

Deer Valley PILOT Association

Board Meeting Minutes

January 16, 2003

At 7:05 P.M, Dee Grimm called the January Board meeting to order in the Pan Am Flight Academy training room. Board members present were: Pat Battle, Doug Bronson, Dee Grimm, Mark Henninger and Jim Little. Association members attending were Eric Crump and Ray Weigold.

Ray Weigold reviewed and distributed the Treasurer's Report for the month of December. The Board accepted the Treasurer's Report as submitted.

The Minutes of the December meeting were posted on the Association's web site late in the day of this meeting. Because of the late posting, Jim Little read them to the group. The December Minutes were accepted as submitted.

Committee Reports:

Fire Extinguisher Project

The Fire Extinguisher Project has been tabled since the best solution we arrived at was to suggest to the membership that they simply purchase fire extinguishers on their own at their favorite discount store. No further action will be taken on this project.

For members that would like or perhaps need some assistance, Doug Bronson has volunteered to work with members to obtain a fire extinguisher such as the 3-A-40BC model mentioned above, that would exceed the City of Phoenix Fire Department's requirement for installation in the hangars.

Old Business:

Mark's Poker Run / Picnic

Jim Little will work with Mark Henninger to design and print a mailer to serve as an announcement of the Poker Run. The announcement will be an insert to a mailer already prepared for the Annual General Membership Meeting. The announcement will include a sign-up form for the Poker Run. Doug Bronson has a master copy of a flyer advertising the event. Doug will print up 30 copies and Dee will distribute them.

RSVP for the event is to be no later than midnight March 23rd.

The Poker Run is planned for March 29th beginning with a briefing at 07:30 in the lobby of the DVT terminal building.

New Business:

2003 Hangar Inspections

Some concern was expressed whether or not the tenant(s) would be notified of the hangar inspection schedule in order that the tenant(s) might make themselves present during the inspection. In accordance with the storage

permit (contract) accepted and signed by each hangar tenant, the City of Phoenix may conduct an inspection of a hangar at any time without having to provide notice to the tenant(s).

It was suggested that each tenant review their storage permit and other information supplied by the City of Phoenix for information describing the kinds and quantities of materials that can be stored in a hangar. Further, there was discussion concerning items hung from the hangar ceiling/walls such as pictures, parts, tools, misc. Again, a review of the storage permit and other information supplied by the City of Phoenix should guide a tenant in determining what is permitted versus what is not acceptable.

Mark's Poker Run / Picnic – New

The date of the planned Poker Run was confirmed to be March 29th. The activities will start with a briefing held at 07:30 in the lobby of the DVT terminal building. In the event of inclement weather, April 26th will be the back up date for this event.

The Poker Run is being made available to all pilots, spouses, crew members, riders, observers, etc., at DVT. Each participant pays an entry fee of \$10. A one (1) year membership in the Deer Valley PILOT Association is included with this fee for those participants not currently members of the Association. Only those participants, competing for prizes need pay the entry fee, a participant might have others riding along simply for the fun of the experience.

The participants in this event will fly to 4 different airports. At each of the designated airports, there will be a locked box containing sealed envelopes, each envelope with a different playing card. Each participant will select one envelope and mark his/her name on a list contained in the box. The 5th card will be selected upon the participants return to DVT.

The ± 195 nm route selected for the Poker Run is; depart DVT to Wickenburg, from E25 to Buckeye, from BXK to Gila Bend, from E63 to Phoenix Regional, from A39 return back to DVT.

Prizes.....cash prizes in the amounts of \$75 for 1st place, \$50 for 2nd place and \$25 for 3rd place (minimum amounts) will be awarded. Deer Valley Pilot Association reserves the right to increase the amount of the prizes based on the total number of participants for this event.

All participants are expected to return no later than 1:00 P.M. gathering at the picnic grounds on the southeast side of the airport. Upon return to DVT, refreshments and soft drinks will be served. Prizes will then be awarded.

Weather minimums.....a decision will be reached no later than noon, Friday March 28 regarding weather.

RSVP.....a participants decision to enter the event must be communicated to Mark or one of the designated contacts no later than midnight March 23rd. Call or an e-mail to Mark, or contact Dee Grimm hangar 40-7, Pat Battle hangar 43-14, Doug Bronson hangar 39-8.

Each participant is expected to complete a short form indicating aircraft model, N#, number of passengers/participants a pilot is willing to carry, and how

many passengers/participants will attend the activities following the completion of the flying portion of the event.

The rules for the Poker Run will be posted on our website; www.dvtpilot.com.

Annual General Membership Meeting

The Annual General Membership Meeting is scheduled to be held February 20th in conjunction with our regular monthly business meeting. We have six (6) Board members whose terms in office are expiring therefore, we need to identify and elect six (6) new Board members. It is hoped that we can get a good turnout for this very important meeting. A mailing on this subject will be going out to the membership about 3 weeks prior to February 20th.

Other:

Arizona Pilots Association

Doug Bronson learned that the Arizona Pilot Association (APA) is being set up in "Chapters". **An organization, such as the Deer Valley Pilot Association**, may qualify to be a Chapter, as long as within our membership we have a minimum of 10 people who are current APA members. It is understood that as long as we, the Deer Valley Pilot Association meet the minimum membership requirements, then we, as an organization, can also be recognized as an APA Chapter and receive all the benefits afforded to the APA membership.

More information gathering and discussion to take place on this subject.

Future Events

Doug Bronson recently spoke with Bob Littlefield. Bob is on the Scottsdale City Council and has been quite active in the metro area regarding numerous aviation related issues. The most recent issue having to do with aircraft noise **and the public's perceptions about aircraft noise levels plus the routes** in and out of the Phoenix, Scottsdale, Deer Valley areas. Bob has expressed an interest in coming to one of our meetings to discuss with us some of the issues he has encountered and actions we should all be aware of. We will attempt to have him at the Annual General Membership Meeting.

Recently, Jim Little has had opportunities for discussion with his primary care **physician who is also Jim's FAA AME. Dr. Deborah Dykema indicated interest in** speaking to our group about things we need to know regarding our health as it relates to our ability to safely participate in flying and ways to protect our medical certifications. That little piece of paper can represent financial value to those that depend on flying for their livelihood, but for all pilots it has an almost inestimable emotional value.

We are considering the April / May meetings for Dr. Dykema to attend and talk with us.

Trivia Question

No "Trivia" question was presented for this month's meeting however, a ticket drawing was held. Doug Bronson had received gift certificates for dinner at **Manuel's. A drawing was held for these certificates. Mark Henninger won the** drawing.

General Membership Meeting

A reminder at the close of the meeting, that the regular February meeting would be the General Membership meeting. This is a very important general membership meeting and we need our membership to attend to help us with the selection of new board members for the continued success of the Association.

Meeting was adjourned at 9:15 PM.

Deer Valley PILOT Association

Board Meeting Minutes

February 20, 2003

At 7:02 P.M, Dee Grimm called the January Board meeting to order in the Pan Am Flight Academy training room. Board members present were: Pat Battle, Doug Bronson, Dee Grimm, Mark Henninger and Jim Little. Association members attending were Ed Chauza, Garrett Dauphars, Larry Schneider, Tom Veloicx, Ray Weigold and Bob Wirth.

Ray Weigold reviewed and distributed the Treasurer's Report for the month of February. The Board accepted the Treasurer's Report as submitted.

The Minutes of the January meeting were posted in advance on the Association's web site. The January Minutes were accepted as submitted by Jim Little.

Committee Reports:

Mark's Poker Run / Picnic

To date, three reservations have been accepted for the Poker Run. Others have expressed interest but have not committed as of yet.

Discussion took place concerning the handling of the registration fees collected. We decided that all money and reservations collected should be forwarded to Mark Henninger for initial accounting and tracking purposes. Ultimately, money collected for the Poker Run will be turned over to the Treasurer.

Mark will need to communicate the count of participants and other attendees to Doug Bronson as we draw nearer to the date of the event. Doug will be placing an order for the refreshments.

Jim will forward information relative to the Poker Run to Jeff Sullivan for posting it to our web site. Additionally, flyers advertising the Poker Run will be distributed to local airport businesses, airport terminal briefing room bulletin board and other "strategic" locations.

Old Business:

Arizona Pilots Association

Doug Bronson and Ed Chauza reviewed an opportunity for us. Arv Schultz, President of the Arizona Pilots Association has developed a plan to increase the strength of APA at the State level. This can be done by recognizing a qualified organization an affiliate APA Chapter designation. One of the requirements is that within the membership of a participating chapter, a minimum of 10 people must be current APA members. Deer Valley Pilot Association, may qualify to be a Chapter under APA, maintaining our own identity while continuing in the pursuit of our Association goals. In being awarded Chapter status under APA, it is thought our membership would receive all the benefits afforded to the APA membership.

It was decided that our next step would be to get Arv Schultz to speak to our group. Dee Grimm said he would contact Arv and make that arrangement.

New Business:

2003 Hangar Inspections

Dee Grimm briefed the membership on the latest information regarding hangar inspections.

Concern has been expressed by some tenants as to whether or not the tenant(s) would be notified of the hangar inspection schedule in order that the tenant(s) might make themselves present during the inspection. Airport Management is unable to tell a tenant in advance, when a hangar is to be inspected. All inspections must be conducted with an Airport Supervisor present. The time period per day in which the inspectors will be available to conduct inspection is limited to 4 hours per day, Monday through Friday.

Language within the storage permit (contract) accepted and signed by each hangar tenant, states that the City of Phoenix may conduct an inspection of a hangar at any time without having to provide notice to the tenant(s). The language also provides for the City of Phoenix to conduct Spot Inspections at their discretion.

The City of Phoenix has concerns that hangars are being used to store unauthorized aircraft, cars, trucks, boats and other materials not permitted under the terms of the storage permit.

Dee suggested that at this time, in the interest of the airport tenants, the position of the Association ought to be that we abide by the Storage Agreement. Wait for reports to come in and discuss this information before taking any positions and attempting to meet with Airport Management.

A potential issue we would be watchful of is that fair and equal treatment takes place for all airport tenants.

Considerable discussion followed regarding inspections, rules, what we can have / what we cannot.

- refrigerators
- extension cords / power strips and their uses.
- Items hung on hangar walls

Again, a review of the storage permit and other information supplied by the City of Phoenix should guide a tenant in determining what is permitted versus what is not acceptable.

Annual General Membership Meeting

The Annual General Membership Meeting is scheduled to be held February 20th in conjunction with our regular monthly business meeting. We have six (6) Board members whose terms in office are expiring therefore, we need to identify and elect six (6) new Board members. It is hoped that we can get a good turnout for this very important meeting. A mailing on this subject will be going out to the membership about 3 weeks prior to February 20th.

Other:

Future Events

Doug Bronson recently spoke with Bob Littlefield. Bob is on the Scottsdale City Council and has been quite active in the metro area regarding numerous aviation related issues. The most recent issue having to do with aircraft noise **and the public's perceptions about aircraft noise levels plus the routes in and out of the Phoenix, Scottsdale, Deer Valley areas.** Bob has expressed an interest in coming to one of our meetings to discuss with us some of the issues he has encountered and actions we should all be aware of. We will attempt to have him at the Annual General Membership Meeting.

Trivia Question

No "Trivia" question was presented for this month's meeting however, a ticket drawing was held. Doug Bronson had received gift certificates for dinner at **Manuel's. A drawing was held for these certificates. Mark Henninger won the drawing.**

Meeting was adjourned at 8:17 PM.

**Deer Valley PILOT Association
Board Meeting Minutes
April 17, 2003**

Board of Directors Meeting - Meeting Held at Pan Am Flight Academy training room, Thursday, April 17, 2003
7:00 P.M.

The meeting was called to order at 7:10 P.M. by Vice President Doug Bronson in President Dee Grimm's absence. Ed Chauza was designated to record minutes.

ATTENDEES

Directors-Doug Bronson, Ray Weigold, Mark Henninger & Ed Chauza,
Associates-Bob Wirth & Pat Battle

GUESTS

Paul Christensen

TREASURER'S REPORT

Treasurer Ray Weigold reported total funds of \$12,666.01 as of 3/31/03. It was broken down as (\$170.00-Cash on Hand; \$2,410.71-Checking account; \$10,085.30-Savings Account). A motion was made and accepted to approve the Treasurer's report.

Ray noted that the majority of funds were in a savings account. Bob Wirth stated that another organization he was with received a better return thru an AOPA investment. Bob will investigate it for DVPA.

SECRETARY'S REPORT

Doug Bronson reported activities of the last meeting in the absence of having them posted on the Web site. A motion was made and accepted to approve the minutes as reported by Doug.

OLD BUSINESS.

DVT Airport Monthly Partnership meeting -Doug Bronson attended the March meeting for Dee Grimm. Meeting highlights were:

- New airport security signage is being implemented.
- Gate 11 is being repaired as a result of several crashes into the gate.
- DVT has stepped up security patrols.
- A new much brighter beacon has been installed and is operational.
- A new Jet-vac should be arriving in the May time frame.
- The airport is doing some remodeling on the south restrooms.
- The tower is acquainting two new controllers on DVT procedures.
- The tower is being upgraded to STARS which will integrate Luke radar and provide radar coverage below 4k feet.
- Carl Newman, Assistant Aviation Director, attended the meeting and spoke briefly emphasizing his concern for customer satisfaction.
- Hangar inspections are continuing and as of 3/26 had 4 hangar rows left to inspect. Notification to tenants will occur following the inspection. Last year, the inspection process took 10 months.

Poker Run- Mark Henninger organized and conducted the Poker Run held, Saturday, March 20. There were 20 participants and 13-14 airplanes. It went very smoothly, with complimentary food provided by Manuels Mexican Food, Bell & 11th St. Mark will publish the results on the Web site and will recognize Manuel's for the donation. Thank you Mark for a very successful event.

NEW BUSINESS.

Goldwater Gunnery Tour--Arizona Pilots Association(APA) with Luke AFB is sponsoring a tour of the Goldwater Gunnery range on April 30th. Details are on the APA website and Ray Weigold will send an Email notice to the DVPA membership.

APA Chapter--A short discussion was held on DVPA becoming a chapter of APA. There was not a majority of Directors present to conduct a vote. This item will be continued till the next meeting.

Future Activities-- Mark Henninger suggested we start thinking about some future activities for our members and asked for suggestions. Discussion ensued with the out come being that Mark and Ed Chauza would generate some suggestions to be considered by the group.

Flag for the TWR-Ed Chauza suggested DVPA consider purchasing a large flag to drape from the Tower as SDL Tower has done. It makes a very impressive statement. Cost could be on the order of \$200. Consensus was that it was a good idea and for Ed to discuss the administrative and maintenance details with DVT Tower management.

Web Application Form-Our Website doesn't contain an online application form or directions on joing DVPA. The Webmaster will be contacted to add this information.

Meeting Drawing-Doug conducted a drawing at the meeting conclusion. Pat Battle and Ray Weigold were the winning attendees.

It was moved and seconded to adjourn the meeting. Motion carried. Meeting adjourned at 8:15PM.

Action Items

- 1) (Bob Wirth)- Investigate possibilities of a better return on DVPA funds thru AOPA.
- 2) (Ed Chauza & Mark Henninger)- Investigate future activities.
- 3) (Webmaster)-We need an application form with directions on Web site.
- 4) (Mark Henninger)-Post Poker Run results on Web site with promotion for Manuel's.
- 5) (Ed Chauza & Ray Weigold)- Ed will Email Ray the text of Gunnery Range tour and Ray will Email out to our members.

Respectfully Submitted

Ed Chauza
Ed Chauza-Member, Board of Directors

Deer Valley PILOT Association

Board Meeting Minutes - May 15, 2003

"The Minutes of the Board Meeting are subject to approval and/or change at the next Board meeting."

At 7:02 P.M, Dee Grimm called the May Board meeting to order in the Pan Am Flight Academy training room. Board members present were: Doug Bronson, Dee Grimm, Mark Henninger, Jim Little and Larry Schneider. Association members attending were Eric Crump and Garrett Dauphars.

Ray Weigold was unable to attend the Board meeting; the May Treasurer's Report for the month of April was not reviewed.

Jim Little read the Minutes of the April meeting to the group. An adjustment to those minutes is being made, striking the process time of last year's hangar inspections. The April Minutes were accepted as submitted with the change.

Committee Reports:

No active committee projects at this time.

Old Business:

Social Events / Liability

A motion was made to double the number of social events per year to four. A discussion followed, Dee Grimm had some concerns on who this workload falls upon. Some events can require a fair amount of time in order to be well organized and successful. Participating board members have handled past events, while these same people are often working on other projects. Dee **doesn't want anyone to be overloaded with association work.** Jim Little suggested that we refer to the association membership forms; where a number of members had indicated that they would be willing to help with association activities. We could poll the members to find out who might be interested in developing / managing a social event. Dee recognized that within the membership we have a lot of talented people, some with numerous contacts and skills that would be a great asset to organizing an event. Dee suggested **that he would contact Jeff Sullivan to arrange for a "polling" of the membership** through the association website. Board member Mark Henninger volunteered to work with others on social activities.

Larry Schneider brought up a question concerning the potential of liability issues relative to any DVPA social events, specifically, flyouts. Could DVPA find itself involved in a legal matter should there ever be an accident during one of the events whether sponsored by DVPA, organized by a DVPA member or simply perceived to be sponsored by DVPA? Jim Little had recently read an article on the same subject in a national publication where at least one other flying club was concerned on this matter and was attempting to get a legal recommendation. No solution was available for discussion. Dee tabled the subject until we have more information. See action item list.

American Flag

Last month Ed Chauza had suggested that DVPA consider the purchase of an American flag to drape from the control tower similar to what was done at **Scottsdale's tower**. Ed contacted **Dean Edmonds, manager of the Deer Valley control tower operation**. Dean declined our offer; he cited procedures with handling of the flag as his primary concern.

Arizona Pilots Association Chapter Membership

A short discussion took place regarding DVPA becoming a chapter under the **Arizona Pilot Association**. **Several of APA's membership requirements have raised some concerns / questions with our Board members**. Doug will get application forms **for us to review**. **A copy of APA's Bylaws is available on the APA website, www.azpilots.org**. More discussion to follow at our next monthly meeting.

New Business:

Deer Valley Pilot Association Member Flown West

Long time airport resident and friend of many, Tom Hammon, passed away Sunday, May 11. Tom was a familiar face to many of us; he was well known throughout the aviation community.

Over the years, Tom was a member of the Deer Valley Pilot Association having served in the positions of President, Secretary / Treasurer and Membership Committee Chairman.

DVPA expresses our most sincere sympathy to the family of Tom Hammon.

Access Gate - Ramp

Ramp gate #1, the ramp "in" gate immediately east of Westwind. Larry Schneider has observed that this gate will not close when 2 vehicles are in line to enter the ramp. If the 2nd vehicle pulls up to the card reader while the gate is still open following the passage of the 1st vehicle, the gate will not close. The 2nd vehicle must back up several feet before the gate will close. Larry felt the city needed to be made aware of this. An action was not assigned.

Airport Partnership Meeting

Dee Grimm attended the April Airport Partnership Meeting. He reported that this meeting was kept short. There were no new topics for discussion, several of the past topics were reviewed and the meeting adjourned.

Change in Management

Dee Grimm mentioned the pending change in airport management. Dee is going to contact **Bruce Best to discuss**. **Dee would like for us to draft a "good things" letter to Dave Kreider, expressing our concerns over Bruce's leaving his current position**.

Other:

Trivia Question

Doug Bronson's "Trivia" question was presented to the attending group with Larry Schneider coming up with the correct answer. The question, "What manufacturer produced the largest reciprocating engine"?

Answer – Lycoming.

Larry Schneider received 2 gift certificates for dinner courtesy of Manuel's Mexican Food Restaurant, 1111 E. Bell Rd.

Action Items

Jim Little – Get list of people that have indicated a willingness to help with activities.

Dee Grimm to contact Jeff Sullivan to do a polling of the membership by way of our website.

Eric Crump – Check on legal aspects of our liability concerning flyouts or other social events.

Dee Grimm to contact Bruce Best regarding letter.

All Board Members – Review APA membership requirements for chapter Certification, develop concerns / question list.

Meeting was adjourned at 8:15 PM.

Deer Valley PILOT Association

Board Meeting Minutes - June 19, 2003

"The Minutes of the Board Meeting are subject to approval and/or change at the next Board meeting."

At 7:04 P.M, Doug Bronson called the June Board meeting to order in the Pan Am Flight Academy training room. Board members present were: Doug Bronson, Ed Chauza, Mark Henninger, Jim Little, Larry Schneider and Ray Weigold. Association members attending were Jim Shafer and Jeff Sullivan.

Ray Weigold reviewed and distributed the May Treasurer's Report. Total funds reported are as of 5/31/03.

Cash on Hand -	\$10.00
Checking account -	\$2,409.92
Savings account -	\$10,096.90
Total funds reported -	\$12,516.82

Recent expenses reported were \$10.00 to the Corporation Commission and \$99.95 for renewing our website service for another year. A motion was made and accepted by the Board to approve the Treasurer's Report as submitted.

Minutes of the May meeting were posted on the association's website. Jim Little read the Minutes of the May meeting to the group. A motion was made and accepted by the Board to approve the Minutes of the May meeting as submitted.

Committee Reports:

No active committee projects at this time.

Old Business:

Social Events

A motion was made in the May meeting to double the number of social events per year to four. We currently have the fall membership drive / renewal picnic and with the success of the Poker Run, thought it to be a good idea to add it as one of our social events. A discussion on social events followed with a variety of activities being suggested as possible additional events. Ed Chauza and Mark Henninger have worked on a "living" list of suggestions:

- speakers – AOA oil analysis, Phoenix Tracon, a presentation on weather.
- airport aviation swap meet.
- staging a Wings Safety day.
- social event such as a potluck to meet other association members.
- other suggestions included: clean up access roads with signage acknowledging DVPA, clean up and minor repairs (hoses, hose ends and hose bibs) at wash racks, mile markers around perimeter road.

A question being asked of ourselves, "What do we want these social events to achieve"? One obvious answer is camaraderie within the membership, stimulate interest to join DVPA and renew memberships. It may be beneficial

on occasion to combine resources with other clubs to participate in joint social activities. We continue to struggle with ways to let people know that our organization exists, that we are an organization for the benefit of airport tenants. Larry Schneider suggested having one of our membership application forms copied in a manner that permits both sides to be seen at once. This along with a small application holder could be placed in the pilot briefing room in the terminal building.

Mark Henninger said he is asked "why should I join DVPA, what are DVPA's accomplishments?" In the past 1 –2 years, there have been very few tenant issues therefore our accomplishment list is brief. Ray Weigold presented a list of past accomplishments from his files. Jim Shafer said he thought many pilots as well as airport tenants don't know DVPA exists. In those cases where people know we exist, many people think we are an organization for pilots, the tenant aspect along with the services, communication functions and the business things we do associated with being an airport tenant, isn't communicated strongly enough.

Ray Weigold provided a list of members who had indicated on their **membership forms, either a "yes" or "maybe", they would be interested in** helping with social activities. Jim Little will review / combine with the list he developed.

The subject was tabled for further discussion.

Liability

Liability – Eric Crump had researched information on the subject of liability. Dee Grimm revised the liability statement provided by Eric to better fit our **needs. We did not have Dee's revision or Eric's information available to discuss** in this meeting. The subject was tabled for a future meeting.

Arizona Pilots Association Chapter Membership

More discussion took place regarding DVPA becoming a chapter under the **Arizona Pilot Association. Several of APA's membership requirements have raised some concerns / questions with our Board members. A copy of APA's** Model Bylaws is available on the APA website, www.azpilots.org. Referencing the Chapter Affiliation Agreement, in the Appendix, paragraph 9.1, there appears to be some latitude enabling us to continue with pre-existing activities and policies. More discussion to follow at our next monthly meeting.

New Business:

Letter – Airport Management

A motion was made and accepted by the Board to form a committee for the purpose of researching information and drafting a letter to airport management regarding the level of airport security. Dee Grimm will head the committee to draft this letter. Other committee members are; Doug Bronson, Larry Schneider.

Letter – Thank You Bruce Best

A motion was made and accepted by the Board to write a letter to Bruce Best, thanking him for his work at DVT. Bruce will be moving to a new assignment
Jim Little – Secretary

on/about July 2nd. Dee Grimm and Doug Bronson will prepare the letter to Bruce.

Airport Partnership Meeting

Doug Bronson will be attending the June Airport Partnership Meeting. There was no report on the May meeting.

Other:

Trivia Question

Doug Bronson held a ticket raffle. Ed Chauza had drawn the winning ticket. Ed was presented with a pen & pencil set.

Action Items

Dee Grimm, Doug Bronson, Larry Schneider to draft a letter to airport management regarding the level of airport security.

Dee Grimm and Doug Bronson to write "Thank You" letter to Bruce Best.

Meeting was adjourned at 8:40 PM.

Deer Valley PILOT Association
Board Meeting Minutes
July 17, 2003

"The Minutes of the Board Meeting are subject to approval and/or change at the next Board meeting."

At 7:02 P.M, Dee Grimm called the July Board meeting to order in the Pan Am Flight Academy training room. Board members present were: Doug Bronson, Ed Chauza, Mark Henninger, Jim Little and Ray Weigold.

Ray Weigold reviewed and distributed the June Treasurer's Report. Total funds reported are as of 6/30/03.

Cash on Hand - \$0.00
Checking account - \$2,429.92
Savings account - \$10,102.69
Total funds reported - \$12,532.61

A motion was made and accepted by the Board to approve the Treasurer's Report as submitted.

Minutes of the June meeting were posted on the association's website. A motion was made and accepted by the Board to approve the Minutes of the June meeting as submitted.

Committee Reports:

No active committee projects at this time.

Old Business:

Action Items

Dee Grimm read a letter drafted and sent to David Krietor, Aviation Director, City of Phoenix, complimenting Bruce Best on his fine performance as the acting manager of Deer Valley Airport. The letter pointed out how well Bruce worked with the tenants and questioned the rationale in reassigning Bruce, looking for understanding of the current process. Dee also read, Mr. Krietor's response.

Dee Grimm drafted a second letter intended to be sent to David Krietor, reviewing this draft with members in attendance concerning changing security rules at Deer Valley Airport. Considerable discussion followed with everyone agreeing on the letter's direction; the subject needs to be addressed with airport management. We struggled with some of the wording and discussed various scenarios. Additional work needed to arrive at a final draft of this letter. Dee will continue to work this and has requested input from all those present.

Social Events

Noting the time of the year, we addressed the subject of upcoming social events.

The annual fall membership drive / annual picnic of the Deer Valley PILOTS Association is now being planned for Saturday, Nov. 8th. Board members volunteered for several of the tasks, see Action Items.

Ed Chauza introduced information about a trip being planned by the Scottsdale Pilots & Aviation Association

(SPAA). This could be a joint activity with DVPA participating with SPAA in making this trip. SPAA is planning a trip to a Nevada Atomic Test Site for a tour of this historic area on November 3rd. The present plan is to fly into the North Las Vegas airport on Sunday, spend the night, the tour is on Monday and return at pilot's discretion.

Tours depart from the U.S. Department of Energy, National Nuclear Security Administration Nevada Site Office, North Las Vegas Facility's B-3 Building, at 7:00a.m. and return at 4:00 p.m. The B-3 Building is located at 2621 Losee Road, North Las Vegas, Nevada.

We will be buying our lunch from the cafeteria and may also be planning for more fun stuff in Vegas if we can get enough people to go on the trip. A bus will take us from the North Las Vegas Airport to Building B-3. We are limited to 45 seats on the bus so get your reservations in early.

It takes six weeks to process paperwork for Non-US citizens. US citizens must provide the following information Full name, including middle initial, Date of birth, Place of birth, Home address, Social security number, Citizenship. This information must be received in this office no later than 10 days prior to the tour. The group will purchase lunches from their cafeteria at a cost of \$5.25 each. There are no cameras, binoculars, recording equipment or personal cellular telephones allowed on the tour.

Liability

Dee Grimm revised the liability statement provided by Eric Crump to better fit the needs of DVPA. A recommendation was made to remove all requirements for a witness signature or to reduce the number of witnesses needed to just one. That revised statement was reviewed. We will review in greater detail at our next monthly meeting.

Arizona Pilots Association Chapter Membership

Ed Chauza has taken a copy of the Arizona Pilot Association's (APA) "Chapter Affiliation Agreement", making changes to those sections, which had raised our concerns. This draft was then submitted back to APA for their review and acceptance. More discussion took place regarding DVPA becoming a chapter under APA. Additional discussion to follow at our next monthly meeting.

New Business:

Name Change

A motion was made for the purpose of changing/modifying the name of the Deer Valley PILOTS Association. We have had some discussion on this subject in past meetings with some members thinking people may view our Association as a "Pilots" organization serving pilots. A name change may help others to understand or view our organization as an organization for the tenants of DVT. Our efforts today are focused on the Deer Valley Airport. A name change might better suit our Mission Statement and communicate to tenants as a whole, that we are an organization for the tenants of DVT. Dee asked that each of us give this consideration so we can discuss further at our next monthly meeting.

Airport Partnership Meeting

Doug Bronson attended the June Airport Partnership Meeting. His report was filed and is posted on the DVPA web site.

Other:

Trivia Question

Doug Bronson held a ticket raffle. This month's prize was a Flip Face Compass Strap Watch by Avon. Jim Little had the winning ticket.

Action Items

Ed Chauza to chair organizing & coordinating a trip in conjunction with SPAA to the Atomic Test Site at Camp Mercury, NV.

Fall membership drive / annual picnic now planned for Saturday, Nov. 8th. Dee Grimm will arrange for the tables & chairs, Doug Bronson will arrange for the catered food, Ray Weigold will arrange to have soft drinks on hand, Jim Little will prepare a mailer and flyers for posting at businesses, FBO's and other appropriate locations.

Dee Grimm to lead discussion on possible name change/modification of the Deer Valley PILOTS Association. Each member present was asked to give thought to this task, develop ideas to be discussed at a later meeting.

Dee Grimm, Doug Bronson, Larry Schneider to draft a letter to airport management regarding the level of airport security.

Group - discuss APA agreement at next meeting.

Group - discuss liability statement at next meeting.

Meeting was adjourned at 8:53 PM.

Deer Valley PILOT Association
Board Meeting Minutes
August 21, 2003

"The Minutes of the Board Meeting are subject to approval and/or change at the next Board meeting."

The August Board meeting was cancelled by Association President Dee Grimm due to circumstances associated with the gasoline supply "problem" experienced in the Phoenix metropolitan area and encountered by several board members.

Deer Valley PILOT Association
Board Meeting Minutes
September 18, 2003

"The Minutes of the Board Meeting are subject to approval and/or change at the next Board meeting."

At 7:05 P.M, Doug Bronson called the Sept Board meeting to order in the Pan Am Flight Academy training room. Board members present were: Ed Chauza, Mark Henninger, Jim Little, Larry Schneider, Jim Shaffer and Ray Weigold.

Ray Weigold reviewed and distributed the Treasurer's Report for July as well as August since the August had been cancelled. A motion was made and accepted by the Board to approve the Treasurer's Reports as submitted.

Minutes of the July meeting were posted on the association's website. A motion was made and accepted by the Board to approve the Minutes of the July meeting as submitted. The August meeting had been cancelled.

Committee Reports:

No active committee projects at this time.

Old Business:

Action Items

Brief discussion took place by all those present concerning the announced changes in airport management. Bobbie Reid is the new acting manager for Deer Valley Airport, replacing Bruce Best. Jack Shelter is relocating to Sky harbor airport where he will focus primarily on issues at that facility.

Dee Grimm, Doug Bronson, Larry Schneider drafted a letter to airport management regarding the level of airport security. This letter was completed and sent to airport management.

Name Change

Based on past discussions on this subject, a motion had been made in our July meeting concerning changing/modifying the name of the Deer Valley Pilot Association. The attending board members decided not to change the name of our organization. We are to be known as the Deer Valley Pilot Association, DVPA for abbreviation purposes.

Liability

We briefly discussed the Dee Grimm revised liability statement, originally provided by Eric Crump as originally drafted by AOPA. A recommendation was made to either remove all requirements for a witness signature or to reduce the number of witnesses needed to just one. That revised statement was reviewed. We decided to table this subject for now so as to give further consideration at our next scheduled meeting.

Social Events

The annual fall membership drive / annual picnic of the Deer Valley Pilot Association is planned for Saturday, Nov. 8th. Board members, Dee Grimm will arrange for the tables & chairs, Doug Bronson to organize the

catered food, Ray Weigold to provide soft drinks/ice, Jim Little will prepare a mailer and flyers for posting at businesses, FBO's and other appropriate locations. Ed, Jim and Mark are to work the sign-up/membership renewal desk at the picnic.

Doug is going to contact the airport fire department to see if they would be interested in providing a demonstration on the care and proper use of a fire extinguisher.

Ed Chauza reviewed information about a planned trip. Deer Valley Pilot Association is participating in a joint flying activity with Scottsdale Pilots & Aviation Association (SPAA) and Arizona Pilots Association (APA). A trip to a Nevada Atomic Test Site for a tour of this historic area is being held on November 3rd. The present plan is to fly into the North Las Vegas airport on Sunday, spend the night, the tour is on Monday and return home at pilot's discretion. Additional details are available at the SPAA website. There are approximately 15 seats remaining so anyone interested in going should get their reservation made now. If further assistance is needed, contact Ed Chauza through this website.

Arizona Pilots Association Chapter Membership

The attending board members unanimously approved the revised copy of the Arizona Pilot Association's (APA) "Chapter Affiliation Agreement". We reviewed Sections 3.2 and 6. Ed Chauza and others had made revisions to this document, submitting it back to APA. APA accepted all the changes requested. We will move forward with the membership process of becoming a "Chapter" under the APA organization. Dee Grimm will need to sign the agreement then forward to APA.

New Business:

Monthly Treasurer's Report

We discussed the merits of listing the amount of funds on hand in the minutes of each monthly meeting. The Board decided the funds would no longer be listed in the minutes.

Monthly Minutes of the Meeting Report

A recommendation was made to post minutes of a cancelled meeting, the minutes simply indicating the meeting was cancelled. With minutes of each meeting being posted on the website, this would provide continuity to the other minutes posted as well as keep the membership better informed. Recommendation was accepted. Minutes for the cancelled August meeting will be completed and posted on the website.

Security Gates

Larry Schneider reported on an incident he was made aware of which took place at one of the north ramp access gates. A vehicle leaving the ramp had just exited through the gate, stopped to wait for the gate to close. A second vehicle approached, stopping just short of the closing gate. The driver of the 2nd vehicle began yelling, became seeming hysterical as the driver of vehicle #2 wanted the driver of the 1st vehicle to immediately move out of the way. This continued long enough for the driver of the 1st. vehicle to feel threatened. A call was made to airport personnel with no immediate response. The point of Larry bringing this up to our attention was that in many cases, airport personnel are not equipped to properly deal with a situation of this type. A call to city police would be more appropriate and result in an immediate response.

Airport Partnership Meeting

Dee Grimm attended the August Airport Partnership Meeting. His report was filed and is posted on the DVPA

web site.

E-Mail From the Web Site

A recent e-mail sent to Deer Valley Pilot Association via the website, concerning a tenant having some difficulties getting his hangar door adjusted, led to a brief discussion concerning the response process for such matters. As pointed out by Ed Chauza, a timely acknowledgement back to the person initiating the complaint/request is most desirable. Anyone responding with e-mail should insure that all those initially sent the original e-mail, should be copied with the acknowledgement. It is also appropriate to invite the person to our monthly meeting to come provide us the details of their situation.

Privatization of Airports

Doug Bronson reported that a number of Arizona airports are being considered for privatization. The airports being considered are; Falcon Field, Prescott, Grand Canyon, Scottsdale and Deer Valley. The operation of the control towers at Bullhead City and Chandler are currently contracted. We discussed some of the "pro's" and "con's" as we understood them. It was pointed out that "user fees" are different and not to be connected with the fees associated with contracting control tower operations.

Other:

Trivia Question

Doug Bronson held a ticket raffle for the meeting attendees. This month's prize was a combination pen / radio. Larry Schneider had the winning ticket. Congratulations Larry!

Action Items

Ed Chauza coordinating a trip in conjunction with SPAA to the Atomic Test Site at Camp Mercury, NV.

Fall membership drive / annual picnic for Saturday, Nov. 8th. Board members, Dee Grimm will arrange for the tables & chairs, Doug Bronson - catered food, Ray Weigold - soft drinks/ice, Jim Little - mailer and flyers. Ed, Jim and Mark are to work the sign-up / membership renewal desk at the picnic.

Doug is going to contact the airport fire department for the purpose of the dept. providing a demonstration on the care and proper use of a fire extinguisher.

Group - discuss liability statement at next meeting.

Meeting was adjourned at 8:41 PM.

**Deer Valley Pilot Association
Board Meeting Minutes
October 16, 2003**

"The Minutes of the Board Meeting are subject to approval and/or change at the next Board meeting."

At 7:02 P.M, Dee Grimm called the October Board meeting to order in the Pan Am Flight Academy training room. Board members present were: Doug Bronson, Ed Chauza, Mark Henninger, Jim Little, Larry Schneider and Ray Weigold.

Ray Weigold reviewed and distributed the Treasurer's Report for September. A motion was made and accepted by the Board to approve the Treasurer's Reports as submitted.

Minutes of the September meeting were posted on the association's website. A motion was made and accepted by the Board to approve the Minutes of the September meeting as submitted.

Committee Reports:

No active committee projects at this time.

Old Business:

Action Items

Ed Chauza reviewed information about the planned joint flying trip activity with Scottsdale Pilots & Aviation Association (SPAA) and Arizona Pilots Association (APA). A trip to a Nevada Atomic Test Site for a tour of this historic area is being held on November 3rd. There are just a few seats left; anyone interested in going should get their reservation made now. Additional details are available at the SPAA website. Further assistance can be obtained by contacting Ed Chauza directly or through the DVPA website.

Name Change

Jim will contact Jeff Sullivan (Web Master) to make corrections to association name as shown on web site.

Liability

We discussed and approved the revised liability statement as originally drafted by AOPA. We felt multiple witnesses were not needed therefore reduced the number of witnesses to just one. The intent is to use this waiver anytime there is a DVPA sanctioned event involving the use of aircraft. Dee will publish Waiver of Liability for Aircraft Events and e-mail to Jim Little/others as desired.

Social Events

The annual fall membership drive / annual picnic of the Deer Valley Pilot Association is on track for Saturday, Nov. 8th. Board members are working their assignments for this event planned for at least 100 people. Postcards advertising the event are to be mailed on Tuesday October 21st. Ed, Jim and Mark are to work the sign-up/membership renewal desk at the picnic. Mark Henninger indicated that he would bring a "white board" on which we could advertise up-coming social events. The police department offered the use of their ramp entrance gate assuming that it is up and operational. If used, we would need to "staff" the gate to

permit access by those that do not have a gate pass.

We will attempt to have an assortment of aircraft on display; CJ6, Bell 47 helicopter, C-45, RV's and other homebuilt aircraft.

Doug is working with the airport fire department on scheduling at 12:30 a demonstration on the care and proper use of a fire extinguisher.

Arizona Pilots Association Chapter Membership

Arrangements have been made to get the approved revised copy of the Arizona Pilot Association's (APA) "Chapter Affiliation Agreement" to Dee Grimm for signature. We are moving forward with the membership process of becoming a "Chapter" under the APA organization.

Security Gates

Doug Bronson talked about an incident, which resulted in he being locked out of the airport. Doug went to the terminal building speaking with personnel at the counter and ultimately with Bobbie Reid. Dee Grimm is going to meet with Bobbie to discuss this issue and review requirements.

New Business:

Dee's Comments

There are no current serious issues identified in need of our involvement /work.

Dean Edmonds is leaving DVT sometime soon after the first of the year. Dean is transferring to a position within the FAA's Seattle Regional Office.

Ed's Comments

Ed Chauza raised the subject of recruiting; the question of what do we do to get new members and how do we advertise DVPA. We talked about the fall picnic and how it has been the one event held each year to renew & add members. In addition to the picnic and beginning this past year, more emphasis has been placed on social events such as the Poker Run and the joint fly-out activity with SPAA. Ray mentioned the use of mass mailing of member-ship applications in past years along with some of the results of that effort. We should be able to make greater use of e-mail to help the cause, understanding some people don't have computers and choose not to participate in that medium.

No conclusions were drawn

Social Events

With the success of the poker run last spring, another such event is to be planned for early 2004. Mark Henninger volunteered to head the group to organize the event.

Advisory Committee to the Airport for Safety & Security

Dee Grimm is a member of this newly formed committee. Safety slogans are to be submitted by individuals. One slogan drawn will be per period, yet to be defined (qtrly, 6 mths, etc.). The "submitter" of the winning slogan will be invited to have lunch with Acting Airport Manager Bobbie Reid, Tower Chief Dean Edmonds and DVPA President Dee Grimm. The program is intended to run a minimum of 2 years. An objective of the advisory committee is to get others business organizations to help sponsor the program - Westwind, Cutter, Pan Am, etc.

Other:

Upcoming Events

February - Deer Valley Pilot Association General Membership Meeting.

March - Poker Run.

Maps in the Cockpit

Discussion took place concerning a requirement for current navigation charts in the cockpit verses becoming familiar with all available information concerning a proposed flight. A consensus of opinions was that the current requirement is for the pilot to be familiar with all available information concerning a proposed flight. Having a current navigation chart is not a requirement.

Trivia Question

Doug Bronson held a ticket raffle for the meeting attendees. This month's prize was an Avon watch. Ed Chauza had the winning ticket. Congratulations Ed!

Action Items

Ed Chauza coordinating a trip in conjunction with SPAA to the Atomic Test Site at Camp Mercury, NV.

Fall membership drive / annual picnic for Saturday, Nov. 8th. Board members, Dee Grimm will arrange for the tables & chairs, Doug Bronson - catered food, Ray Weigold - soft drinks/ice, Jim Little - mailer and flyers. Ed, Jim and Mark are to work the sign-up / membership renewal desk at the picnic.

Doug is going to contact the airport fire department for the purpose of the dept. providing a demonstration on the care and proper use of a fire extinguisher.

Mark identified as person to begin organizing the 1st quarter 2004 social event, tentatively scheduled for March. -

Meeting was adjourned at 8:36 PM.

**Deer Valley Pilot Association
Board Meeting Minutes
November 20, 2003**

"The Minutes of the Board Meeting are subject to approval and/or change at the next Board meeting."

At 7:07 P.M, President Dee Grimm called the November Board of Directors meeting to order in the Pan Am Flight Academy training room. Board members present were: Doug Bronson, Ed Chauza, Mark Henninger, Jim Shafer and Ray Weigold. Four visitors (Lacy Parker, Bill Woods, John Sinioris and Bert Lewis) interested in becoming members attended the meeting:.

Ray Weigold reviewed and distributed the Treasurer's Report for September. Checking \$2,429.92 and Savings \$10,126.28. A motion was made and accepted by the Board to approve the Treasurer's Reports as submitted.

Minutes of the October meeting were posted on the association's website. A motion was made and accepted by the Board to approve the Minutes of the October meeting as submitted.

Committee Reports:

No active committee projects at this time.

Old Business:

Nevada Test Site Trip

Ed Chauza reported on the Nevada Test site trip that was sponsored by the Scottsdale Pilots and Aviation Administration(SPAA).

Annual Picnic Report

Ray Weigold reported the following membership activity-22 new and 42 renewal for a total of 64 memberships. An estimate of the picnic cost was \$850. Expenses are still being submitted. An accurate accounted will be available by the next meeting. A concern that must be address upon scheduling next years picnic is to make sure we don't have conflicting events.

Arizona Pilots Association Chapter Membership

We are now a chapter of Arizona Pilots Association. DVPA is the 2nd. APA chapter.

DVPA Membership

Ray Weigold reported that we still have considerable unpaid memberships(overdue) on our roster. Ray will make up a list for the next meeting and we can assemble some calling lists.

Upcoming Election of Officers

A short discussion emphasized the need to investigate potential officers and directors as we will be going through our annual election in several months. The Directors should begin investigating and suggesting potential candidates.

New Business:

Recruiting

Recruiting new members continues to be a major objective of the organization.

Social Events

Annual Poker Rally--Mark Henninger is organizing this event. We must decide by no later than the December meeting, the route of the run and finalize the date. A concern is that the Cactus flyin all falls into the 1st part of March. Dee G. noted that we should use the new waiver form for participants. Once a date is determined, it can be posted on the APA website and posted in "Americas Flyways" magazine.

Advisory Committee to the Airport for Safety & Security

Dee Grimm is a member of this newly formed committee. Safety slogans are to be submitted by individuals. One slogan drawn will be per period, yet to be defined (qtrly, 6 mths, etc.). The "submitter" of the winning slogan will be invited to have lunch with Acting Airport Manager Bobbie Reid, Tower Chief Dean Edmonds and DVPA President Dee Grimm. The program is intended to run a minimum of 2 years. An objective of the advisory committee is to get others business organizations to help sponsor the program - Westwind, Cutter, Pan Am, etc.

Safety Slogan

Dee will be proposing the DVPA ideas and awards process at the upcoming safety committee meeting

Other:

Upcoming Events

February - Deer Valley Pilot Association General Membership Meeting.

March - Poker Run. Maybe we have Bobbie out to the meeting as our speaker.

Trivia Question

Doug Bronson held a ticket raffle for the meeting attendees. This month's prize was a Pen/FM radio. Jim Shaffer had the winning ticket. Congratulations Jim!

Action Items

Mark identified as person to begin organizing the 1st quarter 2004 social event, tentatively scheduled for March.

Meeting was adjourned at 8:16 PM.

Ed Chauza

Ed Chauza-Substituting for Jim Little(Secretary)

**Deer Valley Pilot Association
Board Meeting Minutes
December 18, 2003**

"The Minutes of the Board Meeting are subject to approval and/or change at the next Board meeting."

At 6:58 P.M., Dee Grimm called the December Board meeting of the Deer Valley Pilot Association to order in the Pan Am Flight Academy training room. Board members present were: Doug Bronson, Ed Chauza, Mark Henninger, Jim Little, Larry Schneider and Ray Weigold. Guests / members in attendance were: Richard DeWitt, Truman Ferrell, Charles Fryer, Phil Hayes, Mary Jackson, Joe Moriarty, Lacy Parker, John Sinioris, Stu Tracy, and Joe Wlemiak.

Ray Weigold distributed and reviewed the Treasurer's Report dated December 18, 2003. A motion was made and accepted by the Board to approve the Treasurer's Report as submitted.

Minutes of the November meeting were posted for review on the association's website. Under paragraph 3 regarding the minutes of the meeting, it was noted that the minutes as submitted made an incorrect reference to the month for which the minutes were posted. A motion was made and accepted by the Board to approve the Minutes of the November meeting as submitted with an amendment to the month referenced. Jim will contact Jeff Sullivan to make the correction on web site copy.

Committee Reports:

No active committee projects at this time.

Old Business:

Poker Run

Mark Henninger previously volunteered to organize the Spring 2004 Poker Run. Dates on which to hold the event were discussed. It was decided to schedule the event on Saturday, March 13th. Saturday, March 20th would be the "rain date" in the event rescheduling was needed. Discussion took place concerning potential event conflicts. Other events identified, the Cactus Fly-in, March 5, 6 & 7, the Luke Gunnery Range tour, March 31st, would not be in conflict. Doug Bronson will take care of arranging snacks / refreshments to be served following the Poker Run.

General Membership Meeting

The General Membership Meeting is planned for Thursday, February 19th, 2004.

This meeting will be conducted concurrently with the regularly scheduled monthly meeting. The first order of business will be to elect board members to serve for the coming year. President Dee Grimm, and Vice President, Doug Bronson have both fulfilled their terms in office. Terms for these positions will become effective starting in March 2004. Dee Grimm, Ed Chauza, Larry Schneider will form a committee to select nominees for the President and Vice President positions.

Secondly, following the election of officers, we will proceed with our regular monthly meeting discussion. We will work through a list of business issues / topics. In addition, Dean Edmonds, Manager, ATC DVT tower, will speak to our group. A few of Dean's staff may also attend. All DVPA members / guests are invited to attend the entire meeting.

Discussion took place relative to how best to advertise this meeting. Jim Little has drafted a "mailer" to be sent out in a mass mailing effort to notify the membership and interested parties. This mailer, while primarily intended for the General Membership Meeting will include additional information on other subjects such as the Poker Run. Flyers will be printed for posting on the ramp and terminal bulletin boards. Flyers to also be distributed to FBO's, Pan Am, Westwind, other area businesses and posted at other hi-visibility locations. We agreed to utilize e-mail to the maximum extent possible. We will e-mail the current membership as well as past members. Ed Chauza and Jim Little to put together a list of e-mail addresses for current and past members. Jim will work to get this event listed on AOPA's "e-Pilot" weekly e-mail. Ed will inform SPAA and APA that we are having this meeting and try to get it listed on their web sites as well.

Retention / Recruiting

Ed Chauza had raised the subject of recruiting; the question of what can we do to get new members and how do we advertise DVPA. Jim Little suggested that we form a committee whose sole task is this subject. Jim said we have an unused resource available in our members, people that have indicated on the membership application form, their willingness to participate in activities. Jim further suggested gathering the names of those interested in helping, deciding what we want this committee to do, determine the backgrounds / types of people that might best work at this task. Select people from this "volunteer" group to be on the committee. Human resource, sales, marketing, management experience might be beneficial, people that would be comfortable speaking to different groups such as CAP, FAA Wings Seminars, SPAA, APA, Pan Am, Westwind, etc.

Jim raised a question, if we need to be concerned about going to other pilot groups and attempting to recruit members. The consensus of opinions was this was not an issue because each of the pilot organizations has different missions.

Ray Weigold and Jim Little to develop list of members who have indicated a willingness to help with activities. This list to be distributed to board members.

Ramp Bulletin Boards

Bulletin boards are up and being utilized. Could be considered as information centers. Information posted such as notices, policies, key airport phone numbers, safety slogans, TFR's, special events, etc.

Advisory Committee to the Airport for Safety & Security

Dee Grimm advised this advisory committee was up and running. Participants should submit safety slogans as often as they can, monthly winners will be drawn. The person submitting the winning monthly slogan will be invited to have lunch with Acting Airport Manager Bobbie Reid, FAA Tower Manager Dean Edmonds and DVPA President Dee Grimm. All safety slogan submittals will be kept and at the end of the year, a drawing held for the yearly prize - one month's hangar/tie down rent-free.

Dee Grimm is a member of this newly formed committee. Safety slogans are to be submitted by individuals. Winning slogans to be posted in the ramp bulletin boards. An objective of the advisory committee is to get others business organizations to help sponsor the program - Westwind, Cutter, Pan Am, etc.

New Business:

Association By Laws

The By Laws currently are not posted on the web site. A question from the floor asked if they were available

and / or if they could be put on the web site. It was agreed that the web site would be an appropriate place to post them. Dee Grimm will contact Jeff Sullivan to complete this.

Phone Calling List

Ed Chauza suggested that a phone-calling list be developed with the list being divided among board members. The intent of the calling list is to enable us to call current and past members to advise / remind them of the upcoming General Membership Meeting. Ed to develop a phone call list that can be utilized in advance of our January meeting so that the people called have an opportunity to come to the meeting too.

Newsletter

Richard DeWitt suggested that a periodic (monthly) newsletter would be of use. This newsletter could be short, simply containing bits of information / news from around the airport - changes, serves as a meeting reminder, etc. Discussion followed, while some indicated the value in such a newsletter, it was determined the effort needed to implement and consistently deliver a newsletter on time exceeded our capability to do so.

City of Phoenix Tenants Meeting 12/17/03

Dee Grimm reviewed some of the content of Wednesday evenings City of Phoenix airport tenant meeting. This meeting was considered to be a launch meeting. Doug provided draft copies of documents titled Through the Fence Access Rules & Regulations, Flying Club Rules & Regulations, Self Fueling Rules & Regulations to board members.

Dee recommended that we have a committee review these documents. Doug (lead) and Jim volunteered to work on this review. Dee will make copies of FAA regulations that apply and distribute. Doug proposed that as we review these drafts, we simply mark-up the draft copies indicating areas of concern or add other appropriate comments / information.

Someone suggested that Garrett Dauphars, AOPA's local airport representative, be contacted and insure that he is briefed on this matter. Garrett would be expected to involve AOPA as needed. Dee will contact Garrett.

A question was asked, are these policies enforced? Dee responded with "yes", he had been advised of several cases where policies had been enforced but didn't know where the enforcements took place.

Mary Jackson said she felt this was the first step of many steps yet to come. She felt throughout this process, precedents would be set by the city, by the tenants and by the pilots. Mary feels the response time is not long enough.

Joe Moriority said he felt the deadline should be met with a formal response. This would permit recording of our response.

Truman Ferrell indicated an extension in the response time was needed to make a complete response.

Concern was raised on why doesn't DVT have more shops; example, propeller repair shop. Dee has taken this issue to Bobbie Reid.

All meeting attendees were encouraged to respond to the City of Phoenix in writing concerning this issue.

Dee Grimm to respond in writing to city saying that the requested response time is not great enough.

Choke Point Map

Ed Chauza brought up the subject of air traffic "choke points" on the west side of the valley in and around Luke AFB. From a recently attended meeting, Ed pointed out that Luke AFB representatives stressed these "choke points", one being the power substation area north of Luke near Sun City, west of DVT. The reason for this discussion was the high concentration and mix of traffic; there have been a few near misses. Luke personnel provided Choke Point maps. Ed will get a copy to Bobbie Reid for posting in the ramp bulletin boards.

Other:

Upcoming Events

February 19th - Deer Valley Pilot Association General Membership Meeting.

March 13th - Poker Run.

Trivia Question

Doug Bronson held a ticket raffle for all of the meeting attendees, drawing 3 tickets for the multiple prizes. This month's prizes were dinner for two certificates at Manuel's Fine Mexican Food Restaurant located on Bell Road. Richard DeWitt, Lacy Parker and Jim Little had winning tickets. Congratulations gentlemen, bon appetit!

Action Items

1. Jim Little to contact Jeff Sullivan to make correction to November's minutes.
2. Mark Henninger organizing the 1st quarter 2004 Poker Run, scheduled for Saturday, March 13th, 2004.
3. Jim Little to work with Mark on design of flyer / mailer and get it produced and sent.
4. Doug to arrange snacks / soft drinks.
5. Dee Grimm, Ed Chauza, Larry Schneider will form a committee to select nominees for President and Vice President positions.
6. Ed and Jim to develop e-mail list for mass mailing.
7. Jim Little to get General Membership Meeting information listed on AOPA's "e-Pilot" weekly e-mail. Jim to produce flyers, mass mailer and get mailer sent.
8. Ed Chauza to get General Membership Meeting information to SPAA and APA.
9. Ray and Jim to develop e-mail list of current and past members.
10. Dee Grimm will contact Jeff Sullivan to complete posting Association By Laws on the web site.
11. Ed Chauza to develop a phone-calling list.

12. Doug and Jim to work on draft reviews.
13. Dee Grimm to make copies of pertinent FAR's and distribute.
14. Dee Grimm to contact Garrett Dauphars.
15. Dee to respond in writing to City of Phoenix.
16. Ed Chauza to get a "Choke Point Map" to Bobbie Reid for terminal and ramp bulletin boards.

Meeting was adjourned at 8:27 PM.