

***Deer Valley Pilot's Association
January, 2008 Meeting Minutes***

Call to Order: 7pm 1/17/08 by DVPA President, Ray Weigold

Call for approval of December, 2007 DVPA Meeting Minutes

Minutes provided to members to review

Motion passed to delay approval of minutes until next DVPA meeting to give Members a chance to study the minutes.

Weigold noted that a motion to fund \$100 to the AFWT passed during the December, 2007 meeting was seconded incorrectly by a non-DVPA BOD member. Motion was then initiated, seconded, and passed by voice vote.

Treasurer's Report presented by Doug Bronson, DVPA Treasurer

Current Cash Account Balances:

Checking	\$10,936.46
CD (1)	3,142.79
Money Market Fund	<u>6,767.94</u>
Total	\$20,847.19

Net change in account balances 1/1/07-12/31/07: (\$1,201.37)

One outstanding check to Ray Weigold for \$109.78 for reimbursement of purchase of DVPA banner.

(1) CD listed to mature 1/08 and will be rolled into MMFA balance.

Discussion of selection of new DVPA bank progressed. Decision is pending from committee.

Treasurer's report moved, seconded, and approved by members present.

Association Business Discussion led by Weigold included following:

1. January 2008 Hospitality Hanger 9am-1pm Jan 19 at 31-4 (Sherman)
2. Membership Committee Report –
 - Current Membership (w/ 2008 dues paid): 399
 - New members since 10/07: 91
 - New members since 3/07: 127
 - 2007 Members yet to renew: 77 (per Bronson)
 - Discussion related to newsletter communication to members
 - Motion/seconded/carried to send hard copy of newsletter to members with ineffective email address. Bronson to handle mailing.
3. Holiday Treats – McNally organized and delivered treats to staff and vendors on DVT.

Special thanks to Valerie McNally for her efforts in this area on behalf of DVPA.

4. DVPA BOD Nominations Report

- Chair Cada reported that McNally, Russell, Underwood have indicated interest in serving DVPA and having their names placed on the ballot at annual meeting.
- Cada will gather bios for all candidates to include in newsletter to membership.
- Other possible names discussed for follow up action.

5. Annual Membership Meeting

- Little confirmed need to send mailing to membership announcing the meeting 30 days prior to meeting.
- Weigold discussed balloting at annual meeting and BOD election.

6. Newsletter discussion by group amounted to complements of format/content.

7. Discussion of South Ramp Resurfacing activities. Watch newsletter for details.

8. Mention to membership of SuperBowl flight restrictions in Phoenix-area airspace.

9. Special Projects Discussion: Coat hooks for restrooms, Scanner for restaurant (DVT tower comm.), Rubberized coating for restaurant upper deck.

10. Financial Plan for 2008 – some preliminary discussion of general goals (balanced budget, identification of important projects, etc.).

11. Hanger Inspections – ongoing at present time, inspection tags left in tenant hangers,

12. DVPA Website hits discussed.

13. DVPA Planning Calendar – Weigold presented a general view of DVPA activities for 2008.

14. BOD Job Matrix – Little discussed assignments and acceptance of responsibilities by BOD to Weigold “job matrix” for BOD members.

New Business – discussion led by Weigold through a number of varied topics

1. Buckeye Air Fair – scheduled for 2/16/08 seems to lack DVPA support
2. Arizona Aviation Day – scheduled for 1/23/08 discussed by Chauza at AZ State Capital area. Donation of \$100 to event motioned/seconded/approved from DVPA to event.
3. AFTW donation of \$100 (discussed in previous minutes area) motioned/seconded/approved from DVPA.
4. Discussion of Atlantic Aviation DVPA incentive program. Vendor will donate 3 gal of avgas to each new DVPA member.
5. FAA considering eliminating VOR approaches to SDL, Chauza encouraged comments before comment period end date of 1/25/08.
6. Advantage Avionics rumored to discontinue operations on DVT in near future.
7. Concern voiced by membership re: safety/security of hanger contents during construction process. Weigold to discuss with DVT management.

Meeting adjourned at 8:40pm.

***Deer Valley Pilot's Association
February, 2008 Meeting Minutes***

Call to Order: 7:08pm 2/21/08 by DVPA President, Ray Weigold

Roll Call of Board Members Present

Weigold
Little
McNalley
Bronson
Tollman
Cada
Grimm (via proxy with Weigold)
Watkins

Minutes:

Call for approval of December, 2007 and January, 2008 DVPA Meeting Minutes
Minutes provided to members to review
Motion to approve minutes seconded and approved by voice vote.

Treasurer's Report presented by Doug Bronson, DVPA Treasurer

Current Cash Account Balances:

Checking	\$10,953.09
Money Market Fund	<u>10,037.66</u>
Total	\$20,990.75

Treasurer's report moved, seconded, and approved by members present.

Association Business Discussion led by Weigold included following:

1. Membership Committee Report –

- Current Membership (w/ 2008 dues paid): 408
- 2007 Members yet to renew: 69

2. Introductions of potential new Board Members:

Mert Bean was introduced to the group and given a chance to describe his background, interests, and commitment to service to DVPA.

Evan Bagner was introduced to the group and given a chance to describe his background, interests, and commitment to service to DVPA.

3. DVPA BOD Elections Business

- President Weigold pointed out that there were insufficient members present (21 total members) to complete the annual election.

- A motion was presented to send a proxy form to each member via both email attachment and USPS mail to all members.
- Question by Ed Chauza regarding the possibility to run for the open 2-year remaining term.
- A discussion of BOD assignments, election of new members to the BOD in March, elections of officers by BOD in April will follow.
- A motion was put forward by Ken Cada to close the General Membership Meeting because insufficient members were present, or represented via proxy, to conduct the election of BOD members. Motion was seconded and passed by a voice vote of the members present.

4. Membership Meeting Adjourned at 7:35pm

5. Open Discussion – following the adjournment of the Annual Membership Meeting, a number of topics of interest to the members present were discussed including:

- Potential speakers for the next membership meeting to encourage attendance (Chauza)
- A discussion of the upcoming self-fuel facility, including reading of a letter received from Dan Olsen.
- A discussion of the actions of DVT management on the hanger inspection process and the South Ramp reconstruction process and the negative impacts to DVPA members.
- Newsletter Topics requested (Little).
- DVPA Membership incentive program by Atlantic Aviation
- A discussion of a number of recent activities and discussions conducted by President Weigold representing DVPA (Arizona Aviation Day at the Legislature).
- Discussion adjourned at 8:58pm.

***Deer Valley Pilot's Association
March, 2008 Meeting Minutes***

Call to Order: 7:03pm 3/20/08 by DVPA President, Ray Weigold

Roll Call of Board Members Present

Weigold
Little
McNally
Bronson
Tollman
Cada
Grimm (via proxy with Weigold)
Watkins

DVT Construction Update

Gary Mascaro DVT Airport Manager, Gary Jagers, and Tom Brewer (both of DVT) presented an overview and status update of the current South Ramp repaving project. The team reviewed the progress of the project phases, the difficulties encountered, and the estimated completion date for the current project phase (Phase 3). Mr. Mascaro indicated that Phase 3 will be complete on April 4, 2008, and tenants will be able to re-occupy their hangars/parking spaces on/around April 7, 2008. Additionally, Mr. Brewer presented the new lighting plan for the South Ramp area, including a description of the new light fixtures.

During a question/answer discussion, members asked if there was a plan to increase the hanger rents on DVT. Mr. Mascaro stated that the DVT hanger rents are the lowest in the valley and that potential rental rate increases are being studied. Mr. Mascaro explained that DVT is planned to be a "self sufficient" enterprise by the City of Phoenix, meaning that the revenues of all forms collected by the facility should match the total costs (operating and capital) of the facility. Mr. Mascaro also explained that DVT will move to a state of self sufficiency over a period of time. Finally, Mr. Mascaro indicated that a consultant would be engaged by July, 2008 to assist in the development of a business plan aimed at self sufficiency.

Self-Service Fuel Update

Dan Olsen presented his plan for the new self-service fuel station to be constructed on the DVT North ramp. Mr. Olsen presented drawings and specifications for the planned fueling station, described the storage tank for the fuel, and presented the flow of traffic through the station. Mr. Olsen presented that the station has been designed to simultaneously fuel four aircraft, but the initial set up of the station will serve two aircraft simultaneously. The station will provide Chevron/Texaco branded avgas (100LL), and purchases of the fuel using Chevron/Texaco credit cards will automatically receive a \$0.10/gal discount from the pump price. Mr. Olsen recommended users apply for a Chevron/Texaco card by calling 800 373-3277 to take advantage of the discount. All

major credit cards will be accepted for payment at the kiosk. Mr. Olsen indicated that the original start date was delayed by the SuperBowl in Phoenix. He now estimates the station will be completed and ready for use by late summer 2008.

Minutes:

Call for approval of February, 2008 DVPA Meeting Minutes

Minutes provided to members to review

Motion to approve minutes seconded and approved by voice vote.

Treasurer's Report presented by Doug Bronson, DVPA Treasurer

Current Cash Account Balances:

Checking	\$11,223.09
Savings	<u>10,339.59</u>
Total	\$21,562.68

Mr. Bronson indicated that the movement of DVPA funds to the new accounts has been completed, with the current balances in the two accounts as listed above. Mr. Bronson presented a written report to the minutes detailing the new account opening balances and deposits mad from February, 2008 to March 19, 2008. In this report, Mr. Bronson identified a total of \$360 was deposited into the accounts from the sale of logo hats/shirts and \$70 in dues received from members.

Treasurer's report moved, seconded, and approved by members present.

Association Business Discussion led by Weigold included following:

1. Board of Directors Election
 - a. A slate of new Directors were nominated and elected via voice vote by the 31 members present and 21 proxy votes provided by absent members.
 - b. The new Directors included the following individuals: Mike McNally, Ed Chauza, Mert Bean, and Steve Cantrell.
2. Membership Committee Report (Bronson)
 - Current Membership (w/ 2008 dues paid): 408
 - 2007 Members yet to renew: 68
 - New members since 3/1/07: 127
 - Introductions of potential new Board Members:
3. Newsletter Presentation (Little)
 - a. Next newsletter due out at the end of March
 - b. Input for the newsletter is needed, forward to Little
 - c. Copies of the newsletter will be mailed by Bronson to all members without an email address (motioned, seconded, and passed by voice vote). All members with a report email address will be sent their newsletter via email.

- d. Compliments of the previous editions of the newsletter were voiced by several members.
- 4. Hospitality Hanger
 - a. The next DVPA Hospitality Hanger will occur on April 26, 2008 and will be located at Mr. Bob Mayer's hanger number 39-2 (North ramp).
 - b. The event will begin at 7:30am and will last until approximately 1pm.
 - c. A discussion of several potential speakers followed, including members of the DVT Tower. Hospitality Hanger committee (Bronson) will work on the speaker list.
- 5. New Business
 - a. New Bank Accounts reported by Treasurer (Bronson – see above)
 - b. Girls Can Fly – event with GSA and 99's discussed by McNally that is scheduled for March 29 on the North Ramp.
 - c. A letter issued by the FAA regarding the installation of high-speed exits from the DVT runways.
 - d. Discussion of the mission and activities of the Alliance for Aviation Across America.
 - e. Discussion of the activities of the Arizona Aviation Enterprise Fund.
 - f. Discussion of grant assurances from the FAA to DVT.
 - g. DVPA Picnic is tentatively set for Saturday, November 1, 2008.
- 6. Meeting Adjourned at 9:04pm.

***Deer Valley Pilot's Association
April, 2008 Meeting Minutes***

Call to Order: 7:02pm 4/17/08 by DVPA President, Ray Weigold. Meeting agenda distributed by Weigold to all present.

Roll Call of Board Members Present

Weigold
Little
McNally
Bronson
Tollman
Cada
Chauza
Watkins
Russell
Bagner
Bean
Cantrell

Three other members of DVPA were present at the meeting.

Welcome of new BOD Members

President Weigold welcomed each of the new members of the DVPA Board of Directors.

Approval of March Minutes

Motion to accept minutes. Voice opposition to motion because minutes were just made available to BOD. Decision by BOD members to delay approval of March minutes until next meeting.

Treasurer's Report

Treasurer, Doug Bronson, presented the position of DVPA financials (3/31/08) as follows:

Savings	\$10,341.45
Checking	11,223.09
Uncleared Checks	<u><794.80></u> (see detail below)
Current Total	\$20,769.74

Savings interest earned this period: \$1.86 The DVPA checking account is a non-interest bearing account.

Uncleared Checks:

DVPA Shirts and Hats	\$675.89
Banner	<u>118.91</u>
Total	\$794.80

Discussion took place regarding the need to move some portion of our funds into accounts with a higher interest yield. An ad-hoc committee was established to research the opportunities and report back to the BOD by May 1, 2008 with recommendations. After the report/recommendations of the committee, the BOD will discuss and act on the recommendations immediately. Motion to establish this committee and follow the prescribed plan for investing the DVPA funds was approved by voice vote. The committee is comprised of Bureker (DVPA webmaster), Jim Russell, and Doug Bronson.

Selection of new BOD Officers

An election of the DVPA BOD Officers then took place.

Secretary – a discussion of the duties of the Secretary ensued. Chauza nominated Watkins to continue as DVPA Secretary, motion to close nominations occurred, voice vote carried motion. Voice vote of BOD members present in favor of Watkins as Secretary for DVPA for 2008 followed and confirmed Watkins in this role.

Treasurer – Nominations were then opened for the position of Treasurer. Mert Bean was nominated by Chauza; Doug Bronson nominated himself for another term. A ballot vote by the BOD members occurred, with Mert Bean as the DVPA Treasurer for 2008.

President – Nominations were then opened for the position of President. Ed Chauza was nominated by Watkins, Jim Little was nominated and declined, Ray Weigold was nominated by Bagner. A ballot vote by the BOD members occurred, with Ed Chauza as the DVPA President for 2008

Vice President – nominations were then opened for the position of Vice President. Jim Russell was nominated by Chauza, Mike McNally was nominated and declined, Ray Weigold was nominated by Cantrell. A ballot vote by the BOD members occurred, with Jim Russell as the DVPA Vice President for 2008.

Membership

Dan Tollman reported that there are currently 413 active/paid members of DVPA.

Association Business Discussion led by Chauza included following:

1. DVPA has now been in existence for 30 years.
2. DVPA exists to represents the tenants of DVT.
3. The DVPA PO Box keys are currently held by Dan Tollman and Doug Bronson.
4. Amendment of the Treasurer's Investment Committee should now include the new DVPA Treasurer (Bean).
5. The hand off of the financial records and accounts from Bronson to Bean will occur at the conclusion of an "audit" of the accounts to be completed by Bean, Bronson, and Weigold. Watkins will assist these BOD members in completing this audit by the next BOD meeting.

Miscellaneous Discussion Items:

Hospitality Hangar

The next DVPA Hospitality Hangar will occur on April 26 and will be held at hangar #39-2 on the North Ramp. Little has arranged for the Remo Aircraft representatives to put on a static display of one of their aircraft; secured 10gal of fuel each from Cutter and Atlantic for the Remo aircraft, and has contacted Cannon Aviation Insurance about sponsorship of the event. McNally will supply some refreshments, Weigold will supply coffee. Chauza has made arrangements for a presentation by representatives from the DVT tower regarding operations at DVT. Little is preparing a display introducing each DVPA BOD member to visitors to the Hospitality Hangar event.

DVPA Picnic

Chauza asked each Director to come up with ideas for the Annual DVPA Picnic. The picnic is scheduled for the first Saturday in November. Little stated he is in the process of securing the AOPA Project Airplane for the picnic. Chauza will call Ian Twombly of AOPA to assist Little in securing commitment of the aircraft for the picnic.

Cutter Aviation

Chauza reported that Cutter Aviation will now work on aircraft again at their DVT location.

Arizona Pilot's Association

Chauza reported that the APA annual meeting will occur in May in combination with a tour of the Apache helicopter facility in Mesa. Also, APA is raffling a Garmin GPS 496 at \$10/ticket.

Phoenix TAC Chart Changes

Chauza reported that the FAA is updating the flyways depicted on the "back" of the Phoenix Terminal Area Chart.

DVPA Merchandise

Bronson reported that the new DVPA briefcases are now available. A motion passed by the BOD to purchase an additional 30 such cases for \$9.99 each for resale at \$20/each.

Adjournment at 9:04pm.

***Deer Valley Pilot's Association
May, 2008 Meeting Minutes***

Call to Order: 7pm 5/15/08 by DVPA President, Ed Chauza. Meeting agenda distributed by Chauza to all present.

Roll Call of Board Members Present

Weigold
Little
Bronson
Tollman
Cada
Chauza
Watkins (plus McNally proxy)
Russell
Bean
Cantrell

Two other members of DVPA were present at the meeting.

Approval of March/April Meeting Minutes

Motion to accept minutes of March and April DVPA meetings. Motion passed by voice vote of BOD members present.

Treasurer's Report

Past-Treasurer, Doug Bronson, presented the position of DVPA financials (April 30, 2008) as follows:

Savings	\$10,345.70
Checking	<u>10,388.94</u>
Current Total	\$20,769.74

Savings interest earned this period: \$4.25. The DVPA checking account is a non-interest bearing account.

Uncleared checks not previously reported (checking balance listed above is net of all uncleared items):

DVPA Bags	\$ 39.35
Banner	<u>118.91</u>
Total	\$158.26

Bronson, Bean (new DVPA Treasurer) reported purchase of a \$2500 certificate of deposit with an 11 month maturity period on May 6, 2008. Bronson also reported that he and Bean then transferred the entire Savings account balance and all but \$1,500 of the remaining checking account balance (an amount estimated to be \$16,734.64 at the time of the transfer – amount not reported by Bronson/Bean) to a Money Market Fund to gain an additional 1% in the interest rate paid on deposits.

Weigold reported on the progress of the “audit” of the DVPA financial records. To date, the team lead by Weigold had traced the various CDs and other deposit accounts held by DVPA and had reconciled the transactions processed through the Club’s Chase Bank checking account by the Treasurer calendar 2007. A preliminary set of financial statements were provided by the team to the BOD for review. The efforts of the team are anticipated to be completed by the June, 2008 meeting date.

Membership

Dan Tollman reported that there are currently 420 active/paid members of DVPA as of May 9, 2008. That includes 8 total new/renewed memberships since the April report.

A discussion followed regarding a member (“Jackie”) and questions about the monthly cutoff date for membership. It was decided by discussion of BOD members that the Friday before each monthly meeting would be the cutoff date for reporting membership numbers to the BOD.

A discussion followed (led by Chauza) related to setting targets of membership for the organization. While some members present felt that the goal should be all 950 tenants of DVT, a 2008 goal was informally accepted for 2008.

Tollman suggested that leadership should structure events and activities to make membership attractive to those tenants not currently members of DVPA

Discussion of BOD Responsibility Matrix

Chauza presented a matrix of committee assignments and responsibilities for each BOD member/officer. The “weighting” of the various assignments was explained. In the presentation, Chauza communicated that each BOD member should contribute to the goals and activities of the organization, without such participation being concentrated to just a few members. The matrix and weighting was put together in an effort to help BOD members understand their assignments and to help ensure that the efforts are spread equitably. BOD members were asked to review the matrix and choose the assignments that met their needs, interests, and available time.

Additionally, activities such as fly-ins were discussed and a frequency of approximately quarterly was generally seen by those present as a reasonable interval.

Association Business Discussion led by Chauza included following:

Old Business

1. Minimum Standards – Phoenix Aviation Board (PAB) will discuss this topic in their June 2008 meeting. Chauza will speak to this group.
2. The Aviation Advisory Board will hold their next meeting June 19, 3pm, at Sky Harbor Terminal #3. Chauza encouraged as many DVPA members to be present

at this meeting as possible, stressing the importance of our voice on matters affecting DVPA/DVT. Parking in the terminal building will be provided by Phoenix Department of Aviation.

3. Hospitality Hangar – A discussion related to the DVPA April Hospitality Hangar event followed. Suggestions included that BOD members should always take this opportunity to seek input from the members that participate in the event. Overall, the BOD felt this event was successful, with some ideas for improvements for the next event. The Hospitality Hangar Committee was asked by Chauza to begin to plan the next event immediately with an update due by the June DVPA meeting.
4. Complimentary Memberships – Chauza suggested that the BOD should consider establishing a number of additional “special” membership types (e.g., corporate, complimentary, etc.) to be used to promote speakers and sponsors for DVPA events.
5. Activities Committee – Chauza encouraged the members of this committee to start developing an “idea base” for events to promote DVPA.
6. Annual DVPA Picnic – Committee was encouraged to begin the planning for this event.

New Business

1. Logo Merchandise – A suggestion was made to include both a description and a price list of DVPA logo items on the DVPA web site. Bronson will discuss with DVPA webmaster.
2. Newsletter – Jim Little reminded the BOD that the next DVPA newsletter is scheduled for distribution 6/30/08, and stated that all input for the newsletter should be provided by 6/20/08. Little stressed the need to provide written materials for inclusion into the newsletter.
3. Self Fuel Update – Pat Mornin reported the following on the progress of the self fuel facility at DVT:
 - a. The design for the facility has been approved by the Phoenix Fire Marshall
 - b. Phoenix Aviation Department is currently reviewing the plans and specifications for the facility, with approval and permitting expected by 6/30/08.
 - c. Some of the materials needed for construction have already been purchased to facilitate the build process when approval has been granted. Costly items, such as the large storage tanks, will be deferred until approval to build is secured.
 - d. The next step in the process includes the surveying and locating the subsurface utilities in the construction site.
 - e. Mornin estimated that construction should begin around 6/15/08, with completion and service of the facility anticipated to be at the end of the summer of 2008. The facility will be branded “Texaco”.

Miscellaneous Discussion Items:

Member survey – A suggestion was made to complete a survey of the existing DVPA membership. This suggestion was accepted by the group present and Chauza made an

assignment to the Steering Committee to work on this project. Ray Weigold stated that a survey of members had been conducted in the past. He will obtain a copy and make it available to the committee to use as a template or starting point for the new survey.

Hospitality Hangar Suggestion Box – a suggestion box was discussed being placed at the next Hospitality Hangar event to facilitate membership ideas for improvements. The Hospitality Hangar committee will address this suggestion.

Action Items:

DVPA Vice President, Jim Russell, reviewed his list of open action items with the BOD to remind them of individual assignments/commitments and the target dates of completion.

Adjournment at 9:01pm.



Deer Valley Pilots Association

June 19, 2008 BoD Meeting Minutes

Call to Order: 7:00pm 06/19/08 by DVPA President, Ed Chauza

Roll Call of Board Members:

(PRESENT)

Little
Russell
Bronson
Bean
Weigold
Chauza
Cada
McNally
Tollman
Cantrell

Watkins (via proxy to McNally)

(ABSENT)

Bagner

Approval of March/April Meeting Minutes

Motion to accept the minutes of the March and April 2008 DVPA meetings. Motion passed by voice vote of BOD members present.

Treasurer's Report

A slide of the Treasurer's report was presented, followed by a brief discussion of the April and May deposits and expenditures.

Motion to accept the treasurer's report. Motion passed by voice vote of BOD members present.

Annual Financial Report

The annual report was prepared and presented Ray Weigold. This report included deposit and expenditure details for the period of 1/01/2007 through 12/31/2007. Group discussion followed and clarification was made on several line items of this report. A motion was made to accept the annual financial report. Motion passed by voice vote of BOD members present.

Committee reports

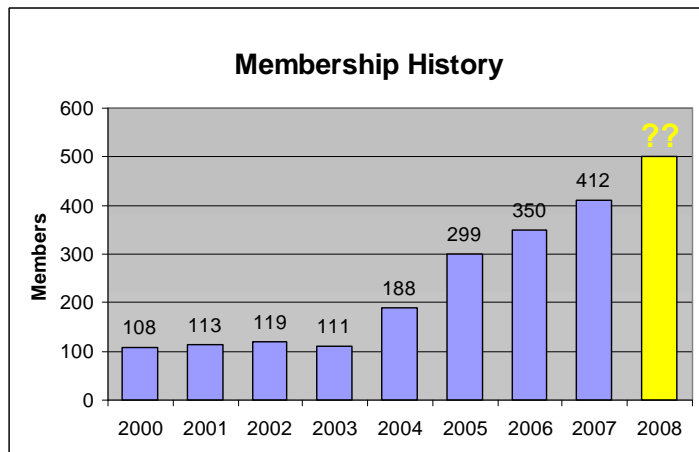
E newsletter presented by Jim Little Jim reported the Newsletter Committee held a breakfast meeting on June 13. Among the items discussed was the awareness



associated in recognizing that a subject matter qualifies as airport news. Discussion continued on various ideas of news material to include for publication and to improve the newsletter.

A request was made by Jim to send him any news material deemed to be potentially newsworthy, including as many facts, contact names, phone numbers to enable follow-up. Jim also stated that the decision was made to keep the newsletter format the same.

Membership presented by Ken Cada - Currently, we have 428 members in good standing as of June 13, 2008. This years membership goal 475 members. Ed provided chart illustrating membership growth over the past few years. Ken Cada and Dan Tolman distributed a draft copy of a renewal letter. An action item 08-13 was created at Ed's request to



is a

have Ken Cada and Dan Tolman create a final draft of the new letter to be reviewed and held for approval at the July BOD meeting. The significance of maintaining the existing membership base was recognized to be as important as recruiting new members.

Hospitality Hangar presented by Mert Bean - Mert announced that "Beat the Heat" would be the theme of the next hospitality hanger on August 2nd, hours 7 a.m. to 10 a.m. Mert also announced that he had made contact with Western Pilots Assn. Western Pilots provides aerial fire fighting support based out of DVT. His discussion with Western Pilots could pave the way for future cooperation and communication between our groups, and hope of including a Firefighter Group presentation at the next Hospitality Hangar. Other participants are being identified. The event agenda may be structured to permit each participant to introduce themselves and make a short presentation on who they are representing.

Old Business

Minimum Standards

Ed Chauza - advised of the actions which took place at the Phoenix Aviation Advisory Board (PAAB) meeting on June 19. After short presentations by City of Phoenix officials, Art Rosen and Ed Chauza, the advisory board voted in favor of accepting the proposed minimum standards fee schedule and forwarding to the City Council. It will most likely be the September Council meeting that this item will be addressed..



Self Fueling

Pat Morning, DVPA member and a local representative for Sibran Properties- gave a report of the progress made to date and some of the issues remaining. His understanding was that all of the self-fueling infrastructure could be in place by November first of this year, barring further complications or delays. Pat also reported that fuel could be flowing within days or weeks after that first of November date. City engineers have determined the site grade must be raised approximately 24 inches. Leftover fill dirt from the south ramp reconstruction project will be used. The city finally approved the use a 15,000 gallon fuel storage tank as proposed by Sibran.

New Business

Bob Bureker - is investigating Laughlin Fly In, and web site advertising opportunities

Ed Chauza - advised that a new position - Public Information Officer has been created and Steve Cantrell has been appointed to that position.

Ed Chauza - suggested the following DVPA Objectives:

Facilitate Self Fuel Implementation, Continue Membership Growth, Improve Hangar Inspection Process, Conduct DVPA Survey, Improve Committee Functioning, Increase Member Involvement, Improve taxi and pattern congestion.

Action Items

Ed Chauza – presented a slide as follows:

OPEN

- 08-3 Treas. annual report & audit Bronson
(Annual report and audit completed, item closed)
- 08-6 Solicit objectives ideas Chauza
(Objectives presented and discussed, item closed)

CLOSED

- 08-1 Xfr chk acct \$ to interest acct. Bronson
- 08-5 PO box key & sig. cards xfer Bronson
- 08/10 Complete HH Remos ride Bronson

NEW Action Item

Action item 08-13 was created to have Ken Cada and Dan Tolman create a final draft of the new letter to be reviewed and held for approval at the July BOD meeting.

The meeting was adjourned at 8:30p.m.

Respectfully Submitted, James W. Russell



Meeting Minutes July 2008

Call to Order: 6:59 pm 7/17/2008 by DVPA President, Ed Chauza. Meeting agenda distributed by Chauza to “acting” Secretary for this meeting, Jim Little.

Board members present:

Mert Bean
Ken Cada
Steve Cantrell

Ed Chauza
Jim Little

Dan Tollman
Jim Russell

Proxy's submitted by: McNally, Watkins, Weigold
Bronson excused, family emergency

In addition to the above, six regular members were in attendance.

Bob Bureker
Warren McIlvoy

Pat Mornin
Lacy Parker

Dave Underwood
Bob Urban

TREASURERS REPORT:

Deposits reflected \$130 in accumulated dues from 5 or 6 new and renewal memberships plus sales revenue for shirts and caps sold. Ed asked Mert if he could separate out shirts and caps revenue. Mert advised that the software program he is using, through a sort function, readily enables obtaining the requested detail.

Motion made by Dan Tollman to accept the Treasurers Report as submitted, motion seconded by Jim Russell, motion passed.

In the interest of laddering CD's, Mert raised the question if a second CD should be purchased at this time or should we wait? Discussion followed concerning interest rates on CD's and money market accounts. Dave Underwood suggested money market rates were less than 2%. Comment made that CD's typically pay more. Recent market activity lead some to think the purchase of another CD should be delayed. Others felt we should proceed now with getting another CD. Other concerns: are money market

accounts insured? Mert accepted an action to check, compare and report back CD and money market rates and insurance coverage before purchasing another CD.

(ACTION ITEM #1)

MEETING MINUTES

The minutes of the June meeting written by Jim Russell, were distributed to all Directors the following week. A motion made by Ken Cada to accept the Treasurers report, motion seconded by Dan Tollman, motion passed.

MEMBERSHIP

As of 7-11-2008, 430 members in good standing.

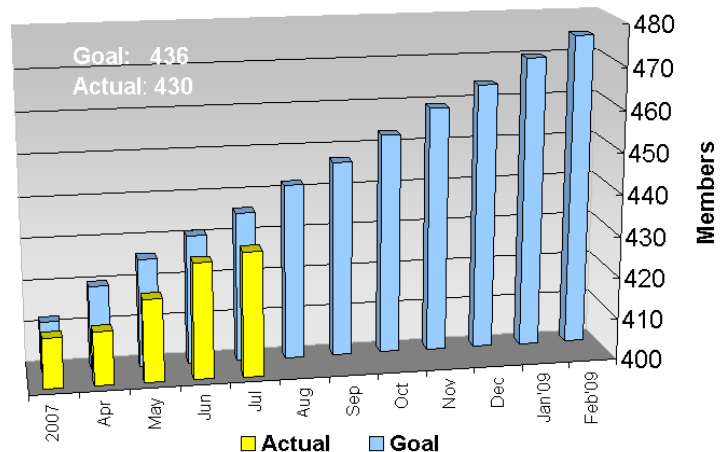
New members recorded: Vernon Walker, Alan Johnson.

Number of DVT tenants (number of storage permits) - 957

Number of DVPA members who have a storage permit - 321

Number of DVPA members not on storage permit – 106

The opportunity for a mid-year new membership mailing has passed. All mass mailing recruiting efforts will be focused on the picnic membership drive for new and renewal members.



DVPA COMMITTEES

Activities Committee:

Ed reviewed the following list of subjects for consideration as future activities. The "blue" activities are presently in work and schedules being arranged.

APA Safety Seminar Dec 2008

FAAST Runway incursion seminar

Luke Airspace Seminar

GPS Tutorial

Glass Cockpit Seminar

Air Show Performer – Tim Weber

TV Helicopter Reporter

Fire Fighting Presentation

AFTW Presentation

Valley Aviation Organization Familiarization

Dinner meeting w/speaker

Interesting places to fly to

Dave Underwood mentioned that VFC has a trip planned to the AOPA convention in November that is to include additional activities and a sightseeing trip beyond the convention.

Steering Committee

Stan Watkins added to this committee and Steve Cantrell to be temporary Chairman for Mike McNally.

Membership Committee:

Committee not ready to make presentation

Picnic Committee:

Committee not ready to make presentation

Items to be addressed –

DVPA 30 year anniversary promotion

Sponsors / donations

Mass mailing

Arrangements – food exhibits, prizes

Staffing

Self Fuel

Pat Mornin provided an update on the current status of the self-fuel facility. Tentative schedule, August 4 - contractor to begin by raising the grade and contouring the surface at the facility location. Utilities and concrete work will follow. Sibran Deer Valley expecting to be open for business on/about November 1. Dan Olsen has sent a request, suggesting a “Grand Opening” be held in conjunction with the DVPA annual picnic and for the event to be held on the north side.

Jim Little commented that this would be a tremendous opportunity for DVPA, Sibran Properties and the City of Phoenix - DVT, to showcase this new addition to the Deer Valley Airport and we need to immediately begin working with the City Phoenix to enlist their support and participation of this event.

An e-mail should be sent to the membership as a reminder to make application for their Chevron/Texaco credit cards. **(ACTION ITEM #2)**

Pat Mornin reported a software issue was identified related to credit card processing and the automatic inclusion of the 10-cent per gallon discount. Chevron instituted a new credit card numbering system leading to the discovery of this issue. It is expected to be resolved soon. Dan Olsen said he would insure the discount is applied to all purchases at Sibran Deer Valley.

OLD BUSINESS

Hospitality Hangar Update

Mert Bean provided an overview of the planning status for this event. A list of committed participants was developed. An agenda will be prepared so each participant has the opportunity to be introduced then they can provide comments on services/products they offer. Announcement of the event including up-to-date details is ready for release. The

committee continues to work on details and staffing of the event. Most of the staff will come from the membership allowing Directors to concentrate on issues and meet/greet activities. Most of the staff is identified and committed to the event.

Perimeter Fence Incident

Pat Mornin suggested, in regards to the damaged fence and in consideration of the early suggestion that the perpetrator came from within the airport, it would be appropriate to recap the incident indicating subsequent review indicates the incident started from the street side. Jim Little and Ed Chauza will distribute an update to the membership. **(ACTION ITEM #3)**

E-Mail and Newsletter Feedback

Jim Little provided feedback received from our recent weekly News and Reminders – 3 responses, Quarterly Newsletter – 1 response and DVT Liability Insurance Survey – 7 responses from members.

Insurance Survey

Ed Chauza contacted Gary Mascaro when the announcement of the survey was sent to DVT tenants. Ed has been contacted by Phoenix Aviation to meet on this matter and will include AOPA ASN.

NEW BUSINESS

Director Appointment

President Ed Chauza recommended the appointment of Dalia Bureker to the Director position vacated by Evan Bagner with his resignation June 19, 2008. Dan Tollman moved to accept the President's recommendation, motion seconded by Steve Cantrell. The board voted unanimously approving the appointment. As a result of this action, Dalia will serve the remaining length of the vacated term, which will end with seating of newly elected board members at the March 2009 monthly meeting. She will be eligible to seek reelection at the February 2009 meeting.

Director Liability Insurance

This subject had been raised in the past with no action having been taken. Warren McIlvoy provided comments on the subject and resulting actions taken by the Flights For Life organization. Action, Steve Cantrell to work with Mert, research the subject and develop a proposal for action. **(ACTION ITEM #4)**

Hangar Inspection Committee

Ed requested the committee be prepared to report at the August meeting on their activity to date. Hangar inspections are +/- 7 months away, time will be needed to implement an effective inspection plan with the City of Phoenix. Jim Russell will distribute his proposal letter to the committee to be used as a basis for developing improvement suggestions for the hangar inspection process. Dalia Bureker asked to be added to the committee. **(ACTION ITEM #5)**

3Q08 ENews/Google Docs aka Electronic Newsletter

Newsletter Editor Jim Little reported on a new process for the newsletter. It utilizes “Google Docs”, a Google feature, whereby news items are posted on the internet. Access is limited to Directors (collaborators). All “collaborators” can view newsletter content and add content. As the publish date approaches, Jim can capture all newsletter input and edit it for publication. Instructions on the use of Google Docs will be sent to each Director. **(ACTION ITEM #6)**

Action Item Review

Jim Russell reviewed action items with two action items closed and one (Membership Letter) remains open. The “membership letter” will be a subject of the Membership Committee and the membership drive.

End of Meeting

Ed asked that the board close the meeting early and use the remaining time for the Picnic and Membership committees to meet. Directors not assigned to either of these committees could sit in and participate with the committee of their choice. Ed asked for a motion to close the meeting, Jim Russell moved to close the meeting and was seconded by Dan Tollman. Meeting adjourned at 8:00 p.m.

ACTION ITEMS

ACTION ITEM #1

Mert Bean will investigate CD and money market rates plus insurance coverage before purchasing another CD. Results will be reported at or before August BoD meeting.

ACTION ITEM #2

Jim Little, will in an e-mail to the membership, remind them to make application for their Chevron/Texaco credit cards to receive a 10 cent discount on self serve fuel.

ACTION ITEM #3

Jim Little and Ed Chauza will craft an update to the perimeter fence incident, and include in an upcoming bulk e-mail.

ACTION ITEM #4

Steve Cantrell will work with Mert Bean and research director liability insurance and develop a recommendation to be acted upon at August BoD meeting.

ACTION ITEM #5

Hangar Inspection Committee will report status at the August BoD meeting on activity and plans. Jim Russell will distribute his proposal letter to the committee.

ACTION ITEM #6

Jim Little will distribute the newsletter process using “Google Docs”, to Directors in the following week.

ACTION ITEM #7

Ed Chauza will provide an updated committee responsibility list to the Directors and Jim Little will update the Director roster and distribute.

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ACTION ITEM #7

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DVPA Board of Directors Meeting Minutes for August 2008

Call to Order: 6:00 pm 8/21/2008 by DVPA President, Ed Chauza. Meeting agenda was reviewed by Ed with a hard copy distributed by Chauza to “acting” Secretary for this meeting, Jim Little.

Board members present:

Mert Bean	Steve Cantrell	Dan Tollman
Doug Bronson	Ed Chauza	Jim Russell
Ken Cada	Jim Little	Ray Weigold

Proxy’s submitted by: Stan Watkins

Special guests: Gary Mascaro – City of Phoenix DVT Airport Manager
Dan Olsen – Sibran Properties LLC
Amanda Wright – Alliance For Aviation Across America

In addition to the above, 19 regular members/associates were in attendance.

1 Bob Bureker – Web Master	8 Pat Mornin	15 Bill Tucker
2 Mike Berglund	9 Lacy L. Parker	16 Carl Ulbrich
3 Chuck Emmett	10 David M. Samons	17 Dave Underwood
4 Dewey Harnagel	11 Brant Saperstein	18 Robert Wirth
5 Warren McIlvoy	12 Linda Saperstein	19 Bill Woods
6 Keith Monet	13 David Steiner	20 Don S. Judd – nonmember guest
7 Margaret Monet	14 Alan Travis	

MEETING MINUTES

The minutes of the July 17 meeting written by Jim Little, were completed and distributed to all Directors for their review within one week of the last meeting. A motion made by Doug Bronson to accept the Minutes as submitted, motion seconded by Ken Cada, motion passed.

TREASURERS REPORT

Mert Bean, Treasurer, provided a review of the financial data slide. CD’s in \$2500 denominations have been purchased; 11 month, 90, 180 day and 1 year terms.

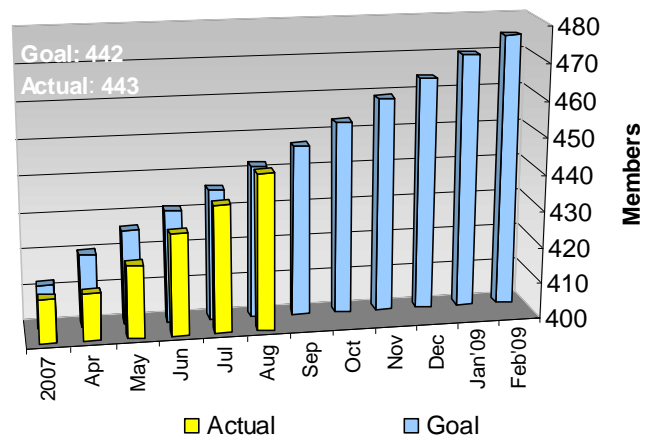
Motion made by Doug Bronson to accept the Treasurers Report as submitted, motion seconded by Ken Cada, motion passed.

Ed wanted it read into and recorded in the minutes that an executive decision to convert excess funds into a laddered CD investment with the authority to the Treasurer to maintain the purchase CD's at our bank and had authorized the Treasurer to proceed with the purchase. Discussion followed, Steve Cantrell said this wasn't necessary as the action fell within the responsibilities of the Treasurer. There is no prior entry in past editions of DVPA Minutes to suggest that the Treasurer may act in this manner without prior Board or President authorization. The By-Laws suggest Board or President authorization prior to any such action.

MEMBERSHIP

Dan Tollman reviewed membership performance to date. As of 8/15/2008, there are 443 members in good standing. Thirteen of the 14 new members recorded this period were recruited as a result of the Hospitality Hangar: Michael Reese, Larry Farris, Jay Bencotter, Stew Bloemer, Michael Cycon, Donald Diedrichs, Art Gray, Mike Hoza, John Irvine, Jeffery Kokes, Mike McCann, Bob McKee, Tommy Thomason, Erick Walbrabenstein

DVPA Membership Goal



The Hospitality Hangar provided a significant boost in membership, we need more events like this past one to sustain membership growth and insure we reach our goal.

ACTION ITEMS

Jim Russell reviewed the Action Item list with the following status:

- 8/13 Membership renewal letter - DONE
- 8/14 Hangar Inspection – IN PROCESS, committee is working task
- 8/15 Set up Laddered CD's - DONE
- 8/16 J. Little, e-mail to members on Chevron gas card – CLOSE
- 8/17 Perimeter fence – DONE
- 8/18 S. Cantrell, Director Insurance – IN PROCESS
- Seeking quotes, RFQ's sent out early this week. A 7 to 10 day response time is anticipated from each vendor. **(ACTION ITEM #1)**
- 8/19 J. Little Google Docs - DONE
- 8/20 Directors Matrix - DONE

Jim was asked and agreed to add a description to the closed action items describing the resolution action.

DVPA COMMITTEES

Hangar Inspection Committee:

Jim Russell introduced the committee and provided a background of the activity. It was originally started in May 2007 with a proposal by Jim but hasn't been given much priority until the formation of the present committee. Jim stated the purpose of the committee as follows:

Hanger Inspections Committee Resolution drafted – 2008-08-21:

Whereas hanger inspections have been a continuing source of member complaints, therefore be it resolved by the DVPA board that the Hanger Inspections Committee be tasked with engaging the Deer Valley Airport management for the purpose of making the annual hanger inspections process more effective, more efficient, better understood, and less painful.

Bob Wirth presented the Committee's plan addressing the hangar inspections. Following are the details.

Plan of Action

- Goal: Facilitate accomplishment of a smooth, anxiety and failure reduced, hangar inspection process.
- Eliminate hangar inspection failures through better tenant awareness of Aviation Department requirements, and reasonable Aviation Department application of GA Handbook.
- Utilize hangar inspection schedule to provide PM of hangars to benefit the tenant.

Deliverables

- Rename inspection to "Maintenance Compliance Evaluation."
- With less failures in 2008, and effort involved, can the Aviation Department schedule "Evaluations" every 2 years?
- Update 2006 checklist to incorporate 9/7/07 General Aviation Handbook.
- Mert Bean suggested the added use of a "self complete checklist" done on an honor system.
- Checklist items should reference General Aviation Handbook section numbers.
- Use self-carbon form so immediate feedback can be left for tenant.
- Insure glossy 9/7/07 General Aviation Handbook is well communicated & distributed.
- Publish "Top 10 Reasons for Failing a Hangar Evaluation."
- 45-minute call ahead for tenants wanting to be present.

Timeline

- Meet with Gary & Staff to commit to Plan of Action and assign items with due dates. Target date 9/30/08.
- Update to DVPA Board (TBD's defined). Target date 10/16/08.
- Complete deliverables before mailing notices of next "Evaluation." Target date TBD.
- Solicit and review recommendations for improvement from Tenants after this round of "Evaluations." Target date TBD.

Motion made by Doug Bronson to accept the Hangar Inspection plan as submitted, motion seconded by Dan Tollman, motion passed.

Mert Bean asked the committee is they will have a person designated to investigate and attempt to resolve complaints and problems as we work with the city. Response - yes.

Jim Russell will give Mert Bean a copy of original hangar committee inspection checklist. **(ACTION ITEM #2)**

Following this excellent plan and presentation, additional discussion on the subject continued.

Meeting paused to allow for speakers to get positioned, 6:54 pm – 7:00 pm.

Amanda Wright representing Alliance For Aviation Across America (AAAA). (7:00 – 7:10)

Amada began with a description of the organization. AAAA is a nonpartisan, nonprofit, national grassroots coalition of almost 4,000 individuals and groups. The Alliance was formed to combat the imposition of "user fees" on small towns and small businesses that rely on general aviation as part of Congress' ongoing effort to reauthorize the Federal Aviation Administration (FAA).

Why join AAAA? If FAA Reauthorization legislation is not passed before September 30th, critical funding for the modernization our air traffic control system will be delayed, and we will have to start over with a new Administration and a new Congress. Your membership in AAAA will allow them to continue to get out their message about importance of general aviation as a crucial lifeline to communities across the nation.

AAAA stands for:

- **Protecting Community Access**
AAAA believes that any proposal for FAA reauthorization must protect access to aviation for ALL Americans, including small towns and communities.
- **Modernizing with Satellite Technology**
Investing Fully in the National Air Transportation System.
- **Rejecting "User Fees"**
The Alliance for Aviation Across America believes the FAA should be a safety agency, not a revenue-collecting agency.
- **Ensuring Continuing Congressional Authority**
Congress, not the airlines, should continue to have full authority over FAA funding and other aviation issues.

Detailed handout material used for Amada's presentation including sample letters, is attached to this set of minutes. Her presentation concluded by asking each person to fill in the individuals name and address information on 2 form letters in her hand-out. She collected these letters and insured they would be sent to Senators Jon Kyl and John McCain.

Dan Olsen, Sibran Properties LLC. (7:11 – 7:33)

Dan provided an update on the progress of the new self fuel facility being constructed on the north side of the airport. Following are highlights of the report.

- Dirt for the self serve fuel site has been turned, construction has started.
- A small portion of concrete has been poured.
- Tank pad is expected to be poured next week. (Week ending Saturday, August 30)
- Plan to be open for business in the second half of October.
- Grand opening scheduled for November 1 to coincide with DVPA picnic.
- Work with picnic committee.
- Dan says there is a need for the full service operations like Atlantic and Cutter and does not view them as his competition. Dan is after that fuel business niche resulting from pilots going elsewhere for their fuel. He intends to be price competitive with other self serves in valley. Dan will not have weekend special or unadvertised gas prices.
- Use of a Chevron/Texaco gas card will get 10 cents/gal off advertised price.
- Newly issued gas cards have fewer numbers. This has caused a problem in the system; however, the software fix is to be in place on September 11.
- Video camera will be in service to enable remote monitoring of the operation.
- A lift up cover will be in place to protect the card reader from the damaging rays of the sun, card reader display will be clearly readable. Roof to provide equipment protection will extend from the tank out over the card reader equipment.
- He recently received approval to use a 15,000 gallon double walled, concrete lined tank. Considering 8,000 gallon supply trucks, this fits right into his economic operating plans for insuring the site never runs out of fuel.
- Two reels/pumps in the initial site configuration, if business dictates, more reels/pumps can be added.
- At the open house, Dan will provide familiarization with the card reader system.

Gary Mascaro DVT Airport Manager. (7:35 – 8:01)

Gary briefed DVPA on the impact of lost funding due to the Arizona legislature sweeping the aviation fund and leaving a small deficit. Following are highlights of the briefing.

- The FAA wants to see the hill off the end of runway 7R removed. The FAA is making funding available to complete this project. Expect to be completed by end of year.
- Gary is moving forward as if we are getting ½ the money for DVT projects. \$1.8 million operating budget at DVT with \$2.2 income revenue. Not much left for projects.
- Gary was asked by his management to reduce DVT operating budget by 5%. He anticipates next years budget to be reduced by yet another 5%.

Capital improvement programs:

- Parking fingers southside, City of Phoenix will provide funding to complete this work.
- Signage improvements – design work completed.
- Run-up areas – design work completed.
- Gary feels that since the design work for these projects is completed and if any additional funding becomes available, the FAA would quickly award the funds.

Good news on southeast area corporate aviation site, PAAB approved 18 acre site for development. Same company that did work at SDL, architecture to be similar, a little less fancy than SDL. The additional revenue from this business is very important to DVT.

When asked if there were any questions, Warren McIlvoy asked why were the chains installed at the maintenance bays. Gary explained the action became necessary in order to send a message to users not following airport rules. Bays were being used for maintenance by people not based at DVT. Some local mechanics had been doing work on non-DVT based aircraft. Honeywell used one or more bays for equipment storage. When asked, Gary would not say when the chains would be removed. He stressed maintenance bays are for the use by tenants. A simple phone call to Operations will get a bay promptly opened. He added, "read between the lines concerning the chains".

Second session (8:03 pm – 9:32 pm) - - continuation of the pre-meeting starting at 6:00pm

Steering / Planning Committee:

Steve Cantrell reported the Committee has yet to meet.

Membership Committee:

Committee actions/status reviewed by Dan Tollman. Dan has the mailer ready to go, there is plenty of room for other picnic promotion material. The picnic flyer or other printed input from the picnic committee, is needed immediately. His target date for getting the mailer in the mail is September 1st. He is delaying further action pending receipt of Picnic Committee material.

Picnic Committee:

Ken Cada reported the committee has met but wasn't prepared to provide a schedule details and budget. An e-mail needed to go to membership to solicit contribution of door prizes and or cash donations. Write e-mail by end of week. **(ACTION ITEM #3)**

Identify a main sponsor – Sibran Properties, LLC. Other sponsors to be identified and contacted. Letters to local dignitaries have been sent, thus far, Thelda Williams accepted invitation. Hours will be 11:00 am to 2:00 pm. Door prizes to be given away beginning at 1:00. Provide a schedule and the budget to the board by the end of next week. **(ACTION ITEM #4)**

The question was asked if there was a possibility to get a static display of an F-16. Jim Russell will investigate. **(ACTION ITEM #5)**

Hospitality Hangar Committee:

At least 85 people attended the event held August 2nd. Mert Bean reviewed pro's / con's from the event. A real speaker's stand is preferred over the chlorine bucket. Distribution of flyers the week before was easily executed, minimal cost and helped educate non-members on DVPA values plus it generated additional attendance. Flights For Life picked up 3 new members.

Bill Woods commented he liked board members wearing name tags. Comments from the group in support of our actions followed: most airports don't have anything like hospitality hangars and frequent newsletters to keep tenants informed. Others expressed their positive feelings about all the great amenities, hospitality hangars and newsletters specifically mentioned, as part of the DVT experience, noting the lack of these things at other airports.

Insurance Survey:

Ed was contacted by the Phoenix Aviation consultant to meet on this matter, AOPA ASN will be included. No specific time for a meeting has been scheduled, with no further action being taken.

E-Mail Feedback:

Skipped this subject.

ENewsletter:

Jim Little explained the difference between the "almost weekly news updates and reminders" emails and the quarterly ENewsletter. The "almost weekly news" is very time sensitive and must be sent often. The quarterly newsletter is for less time sensitive news. The next quarterly ENewsletter is due out on September 30. All news input should be received one week earlier. At the present time there is very little news material submitted, more is needed for the ENewsletter. Google Doc's is up and running for the Directors to submit news items.

Class "Bravo" Feedback:

No written feedback was received from those at the Hospitality Hangar verbally complaining about TRACON service when they attempted to get a clearance into the PHX Class "B". Two days after our Hospitality Hangar (Monday August 4), Ed contacted TRACON. He was invited to come in to discuss those complaints and sit on the Biltmore radar position to observe traffic and the manner in which it was handled.

Ed reported that he was very impressed with the controllers and their professional attitude, TRACON is really trying to deliver good results and make things work better. TRACON personnel are very willing to look at and try to resolve problems.

LUK SATR (Special Air Traffic Rules):

Ed briefed that the LUK SATR was still alive though subject to some possible changes. He asked how everyone felt about having this added regulation, a Class "B" like airspace, placed on the aviation community. Carl Ulbrich felt it to be unacceptable, the action to install more controlled airspace lacked justification. Jim Russell related an experience where approaching from the west, he was vectored all over the north valley enroute to Falcon Field. Chuck Emmett registered no complaints with Luke, he said he always calls Luke whenever passing thru the alert area airspace. Bob Wirth said he had no problems with Luke's operation but is concerned about the justification for imposing a controlled area and if whether or not current data supports implementation of SATR. Ed provided background on Luke's efforts to put this into place adding that there is no

documentation to support the “red dots”. There has been some mention made of, if not a SATR then maybe a SFRA (Special Flight Rules Area).

Discussion centered on extending an invitation to Luke to come to a future meeting to review this subject. Everyone felt this would be a good idea. Ed will contact Luke and make necessary arrangements. **(ACTION ITEM #6)**

Brief discussion ensued concerning the accessibility and usability of Luke AUX 1 by local civilian pilots.

State Aviation Fund:

Arizona legislators swept all funds from the aviation account, leaving a deficit, to satisfy the state's budget. DVT is in city of Phoenix district 1 and state district 6. Thelda Williams is City of Phoenix, District 1, Councilwoman. Ed asked if the Directors felt DVPA should write a letter expressing our concerns on this matter. A motion made by Mert Bean that we write a letter, motion seconded by Ken Cada, motion passed, all in favor. Ray Weigold and Jim Russell were tasked to draft a letter. Target date for completion of the draft, 2 weeks from today (September 4). **(ACTION ITEM #7)**

Meeting Adjourned:

A motion made by Steve Cantrell to conclude the business meeting, motion seconded by Ken Cada, motion passed. Meeting adjourned at 9:30 pm.

ACTION ITEMS:

ACTION ITEM #1

S. Cantrell, Director Insurance – IN PROCESS
Seeking quotes, RFQ's sent out early this week. A 7 to 10 day response time is anticipated from each vendor.

ACTION ITEM #2

Jim Russell will give Mert Bean a copy of original hangar committee inspection checklist.

ACTION ITEM #3

Picnic committee e-mail needed to go to membership to solicit contribution of door prizes and or cash donations. Write e-mail by end of week

ACTION ITEM #4

The question was asked if there was a possibility to get a static display of an F-16. Jim Russell will investigate

ACTION ITEM #5

Picnic committee to provide a schedule of planning actions and budget to the board by the end of next week (w/e 8/29/2008).

ACTION ITEM #6

Invitation to Luke to come to a future meeting to review SATR. Ed will contact Luke and make necessary arrangements.

ACTION ITEM #7

Ray Weigold and Jim Russell were tasked to prepare a draft of a letter to officials concerning the state's aviation fund and the complete reduction of funds. Target date for completion of the draft, 2 weeks from today (September 4).

POST NOTES:

For additional information about Alliance For Aviation Across America or to join AAAA go to: <http://www.aviationacrossamerica.on!/signup.cfm> or e-mail to: info@aviationacrossamerica.ore: or call (202) 223-9523.

Picnic committee met immediately following the regular meeting. Dan Olsen was present and reviewed his role in this upcoming event.



MINUTES OF THE BOARD OF DIRECTORS MEETING September 18, 2008

Note: Prior to the meeting it was decided that Vice-President Jim Russell would preside over the monthly meeting and Director Raymond Weigold would record the proceedings.

The regular monthly meeting of the Board of Directors of the Deer Valley Pilots Association was held September 18, 2008 at Training Room C, Pan Am Training Building located on Phoenix Deer Valley Airport. The Chair, Jim Russell, called the meeting to order at 7:05 PM.

Purpose of the meeting: solely for immediate business.

The required quorum for taking action was met based upon the presence of the following Directors: Mert Bean, Dalia Bureker, Ken Cada, Steve Cantrell, Ed Chauza, Jim Little, Mike McNally, Jim Russell, Dan Tollman, and Raymond Weigold.

Member Pat Mornin was in attendance.

The following corporate actions were taken by appropriate motions duly made, seconded, and passed by a majority vote of the Directors present.

- The Chair dispensed with the reading of the Minutes of the last Board Meeting held August 21, 2008. The Minutes had been circulated weeks prior to this meeting so that there was sufficient time to read. There were no corrections or additions, only clarifications. Minutes accepted.
- The monthly Treasurer's Report was given by Mert Bean. The report showed all closing account balances as of August 31, 2008. The only bank account activity cited occurred for reimbursing expenses. \$91.19 was spent on the last Hospitality Hangar event. There were no corrections or additions. Report accepted. A copy of the report is included.



- A letter concerning the Legislative misuse of the Arizona State Aviation Fund was presented by Jim Russell and Raymond Weigold. The letter was to be addressed to various State officials protesting the “sweeping of funds” from the aviation fund cash balance. Officials had offered justification of their actions as only to help balance the deficit in the General Fund at the end of FY 2008. A brief board discussion ensued concerning aviation revenues. No changes were made to the letter. Letter adopted. Copy of letter included.
- The need for a not-to-exceed expense budget of \$3,000 for the 2008 Annual Picnic was presented by Ed Chauza. The projected expenses had been detailed in an earlier committee communication. Budget limit adopted.

There being no further pressing Board business on the agenda, the meeting was duly adjourned at 7:15 PM.

Respectfully submitted,

RAYMOND WEIGOLD, Director
October 1, 2008

The next regular meeting is scheduled for October 16, 2008 at this same time and place of business.

***Deer Valley Pilot's Association
October, 2008 Meeting Minutes***

Call to Order: (Special Session 5:35pm , General Session 7:03pm 10/16/08 by DVPA President, Ed Chauza. Meeting agenda displayed for all present by Chauza, see attached agenda.

Roll Call of Board Members Present

Little
Weigold
Bronson
Tollman
Chauza
Watkins
Russell
Bean
Cantrell

Approval of Sept Meeting Minutes

Motion to accept minutes of September DVPA meetings presented by Weigold. Motion passed by voice vote of BOD members present. See attached minutes.

Treasurer's Report

See attached Treasurer's report prepared by Bean.

Membership

Dan Tollman reported that there are currently 495 members of DVPA as of October 16, 2008. That number includes 184 members that have not yet renewed (though due) and 51 new from the DVT tenant list.

Director's Insurance

Cantrell led a discussion on the progress of evaluating quotes for a Director's Liability insurance. To date, only one premium quote had been received. A discussion yielded a decision to obtain at least one additional quotation.

Association Business Discussion led by Chauza included following:

Miscellaneous Discussion Items:

New Brochures – Little distributed examples of the new DVPA brochures and received a unanimous approval from BOD members present to purchase 1100 brochures in the style of the examples presented. Cost is expected to be approximately \$260.00.

DVPA Merchandise – Little discussed current hat/shirt/bag inventory and received a unanimous approval from BOD members present to purchase additional shirts/hats. Cost is expected to be approximately \$550.00.

Cutter Aviation is hosting a BBQ on 10/25 from 11am – 4pm and is asking for DVPA participation. Bean will attend representing DVPA BOD.

DVPA Picnic Promotion – a number of members will make a sweep of the hangers to encourage attendance at the annual picnic on 10/25. Effort will be led by Little.

Hanger Inspections – Russell discussed progress of the Hanger Inspection committee activities. One meeting had been conducted with DVT management related to the 8 Annual Inspection Items that had been surfaced by the group as a concern to DVPA membership. DVT management had responded to the 8 items discussed. Russell will draft a letter to DVT management addressing concerns of DVPA membership related to this topic prior to next annual inspection period.

Action Items – Russell reported all items “in-process”, no further discussion.

LUK STAR – Chauza led a discussion of the proposed STAR and the need to produce a petition to voice DVPA concerns. The petition will need to be presented by the end of the comment period, 11/25. Chauza will have the petition available at the DVPA annual picnic for membership participation.

Minimum Standards – Chauza reported on a Phoenix Aviation meeting he attended related to DVT Flight Training Minimum Standards fees being assessed on the flight schools.

Self Service Fuel – a representative from the vendor installing the self service fuel facility on the North Ramp discussed progress on the unit and updated the estimated go-live date to be sometime before the end of the calendar year, but after the DVPA picnic.

General Session Topics:

LUK SATR – Guests from the USAF Luke (Maj Hansen, Lt Cognose, and Sgt Cox) presented the proposed LUK SATR design, the purpose of the SATR, and the procedures anticipated for the airspace. A discussion ensued related to the proposed procedures, concerns over linkage communication (as required by the SATR), safety concerns over traffic congestion and pilot cockpit workload related to compliance. The guests urged comment by all pilots, for or against, by the updated comment period deadline of 12/15/08. More information is available for DVPA members at www.regulations.gov FAA-2008-1087 related to the LUK SATR.

The proposed SATR will be operational Mon-Fri during daylight hours. The requirement will be for the establishment of 2-way communication between aircraft in the airspace

and Luke Tower. Initial reporting procedures should include: A/C ID, Type, Altitude, Route of Flight.

The guests also discussed the safety implications of transiting MOAs during active periods and the usage of Military Training Routes by GA aircraft.

DVPA 30th Anniversary Picnic – a presentation of the date, time, and location of the DVPA picnic was presented. Also presented were the anticipated speakers and events planned for this important DVPA event.

Adjournment at 8:35pm.



DVPA Board of Directors Meeting Minutes for November 2008

Call to Order

At 7:02 pm 11/20/2008 by DVPA President, Ed Chauza. Meeting agenda was reviewed by Ed with a hard copy distributed by Chauza to "acting" Secretary for this meeting, Jim Little.

Board members present:

- | | | |
|-----------------|--------------|---------------|
| 1 Mert Bean | 4 Ken Cada | 7 Dan Tollman |
| 2 Doug Bronson | 5 Ed Chauza | 8 Ray Weigold |
| 3 Dalia Bureker | 6 Jim Little | |

Proxy submitted by: Jim Russell, a late proxy was received from Stan Watkins.

In addition to the above, 7 regular members/associates were in attendance.

- | | | |
|----------------------------|------------------|----------------|
| 1 Bob Bureker – Web Master | 4 Pat Mornin | 6 Bob Urban |
| 2 Gary Eckebrecht | 5 Lacy L. Parker | 7 Robert Wirth |
| 3 Warren McIlvoy | | |

MEETING MINUTES

The minutes of the October meeting were not completed and distributed. They will be approved at the next meeting.

TREASURERS REPORT

Mert Bean, Treasurer, provided a review of the financial data slide.

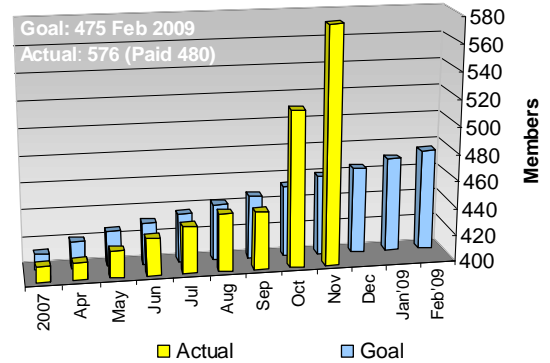
CD's to date have earned \$240 in interest. Motion made by Dan Tollman to accept the Treasurers Report as submitted, motion seconded by Ken Cada, motion passed.

MEMBERSHIP

Dan Tollman reviewed membership performance to date. As of 11/20/2008, there are 579 members on the membership roster. This is 100 members greater than we had at

DVPA Membership Goal

this time last year. Ninety-six have not renewed their membership for 2009. A reminder was mailed Tuesday via U.S. mail to these members. We had 46 renewals at the picnic, 36 new members joined. The membership roster will be reviewed at the end of February and adjustments made to remove all those that have not paid their dues for 2009.



Ray Weigold is to search for the minutes documenting the practice of using May 1 as the beginning of the membership “grace” period. This resulted from a suggestion made by then Director, Stu Tracy. **(ACTION ITEM #1)**

Membership statistics: # of DVT tenants – 957 %DVPA non-tenants – 11%
 % DVPA tenants – 34%

The Picnic and the last Hospitality Hangar provided a significant boost in membership, more events like these are needed to sustain membership growth and insure we reach our goals.

PICNIC REPORT

Ed reported that the picnic was a huge success and the feedback from attendees very positive. This was the first picnic that made a special effort to fund the picnic using sponsors to underwrite the expenses. Preliminary receipts indicate a positive cash flow of \$445 after expenses. Ed suggested this become a model for future annual picnics.

“**Picnic Reflections**” is a summary of feedback to be analyzed and used as planning input to the next picnic committee.

Positive Aspects To Be Repeated

- “Good idea to use “Volunteer Pool”
- Registration desk using buckets, a good idea
- Short speakers preferred over long speakers
- Good idea to take pictures of picnic
- “Google Docs” is good idea
- Liked paying Sponsors, Raffle donations & Static Displays

Input from Sponsors

- UPS - “I loved it.....count me in for next year”
- Dr. Crinnian – Great Success, would like more shade
- Consider slide show during the slack times

Improvement Needed

- **Planning** - Start earlier, must work as team, to much left to “last minute”, budget should be done earlier and documented, left hand not knowing what right hand is doing

- **Responsibilities** - Jobs need better definition, people doing duplicate efforts; written, detailed plan including costs and revenue
- **Sponsors** - Start solicitation earlier
- **Food Prep/Serving** - Consider shifts w/relief, consider several lines, add 2nd grill, better planning of food layout, lacking serving tools, too many cooks at beginning - none at end, needed to pre-cook, ran out of beans, no relish or pickles
- **Parking** - Plan never implemented
- **Staffing** - Notify volunteers earlier, consider staff tenders
- **Facilities** - Many tables & chairs not used, need head speaker table, need recycle containers
- **Raffles** - Streamline (one raffle), better winner posting, some sponsors couldn't hear PA system due to speaker placement
- **General** - Need \$250 sponsor level, consider commemorative product

Statistics

- 335 attendees (312 armbands)
- 21 sponsors
- 17 aircraft displays
- 7 speakers
- 46 renewals
- 36 new member applications
- 288 hamburgers
- 128 hot dogs

Picnic Budget (\$3,000)

Expenses		Revenue	
• Equipment Rental	\$1,253	• Sponsors	\$2,450
• Food & Drink	975	• Merchandise (\$610-\$530)	80
• Advertising	256	• Raffle	455
• Miscellaneous	286	• WPS A/C Ride	230
Total	\$2,770	Total (cash)	\$3215
Profit	\$445	Sponsors (non-cash)	\$3050

It should be noted that all of the picnic revenue and cost figures are preliminary numbers and subject to change.

Warren McIlvoy commented on the PA loudspeaker placement and how ineffective they were for those sponsors seated west of the wash rack. Doug added that add on speakers could have been connected/directed to that area but issue wasn't recognized early enough.

A discussion followed on what to do with the left over meat, currently stored in Doug's freezer. Several options were reviewed including a December Hospitality Hangar style event or an informal cookout in December primarily for picnic helpers but to also include all other members too. Doug suggested a cookout with participants bringing 2 cans of

food as the price of admission; the canned food to be donated to a charity. After discussion, in consideration of the upcoming holidays and everyone's tight schedules, Dan Tollman made a motion that all left over food be donated to a charity, motion seconded by Ray Weigold, motion passed. St. Vincent De Paul designated as the recipient of our donation.

DVPA COMMITTEE REPORTS

Hangar Inspection Committee:

Bob Wirth presented a review of the Committee's plan with results from meeting with DVT Operations staff. Following is the basis of Bob's comments.

1.	<p style="text-align: center;">Hangar Inspection Committee – Status Report</p> <p>➤ Goal: Facilitate accomplishment of a smooth, anxiety- and failure-reduced, hangar inspection process.</p> <p>➤ Timeline</p> <p>➤ List of Requests and Responses</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> Hangar Inspection Committee: Chairman: Jim Russell Members: Dalia Bureker, Ken Cada, Bob Wirth </div>	2.	<p style="text-align: center;">Hangar Inspection Committee – Timeline</p> <p>➤ Meet with Gary & Staff to commit to Plan of Action and assign items with due dates. 9/30/08 Done 9/17/08</p> <p>➤ Update to DVPA Board. 10/16/08 Done 10/16/08 Done 11/20/08</p> <p>➤ Complete deliverables before mailing notices of next inspection (mid-Jan). Dec. 2008</p> <p>➤ Solicit and review recommendations for improvement from Tenants after next round of inspections. Spring 2009</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> Good progress toward goals and timeline previously presented to Board. </div>
3.	<p style="text-align: center;">Hangar Inspection Committee – List of Requests & Responses</p> <p>➤ Request a copy of inspection Checklist • AvDept will provide the Checklist by 12/1/08</p> <p>➤ Request a signed copy of Checklist be left in hangar. • No copy to be left in hangar; only pass/fail notice. • Tenant to contact Wendy or Operations for specific inspection results.</p> <p>➤ Request statistics on previous inspections - reasons for failure. • A list of the top 6 reasons was provided, with no statistics, and with permission to publish.</p> <p>➤ Request that a proxy be allowed to attend inspection. Further requested a "1-time request for reschedule." • Tenant has right to allow anyone they choose, but no special considerations. • Will not grant a "1-time request for reschedule."</p> <p>➤ Request to be called within ½ hour before inspection. • Schedule to be published already provided ahead of inspections. • Schedule to have a 2-hour window. • A courtesy call 24 hours ahead to be provided.</p>	4.	<p style="text-align: center;">Hangar Inspection Committee – List of Requests & Responses</p> <p>➤ Request that Tenants personally present be allowed to make simple, quick remedies to issues. • Already allowed, although staff cannot wait around for extensive corrections.</p> <p>➤ Request that AvDept work with Committee to gather new statistics this year. • Granted, and the AvDept is open to further requests. • Remarkable improvement in inspections has been seen over past 2 years.</p> <p>➤ Request a follow-up meeting within a month. • Mutually agreed to continue dialogue via phone/e-mail and schedule a follow-up meeting within month after next round of inspections.</p> <p>➤ Request Preventive Maintenance at time of inspection. • Cannot be provided due to staffing required.</p> <p>➤ Request name change to "Maintenance Compliance Evaluation." • Denied since this is not a "maintenance compliance evaluation." • Granted permission to publish Committee's requests and replies.</p> <div style="border: 1px solid black; padding: 5px; text-align: center; margin-top: 10px;"> Committee pleased with results to date, Recommends: Publish items & Reconvene after next Inspection. </div>

Following the presentation, additional discussion on the plan and results to date continued. Inspections are likely to start in mid March. We have requested a copy of the inspection checklist that will be used.

The committee will prepare a summary of the planned effort for posting on the Website and inclusion in the 2Q08 ENewsletter. They were encouraged to post it on the Website

as soon as possible so members may become aware of DVPA efforts on this important subject. **(ACTION ITEM #2)**

Motion made by Doug Bronson to accept the Hangar Inspection plan/presentation as submitted, motion seconded by Dan Tollman, motion passed.

Membership Committee:

See comments under topic heading Membership.

Hospitality Hangar Committee:

January 17 selected as date of the event with the 24th as a backup date. Work with Dr. Chuck Crinnian to develop the primary theme. Google docs page has been established to document event planning. Jim Little will check area organizations for any scheduling conflicts and report back to the board. **(ACTION ITEM #3)**

OLD BUSINESS

Self-Serve Fuel:

Pat Mornin provided a brief status report. Asphalt paving around the tank, electrical work on the tank systems is done and most other infrastructure work is completed. Fencing work around portions of the tank started today. All conduit is in; APS is to complete survey, transformer is to be set.

Sibran is in the final stages of construction of a world-class self-serve avgas operation at the Phoenix Deer Valley Airport. This facility features easy access off a main taxiway, dual filling positions, high-intensity gallon displays, men's and women's restrooms close by, and a 15,000gal tank to ensure a constant availability of fuel. As with Sibran's other facilities, delivering top quality fuel at the best price is our priority. Look for this facility to be open by early December.

Ed Chauza commented on his understanding of the future of 100LL fuel from articles he has read. Arizona Pilots Association (APA) received a memo from the Department of Environmental Quality (DEQ) asking what is being done about air quality around airports. We are likely to see more activity from the new administration pushing air quality. In a recent edition of AOPA Pilot, there was a lengthy discussion on alternative fuel. Pilots will need to take this subject seriously; a large percentage of the aircraft fleet particularly those aircraft with high compression/performance engines, will require modification to operate on an alternative fuel. Low compression engines may need little if any change to permit operation. A new fuel, labeled 96 unleaded, is the likely replacement for 100LL.

Directors & Officers (D &O) Liability Insurance:

Only one quote has been received and that seemed high. Ed will submit a request for quotation to the Costello Insurance Group for insurance coverage. Clarify whether coverage is to be smooth or total. **(ACTION ITEM #4)**

Insurance Survey:

Survey from the city came out in early 2008. Ed was contacted by the Phoenix Aviation consultant to meet on this matter with the AOPA ASN to be included. Several meetings have been scheduled but were delayed due to availability of the Phoenix Aviation representative. With the coming holidays and busy schedules, the tentative meeting date is January 2009. Requirements are that all DVT based aircraft must have liability insurance and the City of Phoenix is to be named in the policy. Questions concerning the effect on transient aircraft and would this requirement be applied uniformly across other city facilities, example: city employees vehicles parked in city parking areas.

Dalia Bureker suggested we take the issue head on and work with the city to get it off the city's agenda. Ed noted that urgency to address this issue was low priority per the feedback from earlier BoD meetings. To change the direction of resolution at this late date is contrary to the direction of the Directors of the last six months.

ENewsletter:

Jim Little explained the next quarterly ENewsletter is due out on December 31. All news input should be received one week earlier. At the present time there is little news material submitted, more is needed for the ENewsletter. Google Doc's is up and running for the Directors to submit news items. Hangar inspection committee report information will be added. Warren McIlvoy will develop a paragraph for Flights for Life for use in the Newsletter. Navajo Airlift info will be included in the newsletter. **(ACTION ITEM #5)**

Girls Can Fly:

Dan Tollman read a letter from the 99's Stacey Howard addressed to Mike McNally, thanking him and DVPA for his and members participation and support of the recent Girls Can Fly event sponsored by the Phoenix 99's and held at DVT. 44 girls ages 9 thru 14, participated in the program. In addition to Mike, other DVPA members recognized in this letter were Doug Bronson, Jim Little. Mike provided aircraft and fly-bys for demonstration and display purposes, Doug and Jim provided aircraft displays plus the use of Jim's hangar for staging the event.

LUK SATR (Special Air Traffic Rules):

In a conference call participated in by most board members on Oct. 22, an opposition letter was to be drafted. The plan was to use the draft to create a petition for signatures at the annual picnic. This idea was dropped due to the letter not being completed. Ed has been in 2 recent meetings where this subject has come up and he has been asked to state what is the position of DVPA on this matter. He has not been able to respond since the DVPA letter hasn't been written. The due date of the public response period for the LUK NPRM was extended to December 15. Ed emphasized the urgency of completing this letter as members will be interested in the response and most likely would use it as a model for their responses.

Jim Little volunteered to contact Stan Watkins in an effort to obtain the DVPA letter in whatever state of development it may be in. **(ACTION ITEM #6)**

Christmas Treats:

Dalia Bureker Chairman. The Christmas Treats program will be conducted with the preparation of trays filled with donated baked goods at the December 18th monthly meeting followed by delivery of the trays on Friday morning, December 19th. Treats will be solicited from the membership, either purchased from local stores or home made.

Recipients of the trays were identified, each to receive one tray:

- Pan Am (additional small tray for the janitor)
- DVT Tower
- DVT Administration
- DVT Operations
- DVT Restaurant
- Atlantic Aviation
- Cutter Aviation

It was suggested that cookies delivered to the tower could be decorated with DVPA or "N" numbers.

Ken Cada will provide a quantity of plastic trays. Holiday cards used to address each tray could be computer generated or purchased at a store. It was determined the best solution was to purchase a small quantity of cards at a store. The DVPA 30 year anniversary logo stickers can be used to decorate the cards.

The tray delivery team: Warren McIlvoy volunteered, Mike McNally was suggested. Jim will send an e-mail to the membership seeking treat donations. **(ACTION ITEM #7)**

A motion was made by Ken Cada to approve a one time not to exceed \$50 expenditure for this program, motion seconded by Jim Little, motion passed.

The Tower Manger, Tobey Smith, was scheduled to speak at the December meeting. This visit will be rescheduled to the January meeting.

By-Law Check:

Ray Weigold to check back on our By-Laws and State regulations concerning legality of our By-Law for holding meetings by any other means other than face to face.

(ACTION ITEM #8)

Merchandise/Membership Revenue Review Team:

Jim Little reported the review team needed more time as their work was not completed and as a result, a report was not prepared. Key team member Stan Watkins was not able to attend this meeting to brief us on findings to date. Little provided a few comments on some of the details observed. Without being able to consult with Watkins, Little volunteered that the team's finding would be made available no later than

Wednesday, October 26.

(ACTION ITEM #9)

NEW BUSINESS

Director Resignation:

Steve Cantrell provided his resignation from the Board effective immediately. Steve recently accepted a position requiring that he immediately relocate to Saudia Arabia. Steve's departure also leaves a vacancy for the Steering Committee Chair and Information Officer. A motion made by Dan Tollman to accept Cantrell's resignation, motion seconded by Doug Bronson, motion passed.

Ed Chauza spoke with Mike McNally concerning the Information Officer position. Mike accepted his appointment as Steering Committee Chair.

2009 Budget Figures:

Ray Weigold commented on developing 2009 budget figures with Mert Bean indicating the merits of having this information and that committee chairperson's could submit dollar amounts needed for 2009. No further action taken at this time.

Meeting Adjourned:

A motion made by Dan Tollman to conclude the business meeting, motion seconded by Dalia Bureker, motion passed. Meeting adjourned at 8:58 pm.

ACTION ITEMS:

ACTION ITEM #1

Ray Weigold is to search for the minutes documenting the practice of using May 1 as the beginning of the membership "grace" period. This resulted from a suggestion made by then Director, Stu Tracy.

ACTION ITEM #2

Hangar Inspection Committee to prepare a summary of planned effort then take appropriate steps to have it posted on the Website.

ACTION ITEM #3

January 17 selected as date of the event with the 24th as a backup date. Jim Little will check area organizations for any scheduling conflicts and report back to the board.

ACTION ITEM #4

Ed will submit a request for quotation to the Costello Insurance Group for insurance coverage. Clarify whether coverage is to be smooth or total.

ACTION ITEM #5

Warren McIlvoy will develop a paragraph for Flights for Life for use in the Newsletter. Navajo Airlift info will be included in the newsletter.

ACTION ITEM #6

Luke SATR, Jim Little volunteered to contact Stan Watkins in an effort to obtain the DVPA letter in whatever state of development it may be in.

ACTION ITEM #7

Christmas Treats, Jim will send an e-mail to the membership seeking treat donations.

ACTION ITEM #8

Ray Weigold to check back on our By-Laws and State regulations concerning legality of our By-Law for holding meetings by any other means other than face to face.

ACTION ITEM #9

Little volunteered that the Merchandise/Membership Revenue Review Team findings would be made available no later than Wednesday, October 26.

POST NOTES:

No Post Notes



DVPA Board of Directors Meeting Minutes for December 2008.

Call to Order

Meeting convened at 7:00 pm 12/18/2008 by DVPA President, Ed Chauza. Meeting agenda was reviewed by Ed with a hard copy distributed to "acting" Secretary Jim Little for this meeting.

Board members present:

1 Mert Bean	5 Ed Chauza	9 Dan Tollman
2 Doug Bronson	6 Jim Little	10 Ray Weigold
3 Dalia Bureker	7 Mike McNally	
4 Ken Cada	8 Jim Russell	

In addition to the above, 7 regular members/associates were in attendance.

1 Ken Bruening	5 Warren McIlvoy	9 Adam Rosenburg
2 Jemmie Chauza - Associate	6 Jeri-Ann McIlvoy - Associate	10 Dave Underwood
3 Chuck Emmett	7 Valerie McNally - Associate	11 Robert Wirth
4 Gert Little - Associate	8 Lacy Parker	12 Bill Woods

MEETING MINUTES

The Minutes of the October meeting were not reviewed and approved in the November meeting. October Minutes were completed and distributed to all Directors prior to this meeting. Motion made by Ken Cada to accept the October Minutes as submitted, motion seconded by Jim Russell, motion passed.

The Minutes of the November meeting were completed and distributed to all Directors prior to this meeting. Motion made by Ken Cada to accept the November Minutes as submitted, motion seconded by Jim Russell, motion passed. Minutes of the October and the November meeting will be posted on the web site.

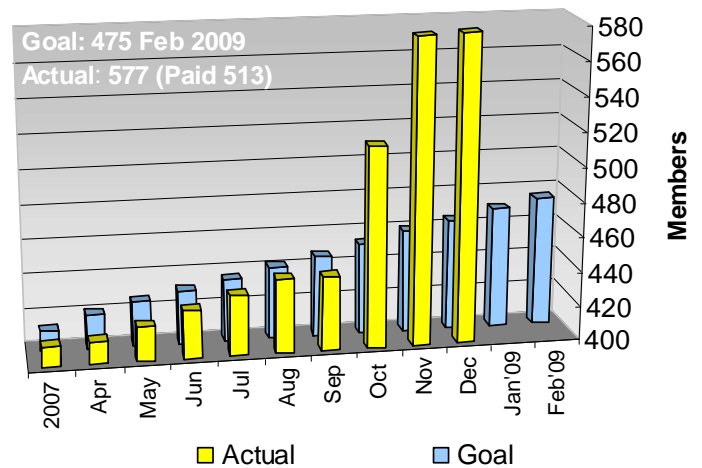
TREASURERS REPORT

Mert Bean, Treasurer, provided a thorough review of the financial data slide for month ending November 30. Ken Cada inquired about Picnic Income, Mert explained that picnic income was received and deposited in October and November; therefore the amounts reported are distributed across 2 months. The total is greater than the amount shown on the November report. The sponsor check from Atlantic has not been received. Atlantic requested a form W-9, which has been provided to them. Their check is expected soon. Motion made by Jim Russell to accept the Treasurers Report as submitted, motion seconded by Doug Bronson, motion passed.

It should be noted that all of the picnic revenue and cost figures should be considered as preliminary numbers and subject to change as a final report has yet to be prepared.

MEMBERSHIP

Dan Tollman reviewed membership performance to date. As of 12/18/2008, 577 members are on the roster. Sixty memberships have expired leaving 519 members in good standing. Efforts have taken place by individual direct mailings and phone contact to gain renewals. Several have indicated they would not renew as they have stopped flying or no longer based at DVT. Several envelopes were returned due to address issues.



Adam Rosenberg commented on membership growth and the percentage of DVT tenants now represented by the Association. Ed Chauza responded, with approx. 1200 aircraft based at DVT, we still have room to growth. You can't use the number of based aircraft solely, it becomes somewhat complex due to the many aircraft partnerships, some tenants have more than one aircraft, a portion of based aircraft owned by flight schools, etc. We have probably 40 – 45% of the tenant base as members.

Both Ed and Ray Weigold searched for documentation defining the practice of using May 1 as the beginning of a membership "grace" period for new members. No recorded evidence was located. Ed suggested that while this is a reasonable practice, after the February director elections have taken place, the "new" board should go through a proper review and approval process. This would insure the practice is documented.

OLD BUSINESS

Hospitality Hangar Committee:

January 17 is the date selected for the event, the 24th is the backup date. We intend to work with Dr. Chuck Crinnian to develop the primary theme based on the pilot's medical. There are no known scheduling conflicts with other area organizations. Committee is meeting on 12/19/2008 to work on plans. **(ACTION ITEM #1)**

ENewsletter:

December 20 is the cut-off date for receiving input for this edition of the newsletter. Publication/distribution is planned for December 31. Warren McIlvoy provided input about Flights For Life, Bob Wirth submitted information developed by the Hangar Inspection Committee. Little has collected other news items for publication; more input would be appreciated. All other news articles to date are posted on the Google docs page; from here, editing of available news information will be crafted for newsletter publication. Google Doc's is up and running for Directors to submit news items, members can also submit via e-mail. Little asked that anyone with news information, get it submitted no later than the December 20 cut-off date. He intends to publish the newsletter on December 31. **(ACTION ITEM #2)**

Prescott Transient Ramp Parking:

Chuck Emmett asked about previously reported charges resulting from parking on the transient ramp at PRC. Warren McIlvoy, if you use their services then you could expect to pay. Mert Bean added that on a recent business trip, a car was provided at no charge for him to use to visit a client. Parking in a spot designated for transient aircraft should not result in fees charged.

Luke SATR;

NPRM was closed midnight December 15. Personnel responsible for posting responses were delayed in processing responses. When last checked, 86 responses had been posted. Mayors from surrounding cities had submitted responses, all in favor of the SATR. Almost all other responses reviewed at this point were against the SATR.

Hangar Inspection:

Similar to Letterman's Top 10 List, the inspection committee has developed a Top 6 List. Hangar inspections are expected to take place starting February 4 running through and completed by February 19. Notices of the inspections are to be sent out after the first of the new year. Year 2009 may be the last year inspection notices are sent out. Inspections will continue to be conducted, tenants will not receive a notice telling them when it will take place. The GA handbook is the bible for complying with airport requirements.

The Committee felt the best way to reduce inspection failures is through greater tenant awareness of what results in failures. The Committee posted 4 deliverables to help:

- GA Handbook (bible for Rules & Regulations regarding use of the hangars).
- Checklist used by PHX Aviation during the inspection process.

- Committee's "David Letterman's Top 10 Reasons for Failing an Inspection." Here is a "Sneak Preview"
 - > Poor housekeeping,
 - > Unapproved electrical wiring permanently attached,
 - > Combustible materials attached to walls,
 - > Non-aviation-related items stored in hangar,
 - > Refrigerators plugged into extension cords, and
 - > Extension cords left plugged in.

Committee's presentation slides:

Hangar Inspection Committee – Status Report

- **Goal:**
Facilitate accomplishment of a smooth, anxiety- and failure-reduced, hangar inspection process.
- **Timeline**
- **Deliverables**

Hangar Inspection Committee:
Chairman: Jim Russell
Members: Dalia Bureker, Ken Cada, Bob Wirth

Hangar Inspection Committee – Timeline

- Meet with Gary & Staff to commit to Plan of Action and assign items with due dates. 9/30/08
Done 9/17/08
- Update to DVPA Board. 10/16/08
Done 10/16/08
Done 11/20/08
Done 12/18/08
- Complete deliverables before mailing notices of next inspection (Jan. 1+), Dec. 2008
- Solicit and review recommendations for improvement from Tenants after next round of inspections. Spring 2009

Good progress toward goals and timeline previously presented to Board.

Hangar Inspection Committee – Deliverables

- **Committee to prepare & post its deliverables on DVPA web site**
 - Will be posted before January 1, 2009 (with exception noted below).
- ✓ **Overview of Committee's Activities and Deliverables.**
 - Drafted.
- ✓ **General Aviation Handbook.**
 - Already posted.
- ✓ **Checklist.**
 - Not yet received from Aviation Dept.; today we're told not 'til right after January 1.
- ✓ **Committee's version of David Letterman's "Top 10 Reasons for Failing a Hangar Inspection."**
 - Drafted
- ✓ **Short List of Requests to Aviation Dept. & Responses**
 - Being drafted

- **Blurb of Committee's Activities and Status for E-News.**
 - Drafted; to be delivered to Jim Little before December 20, 2008.

Board/Member Comments Before Posting??

Hangar Inspection Committee – Points of Interest

- **Next Round of Inspections.**
 - Tentatively Scheduled for February 4 - 19.
 - Notices to be sent to tenants after 1st of year
- **Grapevine.**
 - 2009 may be the last year notices are sent for scheduled inspections.
 - As always, random, unscheduled inspections may be performed throughout the year.

Committee pleased with results to date, Recommends:
Publish items & Reconvene after next Inspection.

Merchandise / Membership Review Committee:

The committee members have agreed to meet on Friday, December 19. Results will be reported as committee advances or completes work. **(ACTION ITEM #3)**

NEW BUSINESS

Administrative Items:

Director Resignation

Stan Watkins submitted his resignation from the board. Following brief discussion, a motion was made by Dan Tollman to accept the resignation as submitted, motion seconded by Ken Cada, none opposed, motion passed.

Secretary Appointment

Mike McNally volunteered to accept secretarial duties until the new board is seated and officers elected.

Nomination Committee

Ed asked for 3 volunteers to serve on the Director Nomination Committee. No volunteers were identified, Ed appointed Dalia Bureker, Ken Cada and Ray Weigold to serve on this committee. The committee will decide which member will serve as the lead. **(ACTION ITEM #4)**

Bulk E-Mail Coordinator

Dan Tollman volunteered to accept the responsibilities of this task.

ENewsletter Editor

Ed asked for any volunteers to replace Jim Little as he retires from the position. It was emphasized that it would be good to have the new editor apprentice on the 4Q08 newsletter as it will be the last one for Jim. There was no one interested. Ed noted that this is an item that has been before the board for many months and will need resolution if there is to be a 1Q09 newsletter.

Web Master

Bob Bureker was not present to provide input. Dalia Bureker, speaking on Bob's behalf said he would be happy to continue the Web Master job.

Web Site Coordinator

Ray Weigold volunteered to take the web site coordinator duties when the position is vacated by Jim Little.

Information Officer

Previously held by Steve Cantrell, currently, this position is not filled.

Maintenance Bays:

A notice was sent out by the aviation department and chains restricting the use of the maintenance bays were removed. No further discussion.

Gates 1 and 2 Closure:

Ed Chauza discussed this topic at some length, with Gary Mascaro. Ed noted there have been 3 recent incidents on FBO ramp space resulting in damage to parked aircraft. Most everyone is familiar with the Falcon jet rammed by a vehicle crossing the ramp and causing considerable damage to the jet, the pressure vessel was compromised. The nose on a Cessna 421 series aircraft was struck leading to damage to the radome and radar antenna. The most recent incident involved a local tenant damaging the wing of a Citation jet and leaving the scene only to be tracked down later. All of these incidents lead to \$5.5million in estimated damage to the 3 aircraft. In addition, there is the loss of use by the companies owning these aircraft and loss of value because of the recorded damage. These costs are subject to being charged to the FBO on whose ramp the aircraft were parked. The city may also be required to pick up some of the costs. Hangar rental rates could be impacted by these kinds of events. DVT airport rating is subject to being changed to reflect increased risk to insurance companies; this could be reflected in the premiums paid by individual aircraft owners.

Review of Past Action Items:

Action Item #1, Ray Weigold searched thru previous meeting documentation. He was unable to find any recorded information concerning this action item. Ray Weigold is to search for the minutes documenting the practice of using May 1 as the beginning of the membership "grace" period. This resulted from a suggestion made by then Director, Stu Tracy.

ACTION ITEM #2

Hangar Inspection Committee to prepare a summary of planned effort then take appropriate steps to have it posted on the Website.

ACTION ITEM #3

No conflicts found, DONE. January 17 selected as date of the event with the 24th as a backup date. Jim Little will check area organizations for any scheduling conflicts and report back to the board.

ACTION ITEM #4

Working. Ed will submit a request for quotation to the Costello Insurance Group for insurance coverage. Clarify whether coverage is to be smooth or total.

ACTION ITEM #5

Paragraph submitted, DONE. Warren McIlvoy will develop a paragraph for Flights for Life for use in the Newsletter. Navajo Airlift info will be included in the newsletter.

ACTION ITEM #6

Letter not obtained, DONE. Luke SATR, Jim Little volunteered to contact Stan Watkins in an effort to obtain the DVPA letter in whatever state of development it may be in.

ACTION ITEM #7

DONE Christmas Treats, Jim will send an e-mail to the membership seeking treat donations.

ACTION ITEM #8

Ray Weigold to check back on our By-Laws and State regulations concerning legality of our By-Law for holding meetings by any other means other than face to face. Must take minutes of these meetings. ALL directors must vote.

ACTION ITEM #9

Still working, committee meeting December 19. Little said that the Merchandise/Membership Revenue Review Team had not completed it's review therefore, findings were not yet available. **(ACTION ITEM #3)**

Calendar 2008 / 2009:

- January 8 – FAA Safety Seminar at Honeywell.
- January 10 - Breakfast Club fly-out to Tombstone
- January 15 – DVPA meeting
- January 17 – Hospitality Hangar
- January 21 – Arizona Aviation Day
- February 14 – Breakfast Club fly-out to Globe
- February 18 – Safety Seminar
- February 19 – Annual membership meeting and election of directors

Arizona Aviation Day:

Arizona Aviation Day, this is held downtown on the capital grounds. In past years it has been observed that the Legislators didn't pay much attention to the people or the information provided by all those participating in the event. Ken said last year we didn't have anything to handout; this year we need material to pass out. This could be copies of our newsletter. A motion was made by Ken Cada stating DVPA should participate in this event, with a donation of \$100, motion seconded by Dan Tollman, none opposed, motion passed.

Aviation Advisory Board:

Ed Chauza attended the Phoenix Aviation Advisory Board (PAAB) meeting held today. Agenda items included: Building hangars at DVT. Cutter Aviation presented a plan to build 14 -60' X 60' jet condo hangars. Several rows of shades at the SE corner of the airport will be razed for the new construction. Gary Mascaro will attend our January meeting and provide more information on this project. Tower Manager, Toby Jones, will attend January meeting.

Meeting Adjourned:

A motion made by Dan Tollman to conclude the business meeting, motion seconded by Ken Cada, none opposed, motion passed. Meeting adjourned at 8:51pm.

ACTION ITEMS:

ACTION ITEM #1

Hospitality Hangar Committee meeting on 12/19/2008 to work on plans. January 17 is date selected for the event.

ACTION ITEM #2

December 20 is the cut-off date for receiving input for this edition of the newsletter. Little will complete and publish ENewsletter on/before December 31.

ACTION ITEM #3 Committee meeting December 19. Little will report findings of the Merchandise/Membership Revenue Review when team advances or completes its work.

ACTION ITEM #4

Director Nomination Committee. Ed appointed Dalia Bureker, Ken Cada and Ray Weigold appointed to serve on this committee. The committee will decide who the Chair will be.

POST NOTES:

Christmas Treats trays assembled, decorated, wrapped and labeled. Trays will be delivered Friday morning to: Pan Am, DVT Administration, DVT Operations, FAA Control Tower, DVT Restaurant, Atlantic Aviation, Cutter Aviation. Volunteers participating in the delivery of these trays: Warren and Jerri-Ann McIlvoy and Ken Bruening. Mert Bean help with the overnight storage of the trays.