committee, an audit team, 2010 Picnic Committee and a "Calling List" Committee. Volunteers were requested in an earlier email.

George Zukauckas has volunteered to set up a committee to come up with nominations to fill Board vacancies and term expirations. Also on the team are Mert Bean and Ken Cada. Zukauckas will report back at the next meeting.

Mert Bean volunteered to set up an audit team with Ken Cada.

Dr. Chuck Crinnian and Jim Russell both volunteered to serve on the 2010 Picnic Committee and Dr. Chuck will chair.

The "Call List" Committee was staffed with the remaining Directors not volunteering for the other committees. They are Dan Tollman, Bill Antonucci, Chuck Emmett, Mike Gibbs, Dalia Bureker.

The final Committee assignments are:

**Audit Team**-Mert Bean(Chair) and George Zukauckas

**Nomination Committee** – George Zukauckas(Chair), Mert Bean and Ken Cada (volunteered at the meeting)

**Picnic Committee** – Chuck Crinnian(Chair), Jim Russell, others to be appointed

**Call List Committee** – Dan Tollman, Bill Antonucci, Chuck Emmett, Mike Gibbs, and Dalia Bureker

As an update to an action item, Chuck Crinnian reported that airport TV and radio project (closed circuit within the terminal and a news/PR broadcast) had passed all approvals and was entering into the equipment specification and purchase phase.

Business completed, a motion to adjourn at 8:15pm was made by George Zukauckas and seconded by Mert Bean.



*Chuck Emmett*

Editor, Deer Valley Pilots Associations (DVPA)